Arkansas Tax Supported Entities:

Thank you for your interest in buying from TSS Marketing and Redistribution. The purpose of Marketing and Redistribution is to return money to the State by selling goods that were previously purchased for use by State Agencies.

Please complete the attached form and return it with verification from the appropriate city, county, or state agency, certifying that you derive at least fifty percent (50%) of your revenue by appropriation from a taxing jurisdiction. A copy of the statute or ordinance authorizing the appropriation will also be accepted as proof. Applications will not be approved based solely on information on the application without appropriate verification. Not-for-profit organizations do not qualify.

Upon receipt and verification of the application, your institution and the individuals you have nominated will be placed on the list of authorized buyers at Marketing and Redistribution. You will be notified within fifteen (15) working days of our decision. A hard copy of the application with original signature(s) must be mailed to the above address. Electronic signatures are not acceptable.

Please be aware that gifts or gratuities of any kind or nature, regardless of value are not acceptable.

Thank you for your interest in Marketing and Redistribution. It will be our pleasure to do business with you.

Sincerely,

Phillip E. Cole
Manager

PEC

Attachment
APPLICATION TO PURCHASE STATE OWNED SURPLUS PROPERTY

PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION:

NAME OF TAX SUPPORTED INSTITUTION: ____________________________________________

STREET ADDRESS: ________________________________________________________________

MAILING ADDRESS: _______________________________________________________________

CITY: ___________________________________  COUNTY: _______________________________

STATE: _________________________________  ZIP CODE: ______________________________

TELEPHONE NO: _________________________  FAX: ___________________________________

SOURCE OF APPROPRIATED TAX SUPPORT: ________________________________

_________________________________________________________________________________

_________________________________________________________________________________

APPLICANT DOES _______ DOES NOT _____ REQUIRE A PURCHASE ORDER.

I hereby authorize the following representative(s) to acquire property from TSS Marketing and Redistribution and to obligate funds for payment of property purchased. It is understood that all property purchased will be utilized by the applicant for their institution.

_________________________________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

SIGNATURE OF PERSON AUTHORIZED TO OBLIGATE TAX FUNDS:

SIGNED: ________________________________________________________________________

PRINTED NAME: __________________________________________________________________

EMAIL ADDRESS: __________________________________________________________________

TITLE: ____________________________  DATE: ________________________________

Rev. 08/2019