



STATE OF ARKANSAS  
**Department of Finance  
and Administration**

OFFICE OF STATE PROCUREMENT  
**Marketing and Redistribution**  
6620 Young Road  
Little Rock, Arkansas 72209  
Phone: (501) 565-8645  
Fax: (501) 565-5059  
<http://www.arstatesurplus.com>

## **M&R POLICY NUMBER 09**

### **RATE SCHEDULE**

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The State of Arkansas Marketing and Redistribution Division operates entirely on a fee based funding model, receiving no monies from the General Assembly. Effective January 1, 2013, fees for services rendered are:

#### **BASE FEES:**

Service Fee:

25% of gross sales proceeds for any item sold by Marketing & Redistribution.

15% from the sale of agency surplus computer and electronic equipment when sold at the agency's location.

Cathode Ray Tube (CRT) Disposal Fee: Actual cost of disposal if the item does not sell.

#### **TRANSPORTATION FEES:**

Delivery Fee:

\$15.00 per person, per hour. Time charges begin when personnel leave Marketing and Redistribution and continue until they return.

A truck usage fee of \$25.00 plus actual miles traveled, charged at the current State reimbursement rate.

Property Pick-up Fee:

\$15.00 per person, per hour. Time charges begin when personnel leave Marketing and Redistribution and continue until they return.

A truck usage fee of \$25.00 plus actual miles traveled, charged at the current State reimbursement rate.

#### **PROCESSING FEES:**

File Research Fee: \$15.00 per hour.

Auction Fee: Actual auctioneer fee plus the actual advertisement cost when placed in the Sunday Democrat/Gazette paper, Auction Block section. This fee will be deducted from auction proceeds.

Certificate of Property Disposal Fee (CPD): This fee will be calculated as \$6.00 per CDP plus \$1.00 per line item.

Donation Request Fee: A flat fee of \$15.00 for each donation request.

Duplicate Vehicle Title or Key Fee: Actual cost of title or key plus a \$20.00 processing fee.

Dumpster Pickup Fee: When an agency fills a dumpster at Marketing and Redistribution forcing an additional pickup, the agency will be charged the current landfill rate plus a \$20.00 processing fee.

Sale of Houses: A flat rate of \$500 will be charged for the sale of a house or 25% of gross proceeds, whichever is less.

Sale of Timber: A flat rate of \$100 will be charged for the sale of timber if all aspects of the project are handled by the agency and the responsibility of Marketing and Redistribution is limited to processing a Certificate of Property Disposal and depositing/transferring monies via the Letter of Transmittal OR 10% of the gross sale proceeds if M&R conducts the entire process.

Surplus Computer & Electronic Equipment Fee: When computer or electronic equipment is sold by the agency or through M&R, twenty five percent (25%) of the proceeds will be deposited in the Computer and Electronic Recycling Funds controlled by ADEQ.