

ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1999 - 2001

The bail bond industry collects and pays to the Insurance Department Trust Fund \$10.00 for each bail bond written in the State of Arkansas. This fee is approximately \$850,000.00 annually and is paid pursuant to A.C.A. 17-19-111.

The Arkansas Professional Bail Bondsman Licensing Board's appropriation is funded by the bond fee into the Insurance Department Trust Fund.

Change 01 is for appropriation to increase Maintenance & Operations expenditures attributable to growth in the bail bond industry, increased complaint investigation and legislation which expanded the Board's participation in the required bail bond education programs.

Change 02 is to cover the cost of the certified court reporters that are required when hearings are conducted before the Board and for private investigators employed by the Board to investigate complaints that can not be handled by the Board Investigator.

Change 03 is necessary to facilitate the receipt and disbursement of fiduciary funds pursuant to A.C.A. 17-19-205(a)(1) when a bail bond company fails or withdraws from Arkansas.

Change 04 is to remove Character 46 (Transfer to State Treasury) from the Biennial Budget. The transfer of funds previously accomplished through Character 46 and required by the Board's Special Language can be accomplished via a funds transfer request and will not require appropriation as of June 30, 1999.

Change 08 will allow the Board to continue implementation of its technology plan which will enable the Board office to track complaints and commensurate penalties, to balance financial data presented at relicensing and to implement an automated testing package to ensure the integrity of the testing process. It will also allow the replacement of existing equipment that has become obsolete and costly to maintain.

AGENCY Arkansas Professional Bail Bondsman Licensing Board	DIRECTOR <i>Linda Longstreth</i> Linda Longstreth	AGENCY PROGRAM COMMENTARY BR21	PAGE 40
------------------------------------------------------------------	------------------------------------------------------	-----------------------------------------	----------------

PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total		Current	Long-term	Total		
\$ 1,148,559	\$ 14,827	\$ 2,673	\$ 1,166,059		\$ 69,066	\$ 2,000	\$ 71,066	\$ 1,094,993	

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 98,800	\$ 2,428	\$ 101,228	\$ 87,870	\$ 0	\$ 0	\$ 126,391	\$ 214,261	\$ 274,05

Findings

1. UNACCOUNTED FOR FUNDS - During the audit of the Professional Bail Bondsman Licensing Board for the two years ended June 30, 1996, we discovered unaccounted for funds totaling \$5,300.00. These funds consisted of 49 individual transactions, including a fine and various fees, that were recorded on either a log entitled "Money Received Report" or recorded on a prenumbered receipt, or in some cases both places, and could not be traced to bank deposits. Notations were made on fifteen [15] receipts, totaling \$990.00, that the remittance was by check or money order. The details of these unaccounted for funds are presented at Schedule 4.

The custodian of these funds was Ms. Michalene Gaines, former Executive Director.

An investigation by the Arkansas State Police revealed that, from those remitters who responded to a request for documentation regarding the payment of fees to the Agency, no check or money order had been subsequently negotiated. The investigation by the Arkansas State Police is continuing.

Internal controls relating to the receipt and deposit of cash were inadequate for the Agency to detect unaccounted for funds. Many of the problems contributing to this matter and other problems in the Agency's operation of its cash fund are detailed in audit finding number 4 which follows.

Recommendations

1. Attempt to obtain replacement checks or money orders from the remitters.
- Our findings in this matter are being reported in accordance with Ark. Code Ann 10-4-111 and 21-2-708.

() Noted in previous year's audit report.

PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Findings (Continued)

2. UNAUTHORIZED DISBURSEMENTS - The audit of disbursements made during the two years ended June 30, 1996, revealed the following unauthorized disbursements totaling \$68,702.28, which are summarized below and presented in detail at Schedule 5:
- a. Eight [8] checks totaling \$48,000.00 were written payable to Michalene Gaines between December 29, 1995 and April 25, 1996. Six [6] of these checks were deposited into a bank account of Ms. Michalene Gaines, former Executive Director. One [1] other check was endorsed "Michalene Gaines", and the other check was not endorsed. No authorization or documentation was provided to support the business purpose for these checks.
 - b. Two [2] checks totaling \$17,559.96 were written payable to Cash and used to pay personal debts, provide cash for Ms. Michalene Gaines, former Executive Director, and purchase a cashier's check payable to a bank in which she was listed as the remitter. No authorization or documentation was provided to support the business purpose for these checks.
 - c. Ten [10] checks were issued for the payment of unauthorized cellular telephone charges totaling \$2,727.02. Three cellular telephones were billed to the Agency; however, only one telephone was authorized by the Professional Bail Bondsman Licensing Board. The total payment for charges to these two unauthorized telephones amounted to \$1,982.91. Additionally, unauthorized charges of \$744.11 were made to the authorized telephone for calls made from points outside of Little Rock when no employee was on travel status. Each of the cellular telephones was under the control of Ms. Michalene Gaines, former Executive Director. During the audit field work, Ms. Gaines wrote a personal check in the amount of \$303.66 to reimburse the Agency for some of the unauthorized telephone charges; however, that check was returned by the bank as being insufficient.

Recommendations (Continued)

2. Our findings in these matters are being reported in accordance with Ark. Code Ann. 10-4-111 and 21-2-708.

() Noted in previous year's audit report.

PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Findings (Continued)

2. UNAUTHORIZED DISBURSEMENTS (Continued)

- d. Two [2] checks were written to a vendor that included computer programs valued at \$87.92 for the personal use of Ms. Michalene Gaines, former Executive Director.
- e. One [1] check was written to Ms. Michalene Gaines, former Executive Director, to reimburse her for \$83.27 in books that were for her personal use.
- f. One [1] check for \$244.11 was written to a vendor for Christmas decorations for the office. The check had been released to the vendor and paid by the bank before the voucher was sent to the Department of Finance and Administration, who disapproved the disbursement. A letter from Ms. Michalene Gaines, former Executive Director, to request approval of the voucher stated that she would reimburse the Agency in the event of disapproval. As of the close of the audit field work, this amount had not been reimbursed.

Internal controls relating to disbursements were inadequate for the Agency to detect unauthorized disbursements. Many of the problems contributing to this matter and other problems in the Agency's operation of its cash fund are detailed in audit finding number 4 which follows.

An investigation by the Arkansas State Police is continuing.

Recommendations (Continued)

() Noted in previous year's audit report.

PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Findings (Continued)

3. **ALTERED RECORDS - BOARD MINUTES** - The copy of the minutes of the Professional Bail Bondsman Licensing Board for the meeting on March 8, 1996 that were presented to the auditors were altered by Ms. Michalene Gaines, former Executive Director, to reflect that the Board had approved the use of a cellular telephone that was factory installed in Ms. Gaines' personal car. Subsequent discussion with the Board Chairman, who provided a copy of his personal copy of these board minutes, and review of a copy that auditors obtained from the Agency's official file of the Board minutes, revealed that no discussion relating to approval of the use of a cellular telephone was recorded in the minutes. Discussion with Ms. Gaines confirmed that she had indeed altered the minutes.
4. **CASH TRANSACTIONS** - Review of the cash transactions related to the Professional Bail Bondsman Licensing Board cash fund indicated the following:
 - a. (Procedures for recording the receipt of cash were inconsistent during the year. Cash receipt documents were not always written for all cash received. Sometimes the only record of the receipt of cash was a cash log. As of the conclusion of the audit field work, the Agency had begun using prenumbered receipts for all cash received.)
 - b. (Deposits were not always made in a timely manner.) As an example, receipts totaling \$8,825.00 for the period of January 1, 1996 to March 8, 1996 were all deposited on March 11, 1996.
 - c. (Checks were restrictively endorsed as deposits were prepared, rather than when the checks were received.)

Recommendations (Continued)

3. Our findings in this matter are being reported in accordance with Ark. Code Ann. 10-4-111.
4. Comply with the General Accounting and Budgetary Procedures Law and the State Accounting Procedures Manual.

() Noted in previous year's audit report.

PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Findings (Continued)

4. CASH TRANSACTIONS (Continued)

- d. (The duties of making and recording the bank deposits, reconciling the bank statements, and record keeping were combined in the position of Executive Director.)
- e. (The classification of revenue in the Accounting Federal Grants Management [AFGM] System was not accurate. Instances were noted of inconsistent use of revenue codes for the various licenses and fees collected by the Agency.)
- f. All bank deposits and all checks issued were not recorded in the AFGM System. Audit analysis revealed that deposits totaling \$94,253.09 and checks totaling \$70,475.64 had not been recorded in the AFGM System, as required by Ark. Code Ann. 19-4-812.
- g. Checks were written out of sequence, and, in some instances, were signed by board members before being completed and without adequate review of supporting documentation.
- h. Documentation to support four [4] checks to vendors totaling \$1,213.18 could not be located.
- i. (The Agency's checks register was not being maintained accurately) and all checks were not accounted for.

Recommendations (Continued)

() Noted in previous year's audit report.

PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Findings (Continued)

4. CASH TRANSACTIONS (Continued)

- j. (The AFGM Fund Analysis Report was not being reconciled to the bank account balance as required by the State Accounting Procedures Manual.)

The General Accounting and Budgetary Procedures Law and the State Accounting Procedures Manual require agencies to maintain an adequate internal control structure and to properly account for all cash fund transactions.

5. SECURITY DEPOSITS - Professional bail bond companies are required to file security deposits as a condition of licensure. At June 30, 1996, these security deposits consisted of certificates of deposit amounting to \$1,020,000.00, a United States Treasury Note for \$35,000.00, and bank letters of credit totaling \$1,743,000.00. Review of the procedures to account for these security deposits revealed the following:

- a. (Controls had not been established to assure that all activity relating to the receipt and release of all security deposits is accurately recorded.) Additionally, during the observation of security deposits on hand on July 17, 1996, the original letter of credit for one bail bond company could not be located.
- b. (One bail bond company has filed as security a United States Treasury Note, which is held in safekeeping by a trustee bank for the Agency. However, Ark. Code Ann. 17-19-205 requires the securities to be in the form of either an irrevocable letter of credit from a bank or a certificate of deposit.)

6. DUE TO STATE CENTRAL SERVICES FUND [HSC] - Remittance to the State Central Services Fund [HSC] for \$2,378.29, representing 1.5% of expenditures as required by Ark. Code Ann. 19-5-206, was not made during the year ended June 30, 1996.

Recommendations (Continued)

5.

- a. Establish controls to assure that an accurate recording of all activity relating to the security deposits is maintained, including the maintenance of a current listing of all securities held.

- b. Obtain an appropriate form of security as required by Ark. Code Ann. 17-19-205.

6. Review and comply with the law.

() Noted in previous year's audit report.

PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Findings (Continued)

7. (EXPENDITURES IN EXCESS OF APPROPRIATION - Controls were not in place to assure that expenditures did not exceed the amounts appropriated. After recording all expenditures for the "Operating expenses" character, expenditures exceeded the amount appropriated by \$68,419.87. Ark. Code Ann. 19-4-810(b) requires the State agency executive head to "... establish a system of preaudit to assure that checks and vouchers, before being released by the State agency, are prepared in accordance with all applicable purchasing laws and fiscal laws" He is to determine, among other requirements, that sufficient legislative authorization for expenditures and funds are available for the payment of the obligation, and that the obligation was incurred in conformity with all purchasing and fiscal laws applicable to State agencies operating out of the State treasury.)
8. (EXAMINATION FEE OVERCHARGES - Since its inception, the Agency has charged an examination fee of \$30.00 to those individuals desiring to become a licensed professional bail bondsman. However, Ark. Code Ann. 17-19-204 sets the examination fee at \$25.00. Agency personnel related that the examination fee charged by the Agency was a continuation of the fee structure established by the State Insurance Department, who administered the bail bondsman licensing function prior to the creation of the Professional Bail Bondsman Licensing Board. On May 15, 1996, the Agency changed the fee structure to comply with the law. An analysis of the Agency's receipts revealed that 159 applicants were charged an examination fee of \$30.00 and 14 were charged \$25.00 during the year ended June 30, 1996.)

Recommendations (Continued)

7. Review and comply with the State's fiscal laws related to appropriation limitations.
8. Review the records to determine from whom examination fees have been received, and make reimbursements for the overcharges.

() Noted in previous year's audit report.

PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Findings (Continued)

9. EQUIPMENT - The Agency exchanged with a vendor one personal computer that originally cost \$1,906.94 for another one valued at \$1,686.95 without obtaining authorization from the Department of Finance and Administration as required by the State Accounting Procedures Manual. The vendor issued the Agency a credit memo for \$1,897.95 for the computer traded in, which the Agency used on subsequent purchases.
10. LEAVE RECORDS - (No leave records were maintained for the former Executive Director. The other two employees maintained attendance and leave records individually, but they were not independently reviewed or maintained as part of the official records of the Agency. Additionally, leave balances were not reported to the Department of Finance and Administration for computation of compensated absences payable.)

Recommendations (Continued)

9. Review and comply with the State Accounting Procedures Manual.
10. Implement procedures to assure that adequate leave records are maintained for all employees, and to assure that leave balances are reported to the Department of Finance and Administration as required for proper computation of compensated absences payable.

Audited by Division of Legislative Audit
SA0721196

() Noted in previous year's audit report.

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993
(A.C.A 19-4-307)

AGENCY TITLE 211 - BAIL BONDSMAN

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>0</u>	<u>2</u>	<u>2</u>	<u>67%</u>
BLACK EMPLOYEES	<u>0</u>	<u>1</u>	<u>1</u>	<u>33%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF 08/08/98			<u>1</u>	<u>33%</u>
DATE			TOTAL MINORITIES	
			<u>3</u>	<u>100%</u>
			TOTAL EMPLOYEES	



AGENCY DIRECTOR

CASH FUND BALANCE DESCRIPTION

AS OF JUNE 30, 1998

AGENCY: Arkansas Professional Bail Bondsman Licensing Board

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	<p>Special Language in the Board's Appropriation Act requires that all but 25% of its fund balance be transferred to the General Revenue Fund Account in the State Treasury at the end of each fiscal year.</p> <p>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES: A.C.A. 17-19-111 authorizes collection of a \$10.00 fee for the Insurance Department Trust Fund; A.C.A. 17-19-202 authorizes collection of licensing fees; A.C.A 17-19-211 authorizes collection of administrative penalties</p> <p>REVENUE RECEIPTS CYCLE: Fees, fines, and penalties are collected throughout the year.</p> <p>FUND BALANCE UTILIZATION: Cash Fund 359 was established to allow the Board to utilize additional appropriation for FY98 and FY99. This fund will be transferred to the State Treasury on June 30, 1999 as all Board appropriation will reside with the Treasury at that time. Cash Fund 359 will cease to exist.</p>
Cash (359)	\$56,769.13	Checking	Mercantile Bank, N.L.R.	
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	<p>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</p> <p>REVENUE RECEIPTS CYCLE:</p> <p>FUND BALANCE UTILIZATION:</p>

REQUEST FOR CHANGE IN FEE SCHEDULE

1999-2001 BIENNIUM

AGENCY NAME: Professional Bail Bondsman Licensing Board **AGENCY CODE:** 211

CURRENT FEE STRUCTURE

PROPOSED CHANGE

DESCRIPTION	FEE AMOUNT	EST. RECEIPTS 1998-99	AUTHORIZING ACT/ CODE CITE	FEE AMOUNT	EST. RECEIPTS		REASON FOR CHANGE
					1999-2000	2000-2001	
Application/Exam Fee	\$ 25.00	\$5,500.00	17-19-204	\$64.00	\$13,312	\$13,312	<p>ACT 1109 of 1993 authorized Arkansas State Police to charge \$15.00 for ACIC Record Checks and \$24.00 NCIC Record Checks and Fingerprint Cards Submitted.</p> <p>A.C.A. 17-19-203 requires submission of applicant fingerprint cards and State Police Record Check Forms to ensure that no applicant/licensee has been convicted of a felony.</p>

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

The Professional Bail Bondsman Licensing Board utilizes this appropriation to cover operating expenses to administer and enforce the provisions of the law relating to the licensing and regulating of professional bail bond companies and bondsmen. The Insurance Department collects \$10 per bond written in the state, and by statute has to provide the Board with funding up to the appropriated level each fiscal year. Receipts from examination fees, license renewals and penalties also fund the Board. The Board also utilizes this appropriation to comply with Section 4 of Act 700 of 1993, which requires the Board to transfer all but 25% of its fund balance to the State Treasury at the end of each fiscal year.

The budget request for the Professional Bail Bondsman Licensing Board reflects a Base Level of \$297,305 in FY00 and \$300,073 in FY01, covering 3 positions. Base Level includes a cost of living increase of 2.8% each year over the FY99 salary levels, and related Personal Services Matching Costs. Changes were requested in the areas of Operating Expenses, Professional Fees & Services, Capital Outlay, Refunds/Reimbursement, and the Transfer to State Treasury line item. The Operating Expenses includes expenditures associated with the growth of the bail bondsman industry, increased complaints, and the Board's participation in required bail bondsman education programs. Professional Fees & Services will be utilized to cover the cost of court reporters at hearings and the cost of private investigators to investigate complaints that cannot be handled by the Board investigator. The Capital Outlay request will cover the cost of a laser printer, scanner, and several databases that are critical to the office operations of the agency. The Refunds/Reimbursement request will be for receipt and disbursement of security deposits held for the payment of forfeiture judgements when a bail bond company fails. The Transfer to State Treasury line item is requested to be removed. With all of the funds of the agency in the State Treasury as of June 30, 1999, a fund transfer request will accomplish the transfer of the end of the year fund balance and an appropriation for this transfer will not be necessary. The Board has requested an increase in the application/exam fees to cover the costs of police background checks on applicants. The fee increase would increase revenues by approximately \$8,000 annually.

Appropriation B36, a cash fund account, was created during the 1997-1999 biennium to establish supplemental appropriation for the agency to handle additional financial needs. Due to the relative newness of the Board, the appropriated level was not sufficient to handle all projected expenditures. This cash fund account is now incorporated into this appropriation.

Expenditure of this appropriation is contingent upon the availability of adequate funding.

The Executive Recommendation provides for the Agency Request. The Executive Recommendation does not address the Agency's request for a fee increase.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: Professional Bail Bondsman Licensing Board	Name: Prof. Bail Bondsman Licensing Board -Treasury	Name: Bail Bondsman Board		52
Code: 211	Code: 1DV	Code: MBB	BR20	

01 02 03 04 05 06 07 08 09 10 11 12 13 14

CHARACTER TITLE	-----EXPENDITURES-----			98-99 AUTHORIZED			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99										EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO	BASE	CHANGE	TOTAL	BASE	CHANGE	TOTAL	BASE	CHANGE	TOTAL	99-00	00-01	99-00	00-01
REGULAR SALARIES	64,166	78,324	87,576	83,965	0	83,965	86,316	0	86,316	83,965	0	86,316	83,965	86,316		
NUMBER OF POSITIONS	3	3	3	3	0	3	3	0	3	3	0	3	3	3		
PERSONAL SERV MATCHING	18,122	23,514	24,544	24,554	0	24,554	24,971	0	24,971	24,554	0	24,971	24,554	24,971		
OPERATING EXPENSES	43,984	44,000	44,000	44,000	20,000	64,000	44,000	25,000	69,000	64,000	0	69,000	64,000	69,000		
CONF FEES & TRAVEL	495	3,000	3,000	3,000	0	3,000	3,000	0	3,000	3,000	0	3,000	3,000	3,000		
PROF FEES & SERVICES	17,445	20,000	20,000	20,000	10,000	30,000	20,000	10,000	30,000	30,000	0	30,000	30,000	30,000		
CAPITAL OUTLAY	9,081	5,000	5,000	0	5,000	5,000	0	5,000	5,000	5,000	0	5,000	5,000	5,000		
DATA PROCESSING	1,029	1,786	1,786	1,786	0	1,786	1,786	0	1,786	1,786	0	1,786	1,786	1,786		
REFUNDS/REIMBURSEMENTS	0	0	0	0	100,000	100,000	0	100,000	100,000	100,000	0	100,000	100,000	100,000		
TRANSFER TO STATE TREASUR	89,581	120,000	400,000	120,000	-120,000	0	120,000	-120,000	0	0	0	0	0	0		
WITHOUT FEE INCREASE																
TOTAL	243,903	295,624	505,906	297,305	15,000	312,305	300,073	20,000	320,073	312,305	0	320,073	312,305	320,073		
PROPOSED FUNDING SOURCES			*****													
FUND BALANCES	119,549	42,600	*****	30,650		30,650	36,663		36,663	30,650		36,663	30,650	36,663		
GENERAL REVENUES			*****													
SPECIAL REVENUES	106,574	80,000	*****	116,000		116,000	116,000		116,000	116,000		116,000	116,000	116,000		
FEDERAL FUNDS			*****													
STATE CENTRAL SERVICES FUND			*****													
NON-REVENUE RECEIPTS			*****													
CASH FUNDS			*****													
OTHER	108,101	295,624	*****	297,305	15,000	312,305	300,073	20,000	320,073	312,305	0	320,073	312,305	320,073		
TOTAL FUNDING	914,304	918,224	*****	443,955	15,000	458,955	452,736	20,000	472,736	458,955	0	472,736	458,955	472,736		
EXCESS APPRO/ (FUNDING)	(170,401)	(122,600)	*****	(146,650)		(146,650)	(152,663)		(152,663)	(146,650)		(152,663)	(146,650)	(152,663)		
TOTAL	243,903	295,624	*****	297,305	15,000	312,305	300,073	20,000	320,073	312,305	0	320,073	312,305	320,073		

APPROPRIATION SUMMARY

BR 215

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 211 PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
 APPRO 10V PROF BAIL BONDSMAN LICENSING BOARD - TREASURY
 FUND MBB BAIL BONDSMAN BOARD-(211)

The FY99 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1997-99 biennium.

Only 25% of the Board's remaining funds can be carried forward.

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
K	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1999 - 01 BIENNIIUM REQUESTS-----						-----RECOMMENDATIONS-----				
					-----ACTUAL-----BUDGETED-----		-----FY 1999 - 00-----			-----FY 2000 - 01-----			-----EXECUTIVE-----		-----LEGISLATIVE-----		
					97-9898-99		-----REQUEST-----			-----REQUEST-----			1999-002000-01		1999-002000-01		
	HBB	211 1DV	B	243,903 3	295,624 3	297,305 3			300,073 3			297,305 3	300,073 3				
	HBB	211 1DV	C01			20,000 0			25,000 0			20,000	25,000				
For the appropriation of funds to increase Maintenance & Operation expenditures as a result of growth in the bail bond industry, increased complaint investigations, increased postage requirements and legislation expanding the Board's participation in the required bail bond education courses and testing procedures. Additional increase for Fiscal Year 00-01 reflects costs of updating and replenishing statute booklets for bail bondsman study packets after legislative session of '99.																	
	HBB	211 1DV	C02			10,000 0			10,000 0			10,000	10,000				
For the appropriation of funds for a Certified Court Reporter for hearings on violations of the Statutes, Rules and Regulations of this Board and for private investigators to conduct Board investigations relevant to complaints filed against bail bond companies and bail bondsmen that can not be handled by the Board investigator.																	

007 REGULATORY BOARDS AND COMMISSIONS
 211 PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
 1DV PROF BAIL BONDSMAN LICENSING BOARD - TREASURY
 HBB BAIL BONDSMAN BOARD-(211)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES ACTUAL 97-98	BUDGETED 98-99	1999 - 01 BIENNIIUM REQUESTS		FY 1999 - 00		FY 2000 - 01		RECOMMENDATIONS		EXECUTIVE		LEGISLATIVE	
							REQUEST		REQUEST				1999-00	2000-01	1999-00	2000-01		
003		HBB	211 1DV	C03			100,000 0		100,000 0				100,000	100,000				
For the appropriation of funds to facilitate the receipt and disbursement of fiduciary funds held for payment of forfeiture judgements pursuant to A.C.A. Section 17-19-205(a)(1) for bail bonding companies which fail or otherwise withdraw from Arkansas.																		
004		HBB	211 1DV	C04			-120,000 0		-120,000 0				-120,000	-120,000				
The transfer of funds required by the Board's Special Language can be accomplished via a funds transfer request and will not require appropriation as all Board funds will reside in the State Treasury as of June 30, 1999.																		
005		HBB	211 1DV	C05			5,000 0		5,000 0				5,000	5,000				
For the appropriation of funds for the purchase of one laser printer and scanner and the implementation of a bail bond testing data base and accounting program to ensure the integrity of the testing process and the integrity of figures submitted by bail bond companies and their licensees during the relicensing process and to track forfeitures paid annually by companies statewide by county. Also, for the replacement of existing copier, postage machine and facsimile machine due to inadequacy and obsolescence.																		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
 AGY 211 PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
 APPRO 1DV PROF BAIL BONDSMAN LICENSING BOARD - TREASURY
 FUND HBB BAIL BONDSMAN BOARD-(211)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----		98-99	-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	AUTHORIZED							EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO	BASE	CHANGE	TOTAL	BASE	CHANGE	TOTAL	99-00	00-01	99-00	00-01
					LEVEL	REQUEST		LEVEL	REQUEST				
ERATING EXPENSES	23,557	20,000	0	0	0	0	0	0	0				
OF FEES & SERVICES	1,676	10,000	0	0	0	0	0	0	0				
FUNDS/REIMBURSEMENTS	51,577	50,000	0	0	0	0	0	0	0				
THIS APPROPRIATION IS NOT REQUESTED FOR THE NEW BIENNIUM													
TOTAL	76,810	80,000	0	0	0	0	0	0	0				
PROPOSED FUNDING SOURCES			*****										
ED BALANCES		31,759	*****										
ERAL REVENUES			*****										
ICIAL REVENUES			*****										
ERAL FUNDS			*****										
ITE CENTRAL SERVICES FUND			*****										
REVENUE RECEIPTS			*****										
SH FUNDS	133,500	48,241	*****										
HER			*****										
TOTAL FUNDING	133,500	80,000	*****										
CESS APPRO/ (FUNDING)	(56,770)		*****										
TOTAL	76,810	80,000	*****										

PT 007 REGULATORY BOARDS AND COMMISSIONS
 Y 211 PROFESSIONAL BAIL BONDSMAN LICENSING BOARD
 PRO B36 CASH OPERATIONS

Appropriation was established through the authority of the DFA Cash Holding Account

APPROPRIATION SUMMARY

BR 215

ND 359 BAIL BONDSMAN LICENSING BD-(211)

Only 25% of the Board's remaining fund balance can be carried forward, along with committed fiduciary funds.