For Appropriation 505 funded through Special Revenue, continuation of base-level positions and supporting Maintenance are requested to provide for the legislatively mandated function required by Arkansas code 6-51-601 et.seq.

In Appropriation 505, restoration of Capital Outlay to $10,000 is requested for Change Level 01 and 08. This will allow the Board to continue to update current equipment and furniture in order to operate more efficiently and to continue to implement our Technology Plan. Also, this will allow us to continue to purchase our own furniture and equipment so that we are not as tied to our lease with the Arkansas Real Estate Commission (AREC). If the lease is not renewed we will not have to purchase all the needed items at one time.

For Appropriation 506 funded through Special Revenue, the request is for continuation of authorized level for each year of the biennium. This appropriation will be used for the Student Protection Fund to:

- pay claims filed by students when a school becomes insolvent or ceases to operate without offering a complete program of study;
- pay expenses incurred by a school that are directly related to educating a student placed in the school for teach out purposes;
- reimburse the Private Career Education Fund for expenses directly associated with the storage and maintenance of student academic and financial aid records; and
- reimburse the Private Career Education Fund for administrative costs incurred due to school closings.

For Appropriation B29 funded through cash fees and grants, the request is for continuation for authorized level for each year of the biennium.

ARKANSAS STATE BOARD OF PRIVATE CAREER EDUCATION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1998

Assets				Liabilities			
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	Total Equity
$ 358,384	$ 27,488	$ 5,005	$ 390,877	$ 0	$ 4,665	$ 4,665	$ 386,212

Revenues					Expenditures					
Intergovern-mental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)
$ 0	$ 0	$ 208,499	$ 13,581	$ 222,080	$ 130,185	$ 0	$ 10,435	$ 37,148	$ 177,768	$ 0

Findings	Recommendations
None	None

Audited by Division of Legislative Audit
SA0721698

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993
(A.C.A 19-4-307)

AGENCY TITLE 216 - STATE BOARD OF PRIVATE CAREER EDUCATION

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	0	3	3	100%
BLACK EMPLOYEES	0	0	0	0%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	0	0	0%
TOTAL EMPLOYED AS OF 08/05/00 (DATE)			0 (TOTAL MINORITIES)	0%
			3 (TOTAL EMPLOYEES)	100%

Brenda Hermann
AGENCY DIRECTOR

CASH FUND BALANCE DESCRIPTION
AS OF JUNE 30, 2000

AGENCY: State Board of Private Career Education 216

ACCOUNT INFORMATION			
FUND ACCT.	BALANCE	TYPE	LOCATION
B29	50,500	Checking	Bank of America

STATUTORY/OTHER RESTRICTIONS ON USE:

N/A

STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:

N/A

REVENUE RECEIPTS CYCLE:

Grants are applied for and received at various times.

FUND BALANCE UTILIZATION:

Funds are used to meet the goals of the grant applied for and/or operational purposes of the agency.

ACCOUNT INFORMATION			
FUND ACCT.	BALANCE	TYPE	LOCATION

STATUTORY/OTHER RESTRICTIONS ON USE:

STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:

REVENUE RECEIPTS CYCLE:

FUND BALANCE UTILIZATION:

STATE AGENCY PUBLICATIONS

2001-2003 Biennium

Act 1276 of 1999

AGENCY: State Board of Private Career Education **AGENCY #** 216

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
School Directory	6-51-605(d)(4)		50-75 per year	Directory gives information on all licensed schools. It is provided to the public on a per request basis.

ARKANSAS BUDGET SYSTEM
DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE State Board of Private Career Education	1999-01 Expenditures				2001-03 Biennium Request				2001-03 Executive Recommendation			
Appropriations Code Name	Actual 1999-00	No. of Pos.	Budgeted 2000-01	No. of Pos.	Year 1 2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.	Year 1 2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.
B29 Cash Operations	$2,813	0	$100,500	0	$100,500	0	$100,500	0	$100,500	0	$100,500	0
505 State Board of Private Career Education	150,750	3	223,250	3	229,438	3	233,447	3	229,438	3	233,447	3
506 Student Protection	0	0	0	0	500,000	0	500,000	0	500,000	0	500,000	0
TOTALS	$153,563	3	$323,750	3	$829,938	3	$833,947	3	$829,938	3	$833,947	3
Funding Sources		% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances	$443,673	66.3%	$515,801	69.2%	$519,251	68.3%	$527,513	68.3%	$519,251	68.7%	$527,513	68.3%
General Revenues												
Special Revenues	181,641	27.1%	185,000	24.8%	195,000	25.7%	195,000	25.3%	195,000	25.3%	195,000	25.3%
Federal Funds												
Constitutional Officers Fund												
State Central Services Fund												
Non-Revenue Receipts												
Cash Funds	1,642	0.2%	1,700	0.2%	1,700	0.2%	1,700	0.2%	1,700	0.2%	1,700	0.2%
Student Protection Trust Fund	42,408	6.4%	43,000	5.8%	44,000	5.8%	48,000	6.2%	44,000	5.8%	48,000	6.2%
Total Funding	669,364	100.0%	745,501	100.0%	759,951	100.0%	772,213	100.0%	759,951	100.0%	772,213	100.0%
Excess Appro./ (Funding)	(515,801)		(421,751)		69,987		61,734		69,987		61,734	
TOTAL	$153,563		$323,750		$829,938		$833,947		$829,938		$833,947	

DEPARTMENT
State Board of Private Career Education

DIRECTOR
Brenda Germann

DEPARTMENT APPROPRIATION SUMMARY
BR 40

Funds for this appropriation are received through grants primarily from the Real Estate Foundation and the Winthrop Rockefeller Foundation. The State Board of Private Career Education is requesting $100,500 for each year of the 2001-03 biennium for their Cash Operations appropriation. No additional requests are made above the Base Level.

The Executive Recommendation provides for Base Level.

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	------EXPENDITURES------ 99-00 ACTUAL	00-01 BUDGETED	00-01 AUTHORIZED APPRO	----------01-02 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------02-03 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------RECOMMENDATIONS---------- EXECUTIVE 01-02	EXECUTIVE 02-03	LEGISLATIVE 01-02	LEGISLATIVE 02-03
OPERATING EXPENSES	1,561	81,287	124,572	81,287	0	81,287	81,287	0	81,287	81,287	81,287		
CONF FEES & TRAVEL	184	8,898	8,898	8,898	0	8,898	8,898	0	8,898	8,898	8,898		
PROF FEES & SERVICES	1,068	10,000	12,000	10,000	0	10,000	10,000	0	10,000	10,000	10,000		
DATA PROCESSING	0	315	315	315	0	315	315	0	315	315	315		
TOTAL	2,813	100,500	145,785	100,500	0	100,500	100,500	0	100,500	100,500	100,500		
PROPOSED FUNDING SOURCES			**********										
FUND BALANCES	51,575	50,404	**********	49,104		49,104	47,804		47,804	49,104	47,804		
GENERAL REVENUES			**********										
SPECIAL REVENUES			**********										
FEDERAL FUNDS			**********										
STATE CENTRAL SERVICES FUND			**********										
NON-REVENUE RECEIPTS			**********										
CASH FUNDS	1,642	1,700	**********	1,700		1,700	1,700		1,700	1,700	1,700		
OTHER			**********										
TOTAL FUNDING	53,217	52,104	**********	50,804		50,804	49,504		49,504	50,804	49,504		
EXCESS APPRO/ (FUNDING)	(50,404)	48,396	**********	49,696		49,696	50,996		50,996	49,696	50,996		
TOTAL	2,813	100,500	**********	100,500		100,500	100,500		100,500	100,500	100,500		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS

AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION

APPRO B29 CASH OPERATIONS

FUND 136 ST BD PRIV CAREER EDUC-(216)CASH

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
2001 - 2003

The State Board of Private Career Education was created by Act 906 of 1989 and is responsible for annual licensure and monitoring of private career schools and admissions representatives in Arkansas. The appropriation is funded by special revenue derived primarily from annual license and admissions representative fees paid by the schools to the Board.

Base Level is comprised of three positions, supporting operating expenses and a pay plan increase of 2.6% over the FY01 salary levels, with related Personal Services Matching costs. A request is made for one position associated with the Career Ladder Incentive Program (CLIP), although appropriation is not included in the request. The agency is requesting an additional $10,000 each year for Capital Outlay to update current equipment and furniture.

The Executive Recommendation provides for the Agency Request, which includes an additional $10,000 for Capital Outlay each year of the biennium.

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	------EXPENDITURES------- 99-00 ACTUAL	00-01 BUDGETED	00-01 AUTHORIZED APPRO	----------01-02 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------02-03 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------RECOMMENDATIONS-------- EXECUTIVE 01-02	EXECUTIVE 02-03	LEGISLATIVE 01-02	LEGISLATIVE 02-03
REGULAR SALARIES	98,127	125,540	129,101	128,796	0	128,796	132,145	0	132,145	128,796	132,145		
NUMBER OF POSITIONS	3	3	3	3	0	3	3	0	3	3	3		
EXTRA HELP	2,009	18,000	18,000	18,000	0	18,000	18,000	0	18,000	18,000	18,000		
NUMBER OF POSITIONS	2	4	4	4	0	4	4	0	4	4	4		
PERSONAL SERV MATCHING	28,292	32,710	33,646	35,642	0	35,642	36,302	0	36,302	35,642	36,302		
OPERATING EXPENSES	16,779	30,000	30,000	30,000	0	30,000	30,000	0	30,000	30,000	30,000		
CONF FEES & TRAVEL	2,330	4,000	4,000	4,000	0	4,000	4,000	0	4,000	4,000	4,000		
PROF FEES & SERVICES	0	3,000	3,000	3,000	0	3,000	3,000	0	3,000	3,000	3,000		
CAPITAL OUTLAY	3,213	10,000	10,000	0	10,000	10,000	0	10,000	10,000	10,000	10,000		
TOTAL	150,750	223,250	227,747	219,438	10,000	229,438	223,447	10,000	233,447	229,438	233,447		
PROPOSED FUNDING SOURCES			**********										
FUND BALANCES	170,961	209,852	**********	171,602		171,602	137,164		137,164	171,602	137,164		
GENERAL REVENUES			**********										
SPECIAL REVENUES	181,641	185,000	**********	185,000	10,000	195,000	185,000	10,000	195,000	195,000	195,000		
FEDERAL FUNDS			**********										
STATE CENTRAL SERVICES FUND			**********										
NON-REVENUE RECEIPTS			**********										
CASH FUNDS			**********										
OTHER			**********										
TOTAL FUNDING	360,602	394,852	**********	356,602	10,000	366,602	322,164	10,000	332,164	366,602	332,164		
EXCESS APPRO/ (FUNDING)	(209,852)	(171,602)	**********	(137,164)		(137,164)	(98,717)		(98,717)	(137,164)	(98,717)		
TOTAL	150,750	223,250	**********	219,438	10,000	229,438	223,447	10,000	233,447	229,438	233,447		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION
APPRO 505 STATE BOARD OF PRIVATE CAREER EDUCATION

FUND SCS PRIVATE CAREER EDUCATION-(216)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM
PROGRAM/SERVICE INFORMATION LIST
RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	
							2001 - 03 BIENNIUM REQUESTS								RECOMMENDATIONS			
				D	EXPENDITURES		FY 2001 - 02					FY 2002 - 03			EXECUTIVE		LEGISLATIVE	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	E S	ACTUAL 99-00	BUDGETED 00-01	REQUEST					REQUEST			2001-02	2002-03	2001-02	2002-
000		SCS	216 505	B	150,750 3	223,250 3	219,438 3					223,447 3			219,438 3	223,447 3		
001		SCS	216 505 100 STATE BOARD OF PRIVATE CAREER	C01			5,000 0					5,000 0			5,000	5,000		

In Appropriation 505, restoration of Capital Outlay to $10,000 is requested. Change Level 01 will be for $5,000 to allow us to purchase furnishing and equipment. This will allow us to continue to purchase our own furniture and equipment so that we are not as tied to our lease with the Arkansas Real Estate Commission (AREC). If the lease is not renewed we will not have to purchase all the needed furnishings and equipment at one time.

001		SCS	216 505 200 TECHNOLOGY	C08			5,000 0					5,000 0			5,000	5,000		

In Appropriation 505, restoration of Capital Outlay to $10,000 is requested. Change Level 08 will be for $5,000 to allow purchase and update of current computer equipment. This will allow the Board to operate more efficiently and to continue to implement our Technology Plan.

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION
APPRO 505 STATE BOARD OF PRIVATE CAREER EDUCATION

FUND SCS PRIVATE CAREER EDUCATION-(216)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
					------EXPENDITURES-------		----------2001 - 03 BIENNIUM REQUESTS----------								----------RECOMMENDATIONS----------			
				D			----------FY 2001 - 02----------			----------FY 2002 - 03----------							
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	E S	---ACTUAL--- 99-00	--BUDGETED-- 00-01	----------REQUEST------			----------REQUEST------					--------EXECUTIVE-------- 2001-02	2002-03	-------LEGISLATIVE------- 2001-02	2002-03
002		SCS	216 505 100 STATE BOARD OF PRIVATE CAREER	C09			0 0			0 0								

Career Ladder request to move one Secretary II position (grade 13) to an Executive Secretary/Administrative Secretary (grade 14).

DEPT 007 REGULATORY BOARDS AND COMMISSIONS

AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION

APPRO 505 STATE BOARD OF PRIVATE CAREER EDUCATION

FUND SCS PRIVATE CAREER EDUCATION-(216)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
2001 - 2003

The State Board of Private Career Education requests the continuation of the $500,000 Base Level appropriation for the Student Protection program. This appropriation will be used for (1) paying claims filed by students when a school becomes insolvent or ceases to operate, and (2) paying expenses incurred by a school which accepts students for training from a closing school. Any expenses incurred by the Board for administrative costs, storage or maintenance of records may be reimbursed to the agency from this fund. These expenses would be paid from the Student Protection Trust Fund. Revenues deposited into this fund consists of annual certification fees paid by the schools to the Board. These fees will be charged until such time as the fund balance totals $500,000.

The Appropriation Summary (BR 215) reflects the projected fund balance for the biennium. This is based on no additional school closings.

The Executive Recommendation provides for Base Level.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: St. Board of Private Career Education	Name: Student Protection	Name: Private Career Sch. Student Protection Trust	BUDGET REQUEST	298
Code: 216	Code: 506	Code: TCS	BR20	

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	------EXPENDITURES------- 99-00 ACTUAL	00-01 BUDGETED	00-01 AUTHORIZED APPRO	----------01-02 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------02-03 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------RECOMMENDATIONS---------- EXECUTIVE 01-02	EXECUTIVE 02-03	LEGISLATIVE 01-02	LEGISLATIVE 02-03
EXPENSES/CLAIMS/FEES	0	0	500,000	500,000	0	500,000	500,000	0	500,000	500,000	500,000		
TOTAL	0	0	500,000	500,000	0	500,000	500,000	0	500,000	500,000	500,000		
PROPOSED FUNDING SOURCES			**********										
FUND BALANCES	213,137	255,545	**********	298,545		298,545	342,545		342,545	298,545	342,545		
GENERAL REVENUES			**********										
SPECIAL REVENUES			**********										
FEDERAL FUNDS			**********										
STATE CENTRAL SERVICES FUND			**********										
NON-REVENUE RECEIPTS			**********										
CASH FUNDS			**********										
Trust Funds	42,408	43,000	**********	44,000		44,000	48,000		48,000	44,000	48,000		
TOTAL FUNDING	255,545	298,545	**********	342,545		342,545	390,545		390,545	342,545	390,545		
EXCESS APPRO/ (FUNDING)	(255,545)	(298,545)	**********	157,455		157,455	109,455		109,455	157,455	109,455		
TOTAL			**********	500,000		500,000	500,000		500,000	500,000	500,000		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS

AGY 216 STATE BOARD OF PRIVATE CAREER EDUCATION

APPRO 506 STUDENT PROTECTION

FUND TCS PVT CAREER SCH STDNT PROT TRUST-(216)

APPROPRIATION SUMMARY

BR 215