The operations and programs for the Contractors Licensing Board are prescribed by Act 150 of 1965, as amended, Act 162 of 1987, as amended, and Act 950 of 1999.

More specifically, determining qualifications of applicants for contractors license and authorizing the issuance of new and renewal licenses. Investigating all alleged and factual violations of the contractors licensing law and contractors bond law, and bringing such to conclusion. Holding hearings, assessing penalties and meeting compliance as may be possible in the State of Arkansas. Having an annual roster at the present time through the Contractors Licensing Board Web Page. Annual reports to the Governor that state the transactions of the Board and copy of such report filed with the Secretary of State. The cost and expenses of the administration of this Act are solely by the fees and violation penalties received by this Board. The maximum filing fees as set forth by law are $100.00 for the original license application and $100.00 for a renewal license application as well. The current filing fee is $100.00 for an original application and $50.00 for a renewal application if renewed on time. We currently have approximately 6,000 licensed contractors who are qualified to perform work in the State of Arkansas. The Contractors Licensing Board will meet approximately 24 times per year in its normal course of business.

It is the desire of this Board and administration to effectively, efficiently, and economically comply with the legislative intent of the Acts. This will be the continuing effort of the Board, its staff and administration. The Contractors Licensing Board's present staff consists of 1 Administrator/Investigator, 6 Investigators, 4 Senior Clerk positions, 2 Junior Clerk positions, 1 Attorney position, and 1 Education Coordinator. The Contractors Licensing Board presently has (15) of these positions filled.

The Contractors Licensing Board has made three specific requests in this budget. For budget needs and appropriation, we have requested a salary increase for the Administrator/ Investigator position due to the increase in responsibilities and staff by Act 950 of 1999. Also a request of $16,500 for FY2002 and FY2003 in Character 11 for the purposes of upgrading computer equipment and furniture. This request has previously been submitted to the Office of Information Technology. We are also requesting an increase of $50,000 each year in Character 4 for educational purposes.

The Contractors Licensing Board also requests to combine the Home Builders Licensing appropriation with the main Contractors Licensing appropriation.

CONTRACTOR'S LICENSING BOARD
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1998

Assets				Liabilities			
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	Total Equity
$ 1,252,387	$ 482,655	$ 526,032	$ 2,261,074	$ 125	$ 22,945	$ 23,070	$ 2,238,004

Revenues					Expenditures					
Intergovern-mental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)
$ 0	$ 0	$ 826,004	$ 110,470	$ 936,474	$ 436,839	$ 47,560	$ 11,457	$ 210,512	$ 706,368	$ 0

Findings

None

Recommendations

None

Audited by Division of Legislative Audit
SA0722498

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993
(A.C.A 19-4-307)

AGENCY TITLE 224 - CONTRACTOR'S LICENSING BOARD

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	6	5	11	92%
BLACK EMPLOYEES	0	1	1	8%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	0	0	0%
TOTAL EMPLOYED AS OF 08/05/00 (DATE)			1 (TOTAL MINORITIES)	8%
			12 (TOTAL EMPLOYEES)	100%

Howard Williams
AGENCY DIRECTOR

CASH FUND BALANCE DESCRIPTION
AS OF JUNE 30, 2000

AGENCY: Contractors Licensing Board 224

ACCOUNT INFORMATION

FUND ACCT.	BALANCE	TYPE	LOCATION
CLB Cash (311)	59,000	Checking	Regions, L.R.
	81,000	MMKT	Regions, L.R.
	6,700	MMKT	Firstar, N.L.R.
	75,000	1 CD	Capital Bank, L.R.
	1,100,000	1 CD	Regions, Conway
	169,000	Management Fund	State Treasury

STATUTORY/OTHER RESTRICTIONS ON USE:

A.C.A. 17-25-205 - 17-25-402 Fees shall be deposited in banks to be used by the board in the manner prescribed by law.

STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:

A.C.A. 17-25-103 - 17-25-303 - 17-25-402 authorizes the agency to collect fees and penalities.

REVENUE RECEIPTS CYCLE:

Fees and penalties are collected throughout the year.

FUND BALANCE UTILIZATION:

These Funds are used for operation of the agency and any necessary expenditure that may arise.

ACCOUNT INFORMATION

FUND ACCT.	BALANCE	TYPE	LOCATION

STATUTORY/OTHER RESTRICTIONS ON USE:

STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:

REVENUE RECEIPTS CYCLE:

FUND BALANCE UTILIZATION:

Fiscal Year 2001
Act 1276 of 1999

AGENCY: Contractors Licensing Board **AGENCY #** 224

NAME OF PUBLICATION	STATUTORY AUTHORIZATION ACT # OR A.C.A.	REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED & DISTRIBUTED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
Contractors Licensing Law & Rules & Regulation	Act 150 of 1965 as Amended	NO	6,000 6,000	PUBLIC USE
Roster	" "	NO	1,200	PUBLIC USE
News Letters	Board Request	NO	7,500	PUBLIC INFORMATION
Applications	Act 150 Of 1965 as Amended	NO	7,500	PUBLIC USE
Contractors Bond Law	Act 162 of 1987 as Amended	NO	6,000	PUBLIC USE

ARKANSAS BUDGET SYSTEM
DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE Contractor's Licensing Board (224)		1999-01 Expenditures				2001-03 Biennium Request				2001-03 Executive Recommendation			
Appropriations Code	Name	Actual 1999-00	No. of Pos.	Budgeted 2000-01	No. of Pos.	Year 1 2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.	Year 1 2001-02	No. of Pos.	Year 2 2002-03	No. of Pos.
A03	Cash Operations	$748,450	11	$1,031,099	11	$1,109,117	11	$1,123,329	11	$1,099,334	11	$1,113,292	11
B69	Home Builders Licensing	60,158	2	202,009	4	195,940	4	199,933	4	195,940	4	199,933	4
TOTALS		$808,608	13	$1,233,108	15	$1,305,057	15	$1,323,262	15	$1,295,274	15	$1,313,225	15
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances		$1,590,391	55.9%	$2,036,167	64.5%	$1,925,068	63.3%	$1,735,951	60.8%	$1,925,068	63.3%	$1,745,734	60.9%
General Revenues													
Special Revenues													
Federal Funds													
Constitutional Officers Fund													
State Central Services Fund													
Non-Revenue Receipts													
Cash Funds		1,254,384	44.1%	1,122,009	35.5%	1,115,940	36.7%	1,119,933	39.2%	1,115,940	36.7%	1,119,933	39.1%
Other													
Total Funding		2,844,775	100.0%	3,158,176	100.0%	3,041,008	100.0%	2,855,884	100.0%	3,041,008	100.0%	2,865,667	100.0%
Excess Appro./ (Funding)		(2,036,167)		(1,925,068)		(1,735,951)		(1,532,622)		(1,745,734)		(1,552,442)	
TOTAL		$808,608		$1,233,108		$1,305,057		$1,323,262		$1,295,274		$1,313,225	

DEPARTMENT
Contractors Licensing Board (224)

DIRECTOR
Howard Williams

DEPARTMENT APPROPRIATION SUMMARY
BR 40

ANALYSIS OF BUDGET REQUEST

2001 - 2003

The Contractor's Licensing Board is responsible for determining qualifications of applicants for contractor's license and authorizing the issuance of new and renewal licenses. The Board investigates all alleged and factual violations of the contractor's licensing law and contractor's bond law as well as holding hearings and assessing penalties to ensure compliance. The Contractor's Licensing Board is funded from the receipt of fees charged for examination, issuance, and renewal of commercial contractor's licenses and penalties associated with violations of regulations. Expenditures from the cash fund are solely dependent on the availability of funds.

Base Level includes a cost of living increase of 2.6% each year over the FY01 salary levels, related Personal Services Matching costs, supporting Maintenance & General Operations, Grants/Aids, Investments, and Refunds/Reimbursements. The Board requests a reclassification for the Administrator/Investigator with a salary of $76,000 in FY02 and $77,976 in FY03. An increase of $16,500 each year for Capital Outlay is for office furniture and to upgrade data processing equipment. The Board also requests an increase of $50,000 each year in Grants/Aids for educational purposes. Grants are given for training needs such as the Construction Management Program at UALR, Heavy Equipment Training at SEACBEC in Warren, Arkansas, and Trade Training in various parts of the State.

The Executive Recommendation provides for the Agency Request with the exception of the reclassification for the Administrator/Investigator.

The Executive Recommendation recommends the consolidation of appropriation B69 into this appropriation.

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	------EXPENDITURES------- 99-00 ACTUAL	00-01 BUDGETED	00-01 AUTHORIZED APPRO	----------01-02 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------02-03 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------RECOMMENDATIONS---------- EXECUTIVE 01-02	EXECUTIVE 02-03	LEGISLATIVE 01-02	LEGISLATIVE 02-03
REGULAR SALARIES	402,790	569,765	569,765	584,571	8,279	592,850	599,763	8,495	608,258	584,571	599,763		
NUMBER OF POSITIONS	13	15	15	15	0	15	15	0	15	15	15		
PERSONAL SERV MATCHING	109,625	147,758	149,464	150,618	1,504	152,122	153,377	1,542	154,919	150,618	153,377		
OPERATING EXPENSES	179,370	203,181	203,181	203,181	0	203,181	203,181	0	203,181	203,181	203,181		
CONF FEES & TRAVEL	4,606	5,900	5,900	5,900	0	5,900	5,900	0	5,900	5,900	5,900		
PROF FEES & SERVICES	30,900	28,000	28,000	28,000	0	28,000	28,000	0	28,000	28,000	28,000		
CAPITAL OUTLAY	21,867	22,000	22,000	0	16,500	16,500	0	16,500	16,500	16,500	16,500		
GRANTS/AIDS	49,450	50,000	50,000	50,000	50,000	100,000	50,000	50,000	100,000	100,000	100,000		
INVESTMENTS	0	156,504	156,504	156,504	0	156,504	156,504	0	156,504	156,504	156,504		
REFUNDS/REIMBURSEMENTS	10,000	50,000	50,000	50,000	0	50,000	50,000	0	50,000	50,000	50,000		
TOTAL	808,608	1,233,108	1,234,814	1,228,774	76,283	1,305,057	1,246,725	76,537	1,323,262	1,295,274	1,313,225		
PROPOSED FUNDING SOURCES			**********										
FUND BALANCES	1,590,391	2,036,167	**********	1,925,068		1,925,068	1,735,951		1,735,951	1,925,068	1,745,734		
GENERAL REVENUES			**********										
SPECIAL REVENUES			**********										
FEDERAL FUNDS			**********										
STATE CENTRAL SERVICES FUND			**********										
NON-REVENUE RECEIPTS			**********										
CASH FUNDS	1,254,384	1,122,009	**********	1,039,657	76,283	1,115,940	1,043,396	76,537	1,119,933	1,115,940	1,119,933		
OTHER			**********										
TOTAL FUNDING	2,844,775	3,158,176	**********	2,964,725	76,283	3,041,008	2,779,347	76,537	2,855,884	3,041,008	2,865,667		
EXCESS APPRO/ (FUNDING)	(2,036,167)	(1,925,068)	**********	(1,735,951)		(1,735,951)	(1,532,622)		(1,532,622)	(1,745,734)	(1,552,442)		
TOTAL	808,608	1,233,108	**********	1,228,774	76,283	1,305,057	1,246,725	76,537	1,323,262	1,295,274	1,313,225		

COMBINED APPROPRIATION

DEPT 007 REGULATORY BOARDS AND COMMISSIONS

AGY 224 CONTRACTOR'S LICENSING BOARD

APPRO A03 CASH OPERATIONS

FUND 311 CONTRACTORS LICENSING BOARD CASH(224)

APPROPRIATION SUMMARY

BR 215

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	------EXPENDITURES------- 99-00 ACTUAL	00-01 BUDGETED	00-01 AUTHORIZED APPRO	----------01-02 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------02-03 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------RECOMMENDATIONS---------- EXECUTIVE 01-02	EXECUTIVE 02-03	LEGISLATIVE 01-02	LEGISLATIVE 02-03
REGULAR SALARIES	389,085	442,995	442,995	454,507	8,279	462,786	466,319	8,495	474,814	454,507	466,319		
NUMBER OF POSITIONS	11	11	11	11	0	11	11	0	11	11	11		
PERSONAL SERV MATCHING	101,278	112,919	113,969	115,142	1,504	116,646	117,288	1,542	118,830	115,142	117,288		
OPERATING EXPENSES	167,596	178,981	178,981	178,981	0	178,981	178,981	0	178,981	178,981	178,981		
CONF FEES & TRAVEL	4,606	4,700	4,700	4,700	0	4,700	4,700	0	4,700	4,700	4,700		
PROF FEES & SERVICES	26,027	23,000	23,000	23,000	0	23,000	23,000	0	23,000	23,000	23,000		
CAPITAL OUTLAY	408	12,000	12,000	0	16,500	16,500	0	16,500	16,500	16,500	16,500		
GRANTS/AIDS	49,450	50,000	50,000	50,000	50,000	100,000	50,000	50,000	100,000	100,000	100,000		
INVESTMENTS	0	156,504	156,504	156,504	0	156,504	156,504	0	156,504	156,504	156,504		
REFUNDS/REIMBURSEMENTS	10,000	50,000	50,000	50,000	0	50,000	50,000	0	50,000	50,000	50,000		
				CURRENT APPROPRIATION						Executive Recommendation recommends the consolidation of appropriation B69 with appropriation A03.			
TOTAL	748,450	1,031,099	1,032,149	1,032,834	76,283	1,109,117	1,046,792	76,537	1,123,329	1,099,334	1,113,292		
PROPOSED FUNDING SOURCES			**********										
FUND BALANCES	1,590,391	2,036,167	**********	1,925,060		1,925,060	1,735,951		1,735,951	1,925,060	1,745,734		
GENERAL REVENUES			**********										
SPECIAL REVENUES			**********										
FEDERAL FUNDS			**********										
STATE CENTRAL SERVICES FUND			**********										
NON-REVENUE RECEIPTS			**********										
CASH FUNDS	1,194,226	920,000	**********	843,717	76,283	920,000	843,463	76,537	920,000	920,000	920,000		
OTHER			**********										
TOTAL FUNDING	2,784,617	2,956,167	**********	2,768,785	76,283	2,845,068	2,579,414	76,537	2,655,951	2,845,068	2,665,734		
EXCESS APPRO/ (FUNDING)	(2,036,167)	(1,925,068)	**********	(1,735,951)		(1,735,951)	(1,532,622)		(1,532,622)	(1,745,734)	(1,552,442)		
TOTAL	748,450	1,031,099	**********	1,032,834	76,283	1,109,117	1,046,792	76,537	1,123,329	1,099,334	1,113,292		

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
AGY 224 CONTRACTOR'S LICENSING BOARD
APPRO A03 CASH OPERATIONS

FUND 311 CONTRACTORS LICENSING BOARD CASH(224)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
							2001 - 03 BIENNIUM REQUESTS								RECOMMENDATIONS			
				D	EXPENDITURES		FY 2001 - 02					FY 2002 - 03			EXECUTIVE		LEGISLATIVE	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	E S	ACTUAL 99-00	BUDGETED 00-01	REQUEST					REQUEST			2001-02	2002-03	2001-02	2002-03
000		311	224 A03	B	748,450 11	1,031,099 11	1,032,834 11					1,046,792 11			1,032,834 11	1,046,792 11		
001		311	224 A03 100 CONTRACTORS LICENSING BOARD	C10			9,783 0					10,837 0						
	This request for a salary increase on the Administrator/Investigator position is needed due to the increase in responsibilities and staff by Act 950 of 1999.																	
002		311	224 A03 100 CONTRACTORS LICENSING BOARD	C01			54,000 0					54,000 0			54,000	54,000		
	An increase of $4,000 each year in Capital Outlay is for the purpose of updating office furniture and equipment. An increase of $50,000 each year in Grants/Aids is for Educational purposes. This appropriation would only be used as funds are available.																	

DEPT 007 REGULATORY BOARDS AND COMMISSIONS

AGY 224 CONTRACTOR'S LICENSING BOARD

APPRO A03 CASH OPERATIONS

FUND 311 CONTRACTORS LICENSING BOARD CASH(224)

RANK BY APPROPRIATION

BR 264

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
							2001 - 03 BIENNIUM REQUESTS								RECOMMENDATIONS			
					EXPENDITURES		FY 2001 - 02					FY 2002 - 03			EXECUTIVE		LEGISLATIVE	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	DES	ACTUAL 99-00	BUDGETED 00-01	REQUEST					REQUEST			2001-02	2002-03	2001-02	2002-03
003		311	224 A03 A90 INFORMATION TECHNOLOGY	C08			12,500 0					12,500 0			12,500	12,500		

An increase of $12,500 each year in Capital Outlay is for the purpose of upgrading necessary data processing equipment of which has been presented and approved by the Office of Information Technology.

DEPT 007 REGULATORY BOARDS AND COMMISSIONS

AGY 224 CONTRACTOR'S LICENSING BOARD

APPRO A03 CASH OPERATIONS

FUND 311 CONTRACTORS LICENSING BOARD CASH(224)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
2001 - 2003

During the 1999 Legislative Session, Act 950 of 1999 was introduced providing the protection of new home buyers in Arkansas. The Act also protects the purchasers of homes constructed in the state by establishing a reasonable and adequate licensing and regulation of homebuilders through the Contractor's Licensing Board. Act 1418 of 1999 authorized personal services and operating expenses for the Home Builders Licensing Program. The Board is requesting a Base Level Budget of $30,400 each fiscal year. No additional appropriation has been requested for the 2001-2003 biennium.

The Executive Recommendation provides for the Agency Request and also recommends the consolidation of this appropriation with Appropriation A03.

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	------EXPENDITURES------- 99-00 ACTUAL	00-01 BUDGETED	00-01 AUTHORIZED APPRO	----------01-02 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------02-03 FISCAL YEAR---------- BASE	CHANGE LEVEL	TOTAL REQUEST	----------RECOMMENDATIONS---------- EXECUTIVE 01-02	EXECUTIVE 02-03	LEGISLATIVE 01-02	LEGISLATIVE 02-03
REGULAR SALARIES	13,705	126,770	126,770	130,064	0	130,064	133,444	0	133,444	130,064	133,444		
NUMBER OF POSITIONS	2	4	4	4	0	4	4	0	4	4	4		
PERSONAL SERV MATCHING	8,347	34,839	35,495	35,476	0	35,476	36,089	0	36,089	35,476	36,089		
OPERATING EXPENSES	11,774	24,200	24,200	24,200	0	24,200	24,200	0	24,200	24,200	24,200		
CONF FEES & TRAVEL	0	1,200	1,200	1,200	0	1,200	1,200	0	1,200	1,200	1,200		
PROF FEES & SERVICES	4,873	5,000	5,000	5,000	0	5,000	5,000	0	5,000	5,000	5,000		
CAPITAL OUTLAY	21,459	10,000	10,000	0	0	0	0	0	0	0	0		
TOTAL	60,158	202,009	202,665	195,940	0	195,940	199,933	0	199,933	195,940	199,933		
PROPOSED FUNDING SOURCES			**********										
FUND BALANCES			**********										
GENERAL REVENUES			**********										
SPECIAL REVENUES			**********										
FEDERAL FUNDS			**********										
STATE CENTRAL SERVICES FUND			**********										
NON-REVENUE RECEIPTS			**********										
CASH FUNDS	60,158	202,009	**********	195,940		195,940	199,933		199,933	195,940	199,933		
OTHER			**********										
TOTAL FUNDING	60,158	202,009	**********	195,940		195,940	199,933		199,933	195,940	199,933		
EXCESS APPRO/ (FUNDING)			**********										
TOTAL	60,158	202,009	**********	195,940		195,940	199,933		199,933	195,940	199,933		

Executive Recommendation approved the Agency Request and also recommends the consolidation of this appropriation with A03.

DEPT 007 REGULATORY BOARDS AND COMMISSIONS
AGY 224 CONTRACTOR'S LICENSING BOARD
APPRO B69 HOME BUILDERS LICENSING

APPROPRIATION SUMMARY

BR 215

FUND 311 CONTRACTORS LICENSING BOARD CASH(224)