APPLICATION FOR SPECIAL LICENSE PLATE DECAL FOR
PUBLIC OR MILITARY SERVICE RECOGNITION

Under Title 27, Chapter 24, Subchapter 13 of the Arkansas Code, this application must be completed by any organization sponsoring a special license plate decal for public or military service. A proposed design for the special license plate decal must accompany this application. The special license plate decal will be placed on a standard issue license plate across the bottom of the plate in lieu of the legend “The Natural State”. The organization may request to establish a fund raising fee not to exceed $25.00. If a fund raising fee is to be established, this application must include in the section below the organization’s financial plan for use of the proceeds from the fee.

Name and Address of Organization:

[Blank lines for address]

Fund raising fee to be established    Yes    No

If a fund raising fee is to be established, enter amount not to exceed $25.00. Amount

Financial Plan for use of proceeds if a fund raising fee is requested:

[Blank lines for financial plan]

I ___________________________________________ hereby request a special license plate decal for organization named above.

Printed Name of Authorized Official of Organization

AFFIDAVIT

To be completed if a fund raising fee is requested.

I ___________________________________________ hereby swear and affirm that the special license plate for the organization named herein will be used in accordance with the financial plan above.

Signature ___________________________________________ Date: ______________

This application may be submitted to either of the following addresses:

In Person:   Office of Motor Vehicle           By Mail:   Department of Finance and Administration
             Ragland Building, Room 2041               Office of Motor Vehicle, Room 2041
             1900 West 7th Street                        P.O. Box 1272
             Little Rock, AR  72201                    Little Rock, AR  72203

See back of form for additional information.
Under Arkansas Code 27-24-1307, the Director of the Department of Finance and Administration shall accept requests for special license plate decals from organizations representing public service employees, retired public service employees, or retired military service members. Upon approval of a request, the Department of Finance and Administration shall design the special license plate decal bearing the words that describe the public service profession, retired military service branch, or organization for which the plate will be issued.

**SPECIAL LICENSE PLATE DECAL PLACEMENT AND DIMENSIONS**

The special license plate decal will be placed on a standard issue license plate across the bottom of the plate in lieu of the legend “The Natural State”.

The dimensions of the special license plate decal must be three fourths (3/4) inch high and no more than six and one half (6½) inches long.

**FEE AND SIGNATURE REQUIREMENTS** - Before an initial shipment of plates and decals can be ordered, the organization must:

1. Remit a fee of fifteen thousand dollars ($15,000); AND
2. Obtain three hundred (300) signatures of applicants who will purchase the special plate to cover the cost of the initial order.

Fees and/or signatures will be due upon notification by the department of approval of license plate decal design. **DO NOT SEND FEES WITH THIS APPLICATION.**

Upon issuance of an approved special plate, an applicant must establish adequate proof as required by the department that he or she is a public service employee, retired public service employee, or retired military service member of the organization for whom the plate is approved.

The fee for the license plate with the special decal will be the normal registration fee for the vehicle, plus a handling and administrative fee in the amount of ten dollars ($10.00), plus miscellaneous fees of two dollars seventy five cents ($2.75) plus the fund raising fee, if applicable. These fees are due annually.

A person who is entitled to receive a special license plate for public or military service shall be limited to two (2) special license plates.

An organization named herein that is eligible to request a special license plate decal may establish a fund raising fee not to exceed twenty-five dollars ($25) for the issuance and renewal of a license plate with a special decal. If an organization establishes a fund-raising fee, the organization shall provide its financial plan in the appropriate section on this form for the use of the proceeds of the fees. The affidavit must be signed by an official of the organization that states the proceeds will be used according to the financial plan submitted.

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**E-MAIL ADDRESS IF ANY**