



DEPARTMENT OF HEALTH & HUMAN SERVICES

Program Support Center  
Financial Management Portfolio  
Cost Allocation Services

1301 Young Street, Suite 1140  
Dallas, TX 75202  
PHONE: (214) 767-3261  
FAX: (214) 767-3264  
EMAIL: CAS-NY@psc.hhs.gov

September 30, 2021

Ms. Doris Smith, CPA  
Administrator, DFA IGS/State Technology  
Office of Intergovernmental Services  
Arkansas Department of Finance and Administration  
P. O. Box 8031  
1515 West 7th Street, 4th Floor  
Little Rock, Arkansas 72201-8031

Dear Ms. Smith:

The Cost Allocation Agreement approving your State-Wide Central Service costs is attached for the fiscal year ending June 30, 2021. The Agreement reflects an understanding reached between your organization and a member of my staff concerning the central service costs that may be included in the costs of your departments and agencies for further allocation to Federal grants and contracts performed by those departments and agencies. Please have the Agreement signed by a duly authorized representative of your organization and return it to [CAS-NY@psc.hhs.gov](mailto:CAS-NY@psc.hhs.gov), retaining a copy for your file. We will reproduce and distribute the Agreement to the appropriate awarding agencies of the Federal Government for their use.

This Agreement approves only Section I of the State-Wide Cost Allocation Plan (SWCAP). Section II based on actual costs for FY2018 and FY2019, will be reviewed along with the SWCAP based on actual costs for fiscal year ending June 30, 2020 which was received by our office.

The fixed costs for the fiscal year ending June 30, 2021 are based on actual costs for the fiscal year ended June 30, 2019. The Fixed costs for fiscal year ended June 30, 2019 are considered final.

Your SWCAP for fiscal year ending June 30, 2023, based on actual costs for the fiscal year ended June 30, 2021 is due in our office by December 31, 2021. To complete the negotiation of your plan timely, it must be prepared in accordance with 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

In addition, please acknowledge your concurrence with the comments and conditions cited above by signing this letter in the space provided below and emailing it to me with the enclosed negotiation agreement.

Ms. D. Smith, CPA  
September 30, 2021  
Page 2 of 2

If you have any questions, please contact Katherine Tang of my staff at (214) 767-5362.

Sincerely,

Darryl W.  
Mayes -S

Digitally signed by Darryl W. Mayes -S  
DN: c=US, o=U.S. Government,  
ou=HHS, ou=PSC, ou=People,  
0.9.2342.19200300.100.1.1=20001316  
69, cn=Darryl W. Mayes -S  
Date: 2021.11.12 06:50:48 -05'00'

Darryl W. Mayes  
Deputy Director  
Cost Allocation Services

Enclosures

Concurrence:

Doris Smith

Name

Administrator

Title

11/17/21

Date

**COST ALLOCATION AGREEMENT  
STATE AND LOCAL GOVERNMENTS**

**EIN #:** 1710397783A1

**DATE:** September 30, 2021

**STATE/LOCALITY:**

State of Arkansas  
Department of Finance & Administration  
P.O. Box 3278  
Little Rock, Arkansas 72203

**FILING REF:** The preceding agreement was dated May 30, 2020

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**SECTION I: ALLOCATED COSTS**

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The central service costs listed in Exhibit A, attached, are approved on a Fixed basis and may be included as part of the costs of the State/local departments and agencies indicated during the fiscal year ending June 30, 2021 for further allocation to Federal grants, contracts, and other agreements performed at those departments and agencies.

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**SECTION II: BILLED COSTS**

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In addition to Section I, which provides for services furnished but not billed, the services listed below are furnished and billed to departments and agencies:

1. Department of Information Systems (DIS)
2. Employee Benefits Division (EBD)
3. Legislative Audit
4. APERS - Retirement
5. Division of Building Authority (DBA)
6. Worker's Compensation Benefits
7. Unemployment Benefits

**SECTION III: CONDITIONS**

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The amounts approved in Section I and the billings for the services listed in Section II are subject to the following conditions:

- A. **LIMITATIONS:** (1) Charges resulting from this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract, or other agreement only to the extent that funds are available. (2) Such charges represent costs incurred by the State/locality which are legal obligations of the State/locality and are allowable under OMB Uniform Guidance (2 CFR 200). (3) The same costs that are treated as indirect costs are not claimed as direct costs. (4) Similar type of costs is accorded consistent accounting treatment. (5) The information provided by the State/locality which was used to establish this Agreement is not later found to be materially incomplete or inaccurate.
- B. **ACCOUNTING CHANGES:** This Agreement is based on the accounting system purported by the State/locality to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the Cognizant Agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from an allocated cost to a billed cost. Failure to obtain such approval may result in cost disallowances.
- C. **FIXED AMOUNTS:** If fixed amounts are approved in Section I of this Agreement, they are based on an estimate of the costs for the period covered by the Agreement. When the actual costs for this period are determined, adjustments will be made to the amounts of a future year to compensate for the difference between the costs used to establish the fixed amounts and actual costs.
- D. **BILLED COSTS:** Charges for the services listed in Section II will be billed in accordance with rates established by the State/locality. These rates will be based on the estimated costs of providing the services. Adjustments for variances between billed costs and the actual allowable costs of providing the services, as defined by OMB Uniform Guidance (2 CFR 200), will be made in accordance with procedures agreed to between the State/locality and the Cognizant Agency.
- E. **USE BY OTHER FEDERAL AGENCIES:** This Agreement was executed in accordance with the authority in OMB Uniform Guidance (2 CFR 200), and should be applied to grants, contracts and other agreements covered by this Circular, subject to any limitations in Paragraph A above. The State/locality may provide copies of this Agreement to other Federal Agencies to give them early notification of the Agreement.
- F. **SPECIAL REMARKS:**  
Equipment Definition - Equipment means an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of \$2,500 or more per unit.

The State issued the Tobacco Bonds Series 2001 in fiscal year 2002, and used the proceeds to construct three buildings. The interest of \$59,205,055 is agreed to be allocated beginning with fiscal year 2007 through fiscal year 2042.

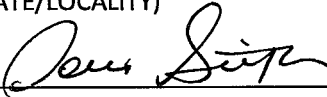
Section II will be reviewed in the near future.

**STATE/LOCALITY:** State of Arkansas  
**DATE:** September 30, 2021

ACCEPTANCE:

BY THE STATE/LOCALITY:

STATE OF ARKANSAS  
(STATE/LOCALITY)

  
(SIGNATURE)

Doris Smith  
(NAME)

Administrator  
(TITLE)

11/17/21  
(DATE)

BY THE COGNIZANT AGENCY ON  
BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
(AGENCY)

Darryl W. Mayes -S  
Digitally signed by Darryl W. Mayes -S  
DN: c=US, o=U.S. Government, ou=HHS, ou=PSC, ou=People,  
0.9.2342.19200300.100.1.1=2000131669, cn=Darryl W. Mayes -  
S  
Date: 2021.11.12 06:49:42 -05'00'  
(SIGNATURE)

Darryl W. Mayes  
(NAME)

Deputy Director, Cost Allocation Services  
(TITLE)

September 30, 2021  
(DATE)

HHS Representative: Katherine Tang

Telephone: 214-767-5362

STATE OF ARKANSAS  
 CONSOLIDATED STATE-WIDE COST ALLOCATION PLAN  
 CENTRAL SERVICE TO GRANTEE ALLOCATION AND ROLL FORWARD ADJUSTMENT  
 FOR 2021

SUMMARY - CENTRAL SERVICE TO GRANTEE ALLOCATION

ID	Grantee Department Receiving Central Services	Treasurer	Auditor	Claims Commission	Division of Building Authority	Finance & Administration	Allocation of Tobacco Bond Interest	TOTAL
0009	Arkansas Legislative Audit	\$31,996	(\$39,390)	\$2,148	(\$2,963)	\$95,348		\$87,138
0053	Office of the Attorney General	\$21,610	(\$26,641)	\$905	\$0	\$71,048		\$66,922
0059	Auditor of State	\$42,958	(\$51,931)	\$0	\$0	\$230,523		\$221,550
0063	Secretary of State	\$19,318	(\$23,915)	\$1,830	(\$4,011)	\$81,214		\$74,436
0069	Treasurer of State	\$47,195	(\$52,361)	\$0	(\$703)	\$20,318		\$14,450
0080	Arkansas Game & Fish Commission	\$88,527	(\$120,399)	\$6,637	\$6,456	\$421,789		\$403,010
0090	State Highway & Transportation Department	\$439,688	(\$549,265)	\$40,695	(\$111,744)	\$1,564,359		\$1,383,732
0100	Henderson State University	\$74	(\$92)	\$607	(\$3,951)	\$103,502		\$100,141
0105	Southern Arkansas University	\$34	(\$42)	\$5,470	(\$39,556)	\$40,833		\$6,739
0115	Southern Arkansas University - Technical Branch	\$6	(\$58)	\$756	(\$7,855)	\$27,321		\$20,169
0120	Arkansas State University - Beebe	\$42	(\$23)	\$945	(\$455)	\$45,786		\$46,295
0125	Arkansas State University - Jonesboro	\$37	(\$90)	\$6,710	(\$27,135)	\$451,969	\$556,009	\$987,499
0128	Arkansas State University - Mountain Home	\$24	(\$23)	\$736	(\$1,174)	\$13,075		\$12,639
0129	Arkansas State University - Newport	\$19	(\$52)	\$1,810	\$1,741	\$35,086		\$38,603
0130	Arkansas Tech University-Russellville	\$34	(\$49)	(\$5,406)	(\$9,051)	\$215,979		\$201,507
0135	University of Arkansas at Fayetteville	\$35	(\$270)	\$15,189	\$167,702	\$1,742,665		\$1,925,321
0145	University of Arkansas at Little Rock	\$25	(\$61)	\$5,515	(\$5,609)	\$185,933		\$185,804
0150	University of Arkansas Medical Sciences Campus	\$88	(\$123)	\$116,468	(\$74,393)	\$3,335,852	\$1,064,076	\$4,441,967
0155	University of Arkansas at Monticello	\$21	(\$63)	\$1,593	(\$1,376)	\$57,202		\$57,377
0160	University of Arkansas at Pine Bluff	\$5	(\$36)	\$6,705	(\$266)	\$121,091		\$127,499
0165	University of Central Arkansas	\$50	(\$76)	\$10,527	(\$1,530)	\$347,608		\$356,578
0167	University of Arkansas Community College at Hope	\$22	(\$100)	\$20	(\$152)	\$28,708		\$28,498
0168	University of Arkansas Community College at Batesville	\$12	(\$44)	(\$169)	\$146	\$22,259		\$22,204
0170	East Arkansas Community College	\$38	(\$40)	(\$298)	(\$1,058)	\$26,360		\$25,002
0175	National Park Community College	\$17	(\$65)	\$270	(\$317)	\$45,405		\$45,311
0177	Mid-South Community College	\$15	(\$12)	\$189	\$4,733	\$25,724		\$30,649
0180	Arkansas Northeastern College	\$110	(\$48)	(\$338)	(\$5,714)	\$41,126		\$35,136
0185	North Arkansas College	\$52	(\$94)	\$776	\$848	\$33,371		\$34,954
0190	Phillips Community College of the University of Arkansas	\$20	(\$25)	\$398	(\$1,410)	\$31,722		\$30,705
0192	Rich Mountain Community College	\$3	(\$25)	(\$169)	(\$1,788)	\$16,618		\$14,638
0193	South Arkansas Community College	\$11	(\$94)	\$2,864	(\$1,527)	\$26,028		\$27,281
0195	University of Arkansas at Fort Smith	\$15	(\$100)	\$2,775	(\$6,392)	\$100,692		\$96,991
0198	Northwest Arkansas Community College	\$31	(\$39)	\$1,870	(\$7,811)	\$51,981		\$46,033
0229	Arkansas Fair Housing Commission	\$3,162	\$1,460	\$0	\$277	\$6,753		\$11,653

STATE OF ARKANSAS  
 CONSOLIDATED STATE-WIDE COST ALLOCATION PLAN  
 CENTRAL SERVICE TO GRANTEE ALLOCATION AND ROLL FORWARD ADJUSTMENT  
 FOR 2021

SUMMARY - CENTRAL SERVICE TO GRANTEE ALLOCATION

ID	Grantee Department <u>Receiving Central Services</u>	Treasurer	Auditor	Claims Commission	Division of Building Authority	Finance & Administration	Allocation of Tobacco Bond Interest	TOTAL
0261	Arkansas Tobacco Control	\$11,148	\$5,147	\$358	\$803	\$31,793		\$49,248
0295	Arkansas Spinal Cord Commission	\$4,719	(\$7,120)	\$189	(\$410)	\$7,791		\$5,169
0305	Arkansas Manufactured Home Commission	\$2,285	\$1,055	\$0	\$136	\$6,160		\$9,635
0311	Disability Determination	\$205,726	(\$294,013)	\$0	(\$8,174)	\$145,136		\$48,674
0360	Claims Commission	\$2,401	(\$2,927)	\$0	(\$242)	\$5,883		\$5,115
0370	Arkansas Public Employee Retirement System	\$14,514	(\$51,024)	\$0	\$4,175	\$41,357		\$9,021
0380	Arkansas Veteran's Child Welfare Service	\$305	(\$1,059)	\$378	(\$1,787)	\$30,412		(\$19,437)
0390	Workers Compensation Commission	\$68,891	(\$117,332)	\$10,631	(\$23,058)	\$145,674		\$145,473
0385	Department of Veteran Affairs	\$31,615	(\$19,388)	(\$169)	(\$1,405)	\$26,602		\$22,561
0395	Arkansas Development Finance Authority	\$8,441	(\$10,908)	(\$4,223)	(\$5,462)	\$161,483		\$132,787
0400	Arkansas Agriculture Department	\$55,811	(\$74,822)	\$0	\$180	\$5,021		\$9,635
0402	Arkansas Department of Aeronautics	\$3,033	\$1,400	\$358	\$0	\$9,719		\$8,046
0420	Arkansas Geological Survey	\$4,031	(\$6,061)	\$1,074	\$6,932	\$232,041		\$447,687
0425	State Insurance Department	\$142,056	\$65,584	\$0	(\$3,359)	\$35,890		\$29,155
0450	Arkansas Public Service Commission	\$11,826	(\$15,202)	(\$169)	(\$2,470)	\$36,132		\$24,154
0455	Arkansas Natural Resources Commission	\$8,242	(\$17,581)	\$189	(\$8,027)	\$172,606		\$136,654
0470	Department of Information Systems	\$21,348	(\$49,462)	\$0	(\$250)	\$8,784		\$8,595
0472	Arkansas Geographic Information Office	\$1,969	(\$1,907)	\$158,812	(\$20,322)	\$1,467,338		\$1,511,459
0480	Department of Correction	\$335,696	(\$430,064)	\$22,642	(\$25,274)	\$483,510		\$465,448
0485	Department of Community Correction	\$123,592	(\$139,022)	(\$676)	(\$5,961)	\$348,151		\$316,922
0500	Department of Education	\$91,266	(\$115,858)	\$628	\$1,520	\$40,116		\$37,375
0510	Education - School for the Blind	\$11,237	(\$16,126)	\$2,667	\$2,569	\$69,962		\$69,922
0513	Education - School for the Deaf	\$16,872	(\$22,148)	\$418	(\$1,156)	\$53,192		\$46,308
0516	Education - Educational Television Commission	\$10,924	(\$17,070)	\$358	(\$10,734)	\$28,109		\$26,135
0519	Education - Arkansas State Library	\$5,532	(\$7,864)	(\$804)	(\$205)	\$137,795		\$128,632
0520	Department of Career Education - Arkansas Rehab Services	\$92,272	(\$89,896)	\$0	(\$205)	(\$13,694)		(\$37,976)
0534	Crowley's Ridge Technical Institute	(\$7,277)	(\$16,800)	(\$169)	(\$1,178)	\$28,953		\$23,201
0552	Northwest Technical Institute	\$10,317	(\$14,721)	(\$169)	(\$262)	\$2,394		\$354
0582	Riverside Vo-Tech School	\$4,320	(\$5,760)	(\$338)	(\$1,508)	\$37,161		\$29,615
0590	Department of Career Education	\$19,051	(\$21,710)	\$1,134	(\$10,243)	\$212,066		\$197,451
0610	Department of Finance and Administration	\$53,211	(\$58,717)	(\$169)	(\$11,551)	\$51,979		\$34,302
0615	DFA - Division of Building Authority	\$7,789	(\$13,747)	\$1,870	(\$17,900)	\$210,111		\$180,733
0634	DFA - Revenue - Office of Child Support Enforcement	\$74,367	(\$87,717)	\$10,739	(\$2,909)	\$701,361		\$603,093
0645	Department of Health	\$193,976	(\$300,075)	\$0	\$0	(\$9,281)		(\$16,859)
0655	Office of Health Information Technology	(\$2,290)	(\$5,287)	\$0	\$0			

STATE OF ARKANSAS  
 CONSOLIDATED STATE-WIDE COST ALLOCATION PLAN  
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 FOR 2021

SUMMARY - CENTRAL SERVICE TO GRANTEE ALLOCATION

ID	Grantee Department Receiving Central Services	Treasurer	Auditor	Claims Commission	Division of Building Authority	Finance & Administration	Allocation of Tobacco Bond Interest	TOTAL
0655	Health Services Permit Agency	(\$1,201)	(\$1,700)	\$0	(\$102)	\$3,221		\$218
0675	Black River Tech College	\$25	(\$38)	\$1,641	(\$1,590)	\$12,834		\$12,872
0677	Cossatot Community College of the University of Arkansas	\$16	(\$19)	\$2,357	(\$518)	\$15,733		\$17,568
0685	College of The Ouachitas	\$25	(\$38)	(\$149)	(\$1,760)	\$22,222		\$20,301
0687	Ozarka College	\$29	(\$36)	\$1,621	(\$391)	\$12,775		\$13,998
0689	University of Arkansas Community College at Morrilton	\$45	(\$56)	(\$318)	(\$18,237)	\$22,405		\$3,840
0691	Southeast Arkansas College	\$25	(\$38)	(\$109)	\$4,975	\$27,706		\$32,559
0693	Pulaski Technical College	\$27	(\$41)	(\$426)	\$68	\$41,222		\$40,850
0700	Department of Higher Education	\$6,581	(\$13,596)	\$0	(\$1,917)	\$27,093		\$18,162
0710	Department of Human Services	\$781,672	(\$1,080,840)	\$74,878	(\$94,910)	\$1,579,423		\$1,260,224
0790	Arkansas Economic Development Commission	\$10,582	(\$23,493)	\$229	(\$1,966)	\$84,983		\$70,335
0800	Department of Labor	\$7,834	(\$15,033)	(\$338)	(\$1,311)	\$32,506		\$23,659
0810	Department of Workforce Services	\$88,461	(\$110,915)	\$796	(\$17,599)	\$255,545		\$216,289
0865	DAH - Central Administration	\$25,825	(\$34,739)	(\$2,007)	\$570	\$91,943		\$81,592
0867	DAH - Delta Cultural Center	\$0	\$0	\$0	\$0	\$0		\$0
0870	DAH - Arkansas Arts Council	\$987	(\$1,941)	\$189	\$0	\$2,092		\$1,326
0875	DAH - Old State House Commission	\$0	\$0	\$0	\$0	\$0		\$0
0877	DAH - Historic Preservation	\$0	\$0	\$716	\$0	\$0		\$716
0880	DAH - Natural Heritage Commission	\$0	\$0	\$358	\$0	\$0		\$358
0885	DAH - Historic Arkansas Museum Commission	\$968	(\$395)	\$358	\$0	\$981		\$1,912
0887	DAH - Natural & Cultural Resources Council	\$143,754	(\$175,282)	\$11,186	\$8,981	\$427,482		\$416,120
0900	Department of Parks and Tourism	(\$12)	(\$29)	\$0	(\$4,795)	(\$3)		(\$4,839)
0915	Department of Parks and Tourism - History Commission	\$33,739	(\$42,446)	\$1,263	(\$1,556)	\$135,670		\$126,671
0930	Arkansas Department of Environmental Quality	(\$6,452)	(\$8,626)	(\$149)	\$717	(\$4,476)		(\$18,986)
0950	Commission on Law Enforcement Standards & Training (LETA)	\$13,406	(\$19,255)	\$418	\$4396	\$54,139		\$53,103
0955	State Crime Laboratory	\$86,659	(\$111,594)	\$12,220	\$1,932	\$385,933		\$375,149
0960	Arkansas State Police	\$54,862	(\$62,551)	\$4,139	\$1,034	\$245,230		\$242,713
0975	State Military Information Center	\$7,752	(\$8,802)	(\$169)	(\$1,210)	\$28,339		\$25,910
0990	Arkansas Crime Information Center	\$11,972	(\$18,641)	(\$149)	(\$37)	\$46,899		\$40,044
0995	Arkansas Department of Emergency Management							
S	Sub-Total	\$3,602,086	(\$4,552,534)	\$538,938	(\$408,797)	\$ 18,169,345	\$ 1,620,085	\$18,969,122
A	All Other	\$398,937	(\$870,041)	\$36,349	(\$106,502)	\$ 3,160,011	-	\$2,618,753
T	Total	\$4,001,022	(\$5,422,575)	\$575,287	(\$515,300)	\$ 21,329,355	\$ 1,620,085	\$ 21,587,875

\* Denotes new agency