INVITATION TO BID

BID NUMBER: QB-15-06
COMMODITY: Recyclable Computers and Electronic Equipment
LOCATION: DFA – MARKETING & REDISTRIBUTION
6620 YOUNG ROAD
LITTLE ROCK, AR 72209
INSPECTION DATES: December 1, 2, 3, 4, 5, 8, 9, 10, 2014
INSPECTION HOURS: 8:00 AM – 3:00 PM
BID OPENING DATE/TIME: December 11, 2014 @ 1:00 PM

ITEMS LISTED ON THE ATTACHED SHEET (S) WILL BE SOLD TO THE HIGHEST BIDDER (S) SUBJECT TO ALL “GENERAL” AND IF APPLICABLE, “SPECIAL” TERMS AND CONDITIONS.

BID FORMS MUST BE COMPLETED AND SIGNED TO BE CONSIDERED. UNSIGNED BIDS OR LATE BIDS WILL NOT BE CONSIDERED.

RESPONSE TO INVITATIONS TO BID MUST BE MAILED TO MARKETING & REDISTRIBUTION IN A SEALED ENVELOPE INDICATING THE BID NUMBER AND DATE OF THE BID OPENING ON THE OUTSIDE OF THE ENVELOPE OR MAY BE HAND CARRIED TO THE MARKETING & REDISTRIBUTION OFFICE. RESPONSES MUST BE RECEIVED PRIOR TO THE TIME AND DATE INDICATED ON THE DOCUMENT FOR THE BID OPENING IN ORDER TO BE CONSIDERED.

AT THE TIME INDICATED FOR THE BID OPENING ALL BIDS WILL BE PUBLICLY READ AND TABULATED. BIDDERS MUST CONTACT MARKETING & REDISTRIBUTION WITHIN 48 HOURS OF THE CLOSING DATE AND TIME TO VERIFY BID RESULTS AND PAY FOR PROPERTY. SUCCESSFUL BIDDERS MUST REMOVE AWARDED ITEMS WITHIN FIVE (5) BUSINESS DAYS FROM DATE OF PAYMENT.

Please PRINT all required information Legibly

SIGNATURE: _____________________________
PRINTED NAME: _______________________
COMPANY NAME: _______________________
ADDRESS: _______________________________ CITY ___________ STATE _______ ZIP _______
BUSINESS PHONE: _________________________ HOME PHONE: _________________________
CELLULAR PHONE: _________________________ FAX NUMBER: _________________________
EMAIL ADDRESS: _________________________

(For office use only)
1. Bidder is invited, urged & cautioned to inspect property to be sold prior to submitting a bid. Property will be available for inspection at the place and times specified in the invitation. All property is offered for sale “as is, where is”. The State makes no warranty, expressed or implied as to quality, kind, character, quantity, weight, size or description of any of the property or its fitness for any use or purpose. Any oral statement or representation by any representative of the State is unauthorized and shall confer no right upon the Bidder or Purchaser.

2. The purchaser agrees to pay for item(s) awarded to him in accordance with the prices offered in his bid. All forms of payment must be in US currency. Payment is to be made in the form of cash, check, and postal money order, Visa, Discover or Master Card. Checks must be made payable to Marketing & Redistribution. If payment is made in the form of a check and the financial institution does not honor it a $25.00 service fee will be charged and a personal check will not be accepted for up to a one-year period.

3. Unless otherwise specified in the invitation, the purchaser shall be entitled to obtain the property upon vesting of title or the receipt of payment for the property. The purchaser shall be responsible for the loading and removal of property, at his expense. Marketing & Redistribution employees will assist with loading heavy or large items at Marketing & Redistribution as time permits. In no way will the State suffer any expense, penalty, personal or property liability in the removal of said equipment. Marketing & Redistribution reserves the right to cancel a bid and re-bid the property when procedures are not complied with.

4. When bids are signed or when bids are made available via the web site and are submitted via the web, this constitutes a contract with the State of Arkansas to pay the amount(s) indicated for the equipment offered for sale. Failure to comply could result in action being taken by the Attorney General’s office and/or be cause for rejection of future bids. Unsigned bids will not be read or considered. By signing the Invitation for Bid document or by submitting a bid via the web the Bidder warrants that they are not less than eighteen years of age. As mandated in ACA § 19-11-242, Employees of the State of Arkansas Department of Finance and Administration or members of their immediate family may not bid. When an “On Location” sale takes place employees and family members of the agency selling the goods may not bid for or purchase the item(s).

5. The State of Arkansas Procurement Administrator shall decide any dispute, which is not disposed of by mutual agreement. Bid offers less than the stated minimum bid amounts will not be considered. Tie bids will be determined by a flip of a coin by Marketing & Redistribution staff.

6. The State of Arkansas Procurement Administrator reserves the right to reject any or all bids, to waive any technical defects in bids; and unless otherwise specified by the State or the bidder, to accept any one item or group of items in the bid, as may be in the best interest of the State

7. It is the responsibility of each bidder to contact Marketing & Redistribution within 48 hours of the closing date and time of the bid to verify bid results and pay for the property. Marketing & Redistribution must be contacted during normal working hours via phone, fax, in person or by email (with appropriate date and time stamp) is acceptable methods of contact and voice mail messages are not acceptable. Bidders will find the results posted after 1:00 p.m. the day of closing by going to the following link; www.arkansas.gov/dfa/procurement/mr/pro_mr.html and click on Bid Awards. Persons listed are the winning bidders. When bids close on Thursday, the 48 hour period will begin the next business day at 8:00 a.m. The winning bidder will have 5 business days from date of payment to pick up the property. Purchaser of property from the State of Arkansas may be subject to the payment of state sales and/or use tax. Marketing & Redistribution is not responsible for collection of taxes for items titled for highway use.

8. Failure to respond to three (3) consecutive “Invitations to Bid” and successful bidders that do not pay for and pick-up the item(s) awarded shall be considered sufficient cause to remove your name from the Bidder’s list. Additional penalties may be imposed if a bidder defaults more than one (1) time in a twelve-month period. Collusion or collaboration with another bidder or other bidders in the submission of a bid for the purpose of “rigging” (reducing) a bid shall be considered sufficient cause to remove all parties involved from the Bidder’s list for a period not to exceed three (3) years. Contract default will not prevent purchases from retail sales.

9. When State Offices are closed for any reason (i.e. inclement weather, fire or other natural disaster) all bid openings are postponed until the next open and operational work day, and will be opened at the same time stated in the invitation.

10. No changes may be made to the terminology of the official bid form or the general or special terms and conditions.
“The Computers and Equipment listed below were items that have previously been offered from the DHS warehouse” The counts in parentheses are estimates only and should not be considered to be exact.

**MINIMUM BID AMOUNT $5,000.00**

Item # 1 is located in the West lot of Marketing and Redistribution
6620 Young Road, Little Rock, Arkansas 72209

<table>
<thead>
<tr>
<th>Pallet</th>
<th>Description</th>
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</thead>
</table>
| 1      | 10,320.00   | Recyclable Computers and Electronics (Cannibalized) (53’ Trailer “A”)
|        |             | 90694624
|        |             | Pallet 1- Copier, Polygraph, Digital Scale, Mini Fridge
|        |             | Pallet 2- Copier, Keyboards, Projectors, Typewriters, Microwave, Shredder (40)
|        |             | Pallet 3- TV’s (10)
|        |             | Pallet 4- CRT Monitors (23)
|        |             | Pallet 5- CRT Monitors (27)
|        |             | Pallet 6- Dell Poweredge 700 CPU (1), Gateway CPU (1), CRT Monitors (12)
|        |             | Pallet 7- Overhead Projectors (7), Microfish (2)
|        |             | Pallet 8- Printers (8), Dell Precision 330 CPU (1)
|        |             | Pallet 9- Typewriter (8), Printers (30), Scanner (1)
|        |             | Pallet 10- CRT Monitors (20)
|        |             | Pallet 11- Printers (15), Miscellaneous Keyboards and Power Cords
|        |             | Pallet 12- Printers (6), Computers (5), Calculators, Overhead Projectors, CRT Monitors
|        |             | Pallet 13- Dell Optiplex 755/760 (60), Optiplex 620 CPU (23)
|        |             | Pallet 14- Dell Optiplex 760 CPU Core2 (140)
|        |             | Pallet 15- Printers, Scanners, CPU (30)
|        |             | Pallet 16- CPUs, Printers, CRT Monitors (100)
|        |             | Pallet 17- CRT Monitors (8), Printers (28)
|        |             | Pallet 18- CRT Monitors (6), Printers (34)
|        |             | Pallet 19- Flat Screen Monitors w/ No Stands (74), CRT Monitor (1)
|        |             | Pallet 20- Dell Optiplex 760 Core 2 CPU (198)
|        |             | Pallet 21- 4’x4’ Gaylord Box of Flat Screen Monitor Stands
|        |             | Pallet 22- CRT Monitors (25)
|        |             | Pallet 23- 4’x4’ Gaylord Box of Miscellaneous Power Cords
|        |             | Pallet 24- Printers (50)

MINIMUM BID AMOUNT $5,000.00

Item # 2 is located in the West lot of Marketing and Redistribution
6620 Young Road, Little Rock, Arkansas 72209

<p>| | | |</p>
<table>
<thead>
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</table>
| 2. | 6,870.00 | **Recreable Computers and Electronics** (Cannibalized) *(53’ Trailer “B”)*  
Pallet 25- Dell Optiplex 760 Core 2 (170)  
Pallet 26- 4’ x 4’ Gaylord Box of Misc. Power Cords  
Pallet 27- 4’ x 4’ Gaylord Box of Flat Screen Monitor Stands  
Pallet 28- Printers (50)  
Pallet 29- Printers (41)  
Pallet 30- Dell Optiplex 760 Core 2 (70), Dell Optiplex 150 CPU’s (33)  
Pallet 31- Printers (49)  
Pallet 32- Flat Screen Monitors w/ No Stands (99)  
Pallet 33- 4’ x 4’ Gaylord Box of Misc. Keyboards  
Pallet 34- Tv’s (8), Overhead Projectors (8), Keyboards & Mice (30)  
Pallet 35- CRT Monitors (18)  
Pallet 36- Paper Shredder, Copier  
Pallet 37- CRT Monitors (15)  
Pallet 38- Flat Screen Monitors w/ No Stands (75)  
Pallet 39- CRT Monitors (15)  
Pallet 40- Mini Fridge (2), Microwave (2), TV (1)  
Pallet 41- Overhead Projectors (4), TV’s (3)  
Pallet 42- CRT Monitors (23)  
Pallet 43- CRT Monitors (17)  
Pallet 44- TV’s (5)  
Pallet 45- Printers (25)  
Pallet 46- Printers, Microwave, Shredder (30)  
Pallet 47- Copier, Paper Tray  
Pallet 48- Sure Store Optical 160ex (1), Large Copier (1) | 90694625 |
MINIMUM BID AMOUNT $100.00

Item 3 is on location at Conway human Development Center
150 East Siebenmorgen Rd., Conway, AR 72032
Contact: Mark Mullenax or Lena Lucas @ 501-329-6851 Fax 501-327-1921
Inspection times are Monday – Friday 8:00 AM to 2:30 PM

3. 1,751.00 Scrap Metal 90651388

MINIMUM BID AMOUNT $50.00

Item 4 is on location at Department of Human Service
Alexander Juvenile Assessment Treatment Center
1501 Woody Drive, Alexander, AR 72002
Contact: Diane Threet @ 501-682-9873 or Tammy Vinzant @ 501-683-0297 Fax 501-683-2790
Inspection times are Monday – Friday 8:00 AM to 4:30 PM Appointment Only
NOTE: Contact person must accompany bidder to item. Bidder must keep vehicle locked and do not leave cell phone or personal items visible in vehicle while on property.

4. 85.99 Remstar Metal filing System 90651388
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<td>GARY TROUTMAN</td>
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