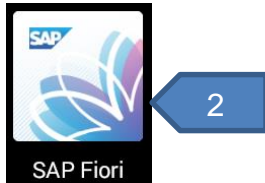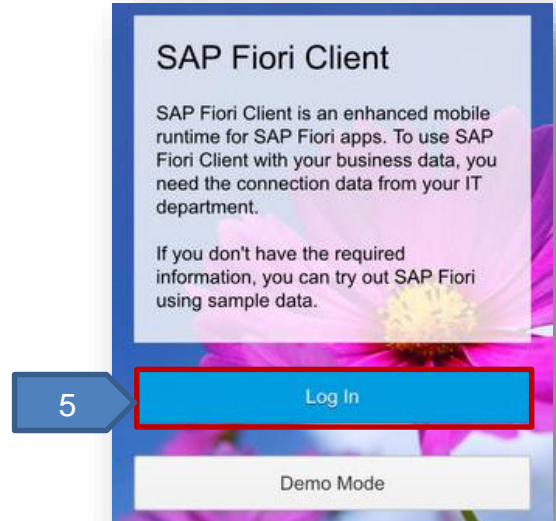**Purpose:** Use this job aid to install EASE on your mobile device.
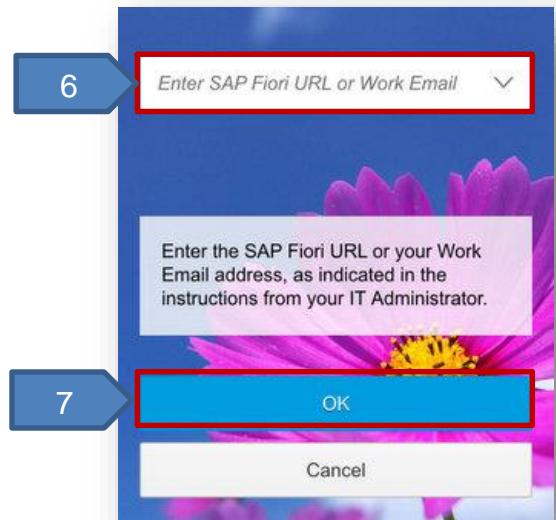
1. Go to your App store from your mobile device.
2. Search for **SAP Fiori Client**.

SAP Fiori

3. Click **GET**.
4. Click **OPEN**.
5. Click **Log In**.

SAP Fiori Client

SAP Fiori Client is an enhanced mobile runtime for SAP Fiori apps. To use SAP Fiori Client with your business data, you need the connection data from your IT department.

If you don't have the required information, you can try out SAP Fiori using sample data.

Log In

Demo Mode

6. Type the EASE URL address in the field provided
https://ease.arkansas.gov

Enter SAP Fiori URL or Work Email

Enter the SAP Fiori URL or your Work Email address, as indicated in the instructions from your IT Administrator.
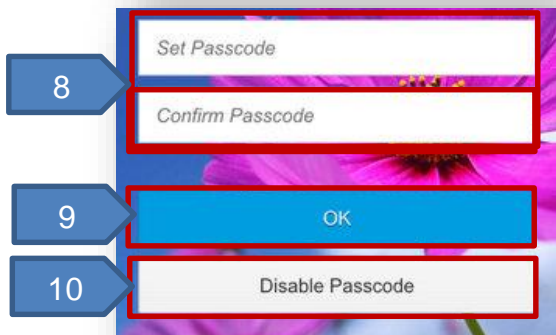
7. Click **OK**.

OK

Cancel

8. Set and Confirm a Passcode (Optional).

   NOTE: To provide a secure environment, you may want to set a passcode upon initial setup. The minimum is 8 characters, and can be upper or lower case alphanumeric characters.
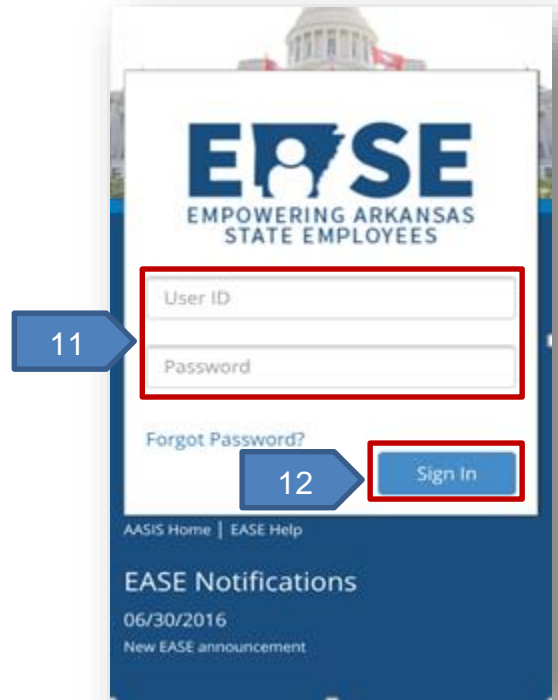
Set Passcode

Confirm Passcode

9. Click **OK**.

      or

10. Click **Disable Passcode**.

OK

Disable Passcode

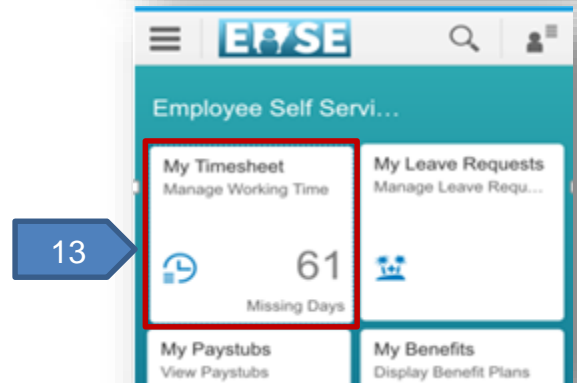   **NOTE:** If you receive a Tip screen, read and Click **Continue.**

11. Type your AASIS **User ID** and **Password.**
12. Click **Sign In**.

13. Click the desired application to perform your work tasks.

   NOTE: Approving Managers will also have the My Inbox application.

14. Upon completion of EASE tasks using your mobile device, Click the user button.

15. Select **Log out**.