

# STATE CHILD ABUSE & NEGLECT PREVENTION BOARD

## Enabling Laws

Act 7 of 2003  
ACA §9-30-101 et seq  
ACA §9-11-203  
ACA §6-18-401

## History and Organization

The primary mission of the State Child Abuse and Neglect Prevention Board is to encourage and promote the overall welfare of children within the family structure. This mission is mainly accomplished by providing funding and technical assistance to community based programs and services throughout Arkansas that help strengthen and support families and thereby prevent abuse.

The State Child Abuse and Neglect Prevention Board was created by Act 397 of 1987, the Child Abuse and Neglect Prevention Act, which is codified in ACA §9-30-101 et seq. The nine-member Board is appointed by the Governor. Board members serve without compensation but are reimbursed for travel expenses in accordance with State travel procedures. The Board's primary responsibility is to manage the Children's Trust Fund, which was also created by Act 397 of 1987. The State Board promotes the establishment of community-based child abuse prevention programs throughout the State and funds them through the Children's Trust Fund.

Act 397 of 1987 originally provided revenue for the Trust Fund by levying a \$5.00 surcharge on all marriage license fees in the State of Arkansas. Act 397 also placed limitations on the amount of money the Board was allowed to disburse. At least 50% of all fee and interest revenue in any fiscal year was to remain in the Trust Fund as an investment for future prevention programs. Administrative costs of managing the Trust Fund may not exceed 20% of fiscal year revenues and the remaining revenues (30%) were to be spent in grant funds to child abuse prevention programs.

Act 340 of 1991 amended ACA §9-30-109(c) by changing the disbursement percentages as follows: at least 20% of all fee and interest revenues in any fiscal year must remain in the Trust as an investment for future prevention programs; administration costs of managing the Trust Fund may not exceed 20% of fiscal year revenues, and the remaining revenues (60%) are available for grant funds to child abuse prevention programs. This change in the law allowed the Board to award 30% more funds to local organizations and individuals for child abuse prevention programs.

Act 174 of 1993 amended ACA §9-30-109(b) by changing the surcharge on the marriage license from \$5.00 to \$10.00, thereby providing for additional child abuse prevention programs and/or larger grant awards to those programs. Additionally, Act 968 of 2001 amended ACA §9-11-203 to provide for the issuance of Heirloom Marriage certificates. The certificates, which are artistically rendered and suitable for framing, are an optional purchase for anyone married in the State of Arkansas. All proceeds are directed to the Children's Trust Fund.

Act 1224 of 2003 amended ACA §9-30-101 et seq and created the One Percent to Prevent Fund to

provide programs for incarcerated parents and their children, as well as the caregivers of those children. Act 68 of the Second Extraordinary Session of 2003 amended ACA §6-18-401 et seq, and charged the Board to establish a pilot program of family resource centers in a number of elementary schools in the state.

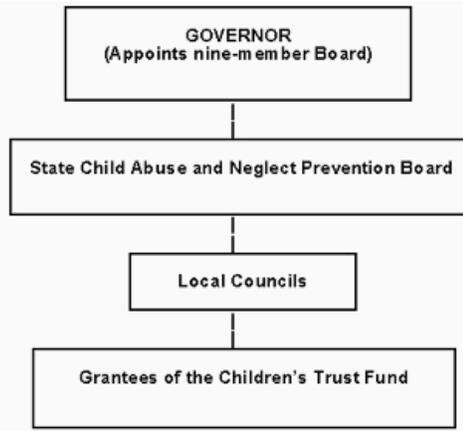
The State Child Abuse and Neglect Prevention Board also promotes the establishment of Local Child Abuse Prevention Councils in every county of the State. Local Councils are required to review and approve any and all grant proposals that originate from their county. The State Board uses the recommendations from each certified Local Council to make the final decisions about which programs will be funded. All proposals must be reviewed by the appropriate Local Council and only those counties which have a certified Local Council may receive funding from the Children's Trust Fund. Act 397 of 1987 requires the Local Council to consist of the following members:

1. An employee of the County Department of Human Services (or Division of Children and Family Services.)
2. An employee of the County Health Department Unit
3. An employee of Local Law Enforcement
4. An employee of the Local Public Education System
5. One Citizen At-Large - preferably a parent
6. Any other persons deemed necessary by the Local Council

During its first year of operations, the Board developed procedures for the formation of Local Councils and established criteria for the disbursement of grant funds. Since that time, an average of 50 Local Councils have been certified each year and between 18 and 25 grants have been awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

In the '88-'89 fiscal year, the Board began contracting for part-time staff support services through a Professional Services Contract with Arkansas Child Abuse Prevention, a local non-profit organization. The contract has now increased to three full time staff persons. Through the contract, the Board has been able to monitor the programmatic and fiscal activities of its grantees and insure a higher degree of accountability. The contract agency also provides technical assistance to grantees to enhance program quality, assists in the development of additional Local Councils, initiates public awareness activities about child abuse and neglect prevention, and provides formal training opportunities for grantees and Local Councils. In addition, the Professional Services Contract supports a statewide task force on parenting education initiated by the Board.

In the 2003 - 2004 FY, the Board funded the first program of the One Percent to Prevent Fund. A statewide mentoring program for children of incarcerated parents was established and is ongoing.



**Agency Commentary**

**Appropriation 152: Special Revenue**

Since its inception in August, 1987, monies of the Children’s Trust Fund have accrued from a \$5.00 fee imposed on all marriage licenses in the State and from interest gained as these fees are invested through the State Treasurer’s Office. Act 174 of 1993 amended the original law by changing the fee from \$5.00 to \$10.00. The Board began collecting the new, \$10.00 fee in August of 1993. In addition, Act 968 of 2001 provided for the issuance of Heirloom Marriage Certificates which are an optional purchase for anyone married in the State.

In F.Y. 2005 - 2006 the projected accrual from license fees and Heirloom certificates is \$435,000 and projected interest accrual is \$60,000. Total revenue for F.Y. 2005 - 2006 is projected at \$495,000.

In F.Y. 2006 - 2007 the projected accrual from license fees and Heirloom certificates is \$435,000 and projected interest accrual is \$60,000. Total revenue for F.Y. 2006 - 2007 is projected at \$495,000.

**Expenses**

In keeping with the disbursement percentages as required in Act 340 of 1991, (20% remaining in Trust, 20% limitation on administration, and the remainder for Grants or Loans) the Board has approved the following budget for Fund Center 152 for FY06 and FY07.

**FY06 & FY07 Expenses:**

Maintenance and General Operations	\$	6,000
Professional Fees and Services	\$	90,000
Grants	\$	<u>300,000</u>
Total Expenses	\$	396,000

\$99,000 of revenues would remain in Trust for each year of the biennium.

**Explanation of Line Items:**

Maintenance and Operations - The request for this line item is \$6,000 for each year of the biennium. These funds are used to reimburse Board members for travel expenses associated with Board meetings and to cover general operating expenses such as postage, letterhead stationary and consumable office supplies.

Professional Fees and Services - The request for this line item is \$90,000 for each year of the biennium, and will pay for a Professional Services contract through which the Board will receive two full time staff persons plus reimbursable expenses for grants management, training, and technical assistance to communities interested in developing prevention programs. As the number and complexity of the grants awarded by the Board has grown, the administrative services needed to monitor and assist the grantees have also grown. This contract allows the Board to provide sufficient monitoring, accountability and training of its grantees.

Grants and Loans - The request for this line item is \$300,000 each year of the biennium and will enable the Board to fund 15 - 20 programs at an average of \$25,000 - \$30,000 each.

### **Fund Center 198: Federal Revenue**

The State Child Abuse and Neglect Prevention Board is eligible to receive funds on an annual basis from the Children's Bureau of the Department of Health and Human Services. The federal appropriation for this grant program has fluctuated greatly over the years. Although the details have changed from year to year, the main purpose of the grant program is to establish a network of family support programs across the State. The Board accomplishes this goal by using the majority of our federal award to make grants to community-based family support programs. In addition, the Board sponsors a statewide task force on parenting education to help improve quality, quantity and accessibility to parent education programs. The Board projects it will have \$300,000 annually from the federal grant.

#### **FY06 and FY07 Expenses:**

Professional Fees and Services	\$ 55,000
Grants and Aid	\$ 208,000
Operating Expenses	\$ 25,000
Conference Fees and Travel	<u>\$ 12,000</u>
Total Expenses	\$ 300,000

#### **Explanation of Line Items:**

Professional Fees and Services - The request for this line item is \$55,000 and will pay for a professional services contract through which the Board will receive the services of one full-time staff person plus reimbursable expenses for the establishment and maintenance of the statewide parenting education network. The contract will also provide for the maintenance of a statewide directory and database of parenting programs available in the state, coordinate a statewide conference on parenting education, and coordinate multiple trainings to improve the skills of parent educators across the State.

Grants and Loans - The request for this line item is \$208,000. The Board will use these funds to make grants to community-based child abuse prevention and family support programs across the State.

Operating Expenses - The request for this line item is \$25,000. These funds will be used to support statewide trainings on various parenting education curricula, support activities during child abuse prevention month, send two representatives to the required Federal grantees' meeting, and provide orientation training for grantees.

Conference Fees and Travel - The request for this line item is \$12,000. These funds will be utilized to sponsor a statewide conference for parent educators.

**Appropriation 2MC: General Revenue**

The Board is requesting \$100,000 of general revenue for each year of the biennium (for a total of \$200,000) for the One Percent To Prevent Fund which the Board oversees. The purpose of the One Percent to Prevent Fund is to provide services to children of incarcerated parents, the caregivers of those children, and to the incarcerated parents themselves.

FY06 and FY07 Expenses:

Grants and Aid	\$ 100,000
Total Expenses	\$ 100,000

Explanation of Line Items:

The entirety of the General Revenue is budgeted in Grants and Aid. The grant funds would support and sustain the existing statewide network of services that has been created for children of incarcerated parents, the caregivers of those children, and for the incarcerated parents themselves.

**Audit Findings**

DIVISION OF LEGISLATIVE AUDIT  
 AUDIT OF :  
 ARKANSAS STATE CHILD ABUSE AND NEGLECT PREVENTION BOARD  
 FOR THE YEAR ENDED JUNE 30, 2003

Findings	Recommendations
None	None

**Publications**

**A.C.A 25-1-204**

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
Announcement of Request for Proposals	ACA §9-30-105(b)(3)	N	N	500	To announce availability of grant funds to those without email addresses.
Annual Report	ACA §9-30-105(C)(7)	Y	Y	50	To inform public, General Assembly and Governor of activities performed by the Board.
Local Council Certification Packet	ACA §9-30-105(B)(1)	N	N	500	Requirements for certifying a Local Council on child abuse prevention in every county.

## Department Appropriation / Program Summary

Historical Data						Agency Request and Executive Recommendation								
Appropriation / Program	2003-2004		2004-2005		2004-2005		2005-2006				2006-2007			
	Actual	Pos	Budget	Pos	Authorized	Pos	Agency	Pos	Executive	Pos	Agency	Pos	Executive	Pos
152 Child Abuse Prevention	269,331	0	396,000	0	396,000	0	396,000	0	396,000	0	396,000	0	396,000	0
198 Community Grants	179,534	0	300,000	0	300,000	0	300,000	0	300,000	0	300,000	0	300,000	0
2MC One Percent to Prevent	0	0	0	0	0	0	100,000	0	0	0	100,000	0	0	0
<b>NOT REQUESTED FOR THE BIENNIUM</b>														
431 Heirloom Marriage	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>448,865</b>	<b>0</b>	<b>696,000</b>	<b>0</b>	<b>696,000</b>	<b>0</b>	<b>796,000</b>	<b>0</b>	<b>696,000</b>	<b>0</b>	<b>796,000</b>	<b>0</b>	<b>696,000</b>	<b>0</b>

Funding Sources			%		%		%		%		%		%		
Fund Balance	4000005	1,575,904	74.3	1,673,047	67.8			1,772,047	66.4	1,772,047	69.0	1,871,047	67.6	1,871,047	70.2
General Revenue	4000010	0	0.0	0	0.0			100,000	3.7	0	0.0	100,000	3.6	0	0.0
Federal Revenue	4000020	179,534	8.5	300,000	12.2			300,000	11.2	300,000	11.7	300,000	10.8	300,000	11.3
Special Revenue	4000030	322,430	15.2	435,000	17.6			435,000	16.3	435,000	16.9	435,000	15.7	435,000	16.3
Trust Fund Interest	4000705	44,044	2.0	60,000	2.4			60,000	2.4	60,000	2.4	60,000	2.3	60,000	2.2
<b>Total Funds</b>		<b>2,121,912</b>	<b>100.0</b>	<b>2,468,047</b>	<b>100.0</b>			<b>2,667,047</b>	<b>100.0</b>	<b>2,567,047</b>	<b>100.0</b>	<b>2,766,047</b>	<b>100.0</b>	<b>2,666,047</b>	<b>100.0</b>
Excess Appropriation/(Funding)		(1,673,047)		(1,772,047)				(1,871,047)		(1,871,047)		(1,970,047)		(1,970,047)	
<b>Grand Total</b>		<b>448,865</b>		<b>696,000</b>				<b>796,000</b>		<b>696,000</b>		<b>796,000</b>		<b>696,000</b>	

Appropriation 2MC is a new appropriation created during the 2005-2007 biennial budget request. The Executive Recommendation for this request is for appropriation and funding to be provided through General Improvement or Surplus Funds.

## **Analysis of Budget Request**

**Appropriation / Program:** 152 - Child Abuse Prevention

**Funding Sources:** TCT-Children's Trust Fund

The Child Abuse and Neglect Prevention Board administers the Arkansas Children's Trust Fund created by Act 397 of 1987 which provides funds for programs to prevent child abuse and neglect. The Children's Trust Fund is supported by a \$10 surcharge on the sale of marriage licenses and interest income pursuant to Arkansas Code Annotated § 9-30-101 et. seq. Currently the Board contracts with Arkansas Child Abuse Prevention, a local non-profit organization to carry out the functions and directions of the Board. This includes fiscal activities of the Board, with a primary emphasis on the technical assistance, program monitoring and financial oversight of the grantees receiving funding from the Children's Trust Fund. Grants are awarded to local organizations and individuals each year for programs designed to prevent child abuse and neglect.

The Agency is requesting a Base Level of \$396,000 in each year of the Biennium. No change levels are requested. The biennial budget request is based on projected revenues, as restricted by A.C.A. 9-30-19 requiring disbursements of no more than 80% of funds received annually, with 60% to be used for Grants and a maximum of 20% for administration.

The Executive Recommendation provides for Agency Request.

## Appropriation / Program Summary

**Appropriation / Program:** 152 Child Abuse Prevention  
**Funding Sources:** TCT-Children's Trust Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	6,860	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Travel-Conference Fees 5050009	0	0	0	0	0	0	0	0	0
Professional Fees and Services 5060010	68,479	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	193,992	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>269,331</b>	<b>396,000</b>	<b>396,000</b>	<b>396,000</b>	<b>396,000</b>	<b>396,000</b>	<b>396,000</b>	<b>396,000</b>	<b>396,000</b>
<b>Funding Sources</b>									
Fund Balance 4000005	1,575,904	1,673,047		1,772,047	1,772,047	1,772,047	1,871,047	1,871,047	1,871,047
Special Revenue 4000030	322,430	435,000		435,000	435,000	435,000	435,000	435,000	435,000
Trust Fund Interest 4000705	44,044	60,000		60,000	60,000	60,000	60,000	60,000	60,000
<b>Total Funding</b>	<b>1,942,378</b>	<b>2,168,047</b>		<b>2,267,047</b>	<b>2,267,047</b>	<b>2,267,047</b>	<b>2,366,047</b>	<b>2,366,047</b>	<b>2,366,047</b>
Excess Appropriation/(Funding)	(1,673,047)	(1,772,047)		(1,871,047)	(1,871,047)	(1,871,047)	(1,970,047)	(1,970,047)	(1,970,047)
<b>Grand Total</b>	<b>269,331</b>	<b>396,000</b>		<b>396,000</b>	<b>396,000</b>	<b>396,000</b>	<b>396,000</b>	<b>396,000</b>	<b>396,000</b>

## **Analysis of Budget Request**

**Appropriation / Program:** 198 - Community Grants

**Funding Sources:** FCN-Child Abuse and Neglect-Federal Grants

This appropriation is 100% federally funded through the U. S. Department of Health and Human Services, and is utilized for operational costs and grants to local communities for the development or operation of child abuse prevention programs. The Agency is requesting a Base Level of \$300,000 in each year of the Biennium. No change levels are requested.

The Executive Recommendation provides for Agency Request.

## Appropriation / Program Summary

**Appropriation / Program:** 198 Community Grants  
**Funding Sources:** FCN-Child Abuse and Neglect-Federal Grants

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	9,460	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Travel-Conference Fees 5050009	9,500	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Professional Fees and Services 5060010	44,607	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Grants and Aid 5100004	115,967	208,000	208,000	208,000	208,000	208,000	208,000	208,000	208,000
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>179,534</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Funding Sources</b>									
Federal Revenue 4000020	179,534	300,000		300,000	300,000	300,000	300,000	300,000	300,000
Total Funding	179,534	300,000		300,000	300,000	300,000	300,000	300,000	300,000
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
<b>Grand Total</b>	<b>179,534</b>	<b>300,000</b>		<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>

## **Analysis of Budget Request**

**Appropriation / Program:** 2MC - One Percent to Prevent

**Funding Sources:** HUA-Miscellaneous Agencies Fund

Act 1224 of 2003 created the One Percent to Prevent Fund and charged the Child Abuse and Neglect Prevention Board with the responsibility of developing services to the children of incarcerated parents, the caregivers of those children, and to the incarcerated parents themselves, for the purpose of preventing the children of prisoners from becoming future prisoners themselves.

Act 37 of 2003 provided appropriation for assisting Children of Prisoners by the State Child Abuse and Neglect Prevention Board for the Department of Finance and Administration-Disbursing Officer in the amount of \$1,000,000 for each year, to disburse on behalf of the Board. Act 46 of the Second Extraordinary Session 2003 provided General Improvement Funding in the amount of \$200,000 for the 2003-2005 biennium. The Board obligated the funds to match a federal grant for the same purpose.

For the 2005-2007 biennium, the Child Abuse and Neglect Prevention Board is requesting that appropriation be provided directly to the Agency for this program in the amount of \$100,000 for each year of the biennium. Additionally, the Board is requesting General Revenue funding in the amount \$100,000 for each year to support and sustain this appropriation.

The Executive Recommendation for this request is for appropriation and funding to be provided through General Improvement or Surplus Funds rather than through General Revenue.

## Appropriation / Program Summary

**Appropriation / Program:** 2MC One Percent to Prevent  
**Funding Sources:** HUA-Miscellaneous Agencies Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Grants and Aid 5100004	0	0	0	0	100,000	0	0	100,000	0
Total	0	0	0	0	100,000	0	0	100,000	0
<b>Funding Sources</b>									
General Revenue 4000010	0	0		0	100,000	0	0	100,000	0
Total Funding	0	0		0	100,000	0	0	100,000	0
Excess Appropriation/(Funding)	0	0		0	0	0	0	0	0
Grand Total	0	0		0	100,000	0	0	100,000	0

This is a new appropriation created during the 2005-2007 biennial budget request. The Executive Recommendation for this request is for appropriation and funding to be provided through General Improvement or Surplus Funds.

## Change Level by Appropriation

**Appropriation / Program:** 2MC-One Percent to Prevent  
**Funding Sources:** HUA-Miscellaneous Agencies Fund

### Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
C02	New Program	100,000	0	100,000	100.0	100,000	0	100,000	100.0

### Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
C02	New Program	0	0	0	100.0	0	0	0	100.0

### Justification

C02 Act 1224 of 2003 created the One Percent to Prevent Fund and charged the Board with the responsibility of developing services to children of incarcerated parents, the caregivers of those children, and to the incarcerated parents themselves. The intent of the legislation is to prevent the children of prisoners from becoming our future prisoners. The original funding for the project was provided during the previous biennium from the General Improvement Fund. The Board obligated the funds to match a federal grant for the same purpose. The project now covers 4 areas of the State and provides services to over 300 families across the State. The project is expected to grow even further in the next year. The law states that the monies accrued in the Children's Trust Fund may not be used to support programs of the One Percent to Prevent Fund. Therefore, the Board is requesting the General Revenue funding of \$100,000 each year of the biennium to support and sustain the program.

## Appropriation / Program Summary

**Appropriation / Program:** 431 Heirloom Marriage  
**Funding Sources:** Children's Trust Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Operating Expenses 5020002	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

APPROPRIATION NOT REQUESTED FOR THE 2005-2007 BIENNIUM