

STATE BOARD OF PROF ENGINEERS & LAND SURVEYORS

Enabling Laws

Act 99 of 2003

Acts of Arkansas No. 214 of 1953 (which amended Acts of Arkansas No. 202 of 1925), as amended. See A.C.A. §17-30-101 *et. seq.*

Acts of Arkansas No. 101 of 1967, as amended. See A.C.A. §17-48-101 *et. seq.*

History and Organization

The Arkansas General Assembly saw the need to regulate the practice of engineering. They passed Act 202 of 1925 to create the Agency. A Board was established to review the qualifications of individuals to insure they met certain minimum qualifications to be awarded a license to practice engineering in the State of Arkansas. The Board was also given the authority to discipline individuals that provided substandard engineering services to residents of the State. The original Act has been amended numerous times and at present is A.C.A. §17-30-101 *et. seq.*

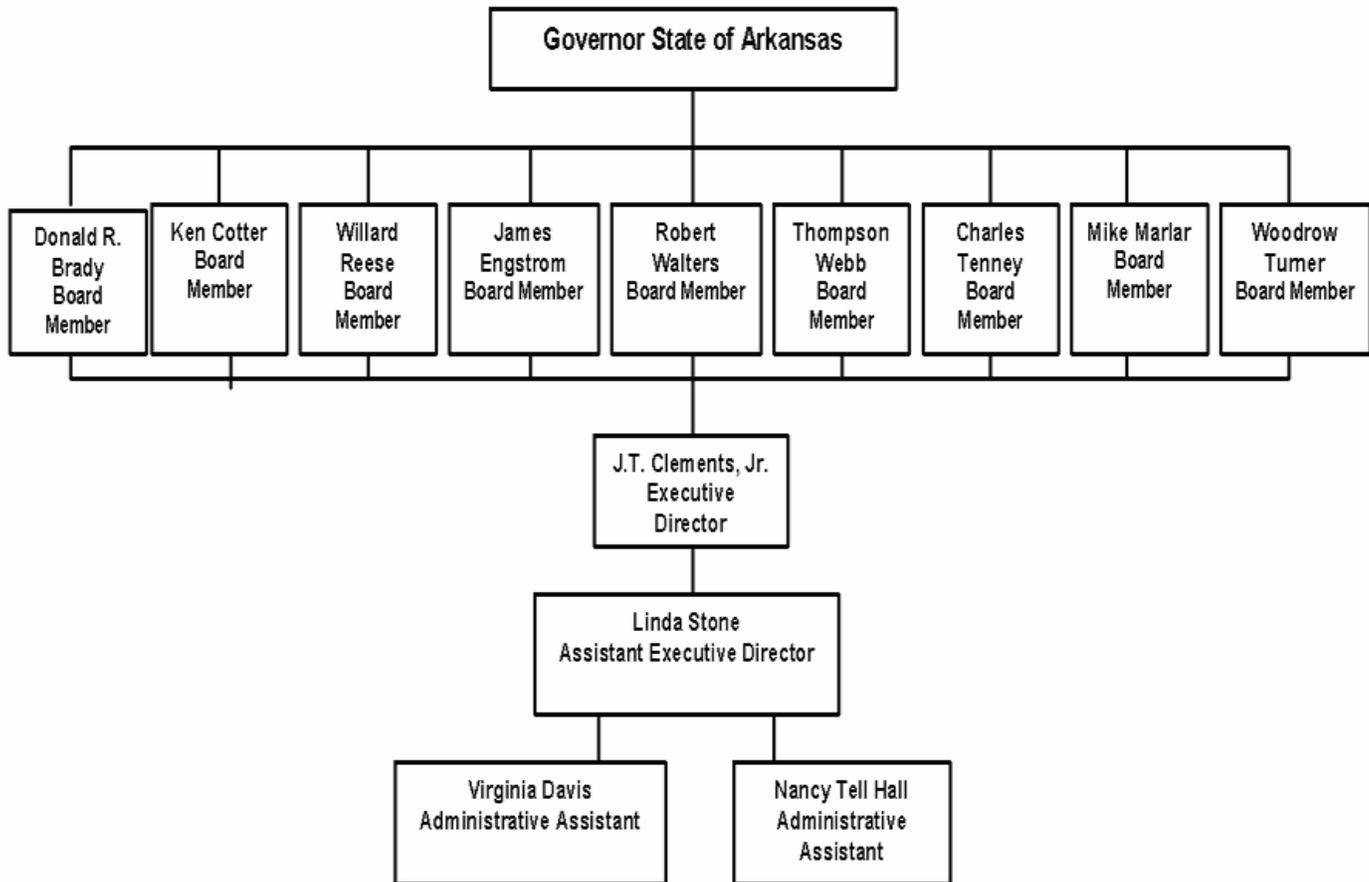
Act 101 of 1967 was passed by the General Assembly which added to the Agency the licensing of Land Surveyors. The Board reviews the qualifications of individuals to be awarded a license to practice Land Surveying in the State of Arkansas. The Board was also given the authority to discipline individuals that provide substandard Land Surveying services to residents of the State. The original Act has been amended numerous times and at present is A.C.A. §17-48-101 *et. seq.*

The Agency has never received any money from the State for the operation of the office. All monies used by the Agency for operation, salaries, and etc. are generated from the collection of application fees, examination fees, renewal fees and disciplinary civil penalties.

The Board consists of nine (9) members that are appointed by the Governor. Five (5) members shall be Professional Engineers of at least ten (10) years of active experience, of good standing in their profession, and registered as Professional Engineers at the time of their appointment; One (1) member shall be a Professional Engineer and a Professional Land Surveyor of at least ten (10) years of active experience in both, of good standing in both professions and registered as both a Professional Engineer and Professional Land Surveyor, at the time of their appointment; One (1) member shall be a Professional Land Surveyor of at least ten (10) years active experience, of good standing in their profession, and registered as a Professional Land Surveyor at the time of his appointment; Two (2) members of the Board shall not be actively engaged or retired as a Professional Engineers or a Professional Land Surveyor, One (1) shall represent consumers, and One (1) shall be at least sixty (60) years of age and shall represent elderly consumers. The term of office for each appointment is four (4) years. There is no restriction on the number of times an individual may be appointed.

The Agency is staffed at the present time by four (4) individuals and one (1) extra help position. They are an Executive Director, Assistant Executive Director, and two (2) Administrative Assistant II. The extra help position is being used as a Complaints Coordinator/Investigator. The staff is

responsible for compiling all information necessary for the Board to make decisions on the licensing of individuals. Other responsibilities include, maintaining records of all renewals, correspondence, and financial records of the Agency.



Agency Commentary

This agency has experienced increases of \$16,000 each year of the current biennium for the purchase and grading of the national examination. The agency is estimating this cost to increase to \$21,000 above the Base Level budget during the upcoming biennium. The exam is given twice each year. In addition, the Board has conducted 5 special meetings for the purpose of disciplinary hearings in an effort to reduce the number of outstanding complaints as well as the length of time between the filing of a complaint and its final resolution. This level of activity is expected to continue through FY07 at an additional cost of \$10,000 per fiscal year. We are anticipating an increase in the annual rent of our office space of at least \$7,500 per year during FY06 and FY07. Our annual dues to the National Council of Examiners for Engineers and Surveyors has been increased by \$1,000 per year beginning with FY05. In FY07, we expect to replace 5 computer workstations and update our software as a 5-year life cycle cost of \$6,000. The increase in Data Processing cost of \$750 per fiscal year is based upon published rates from DIS (\$350) and estimated cost by the website contractor of (\$400).

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS
 FOR THE YEAR ENDED JUNE 30, 2002

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	1	1	2	50 %
Black Employees	0	1	1	25 %
Other Racial Minorities	0	1	1	25 %
Total Minorities			2	50 %
Total Employees			4	100 %

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
Rules and Regulations Roster	A.C.A. 17-30-305 (c)	N	N	10,000	To comply with A.C.A. 17-30-305

Analysis of Budget Request

Appropriation / Program: 857 - Lnd Surveyors-Cash in Treasury

Funding Sources: NES - Cash in Treasury

Act 202 of 1925 created the Arkansas State Board of Registration for Professional Engineers and Land Surveyors. The purpose of the Board is to insure the public through regulations that professional engineers or land surveyors will provide competent services to the citizens of the State. The Board is funded from application, certificate, and renewal fees charged pursuant to Arkansas Code Annotated §17-30-304.

Base Level for this appropriation includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching costs for four (4) Base Level positions. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

The Board is requesting an increase in the Operating Expenses line item of \$40,500 in FY06 and \$46,500 in FY07. The request is for Board Member expenses, examinations, dues, and rent. The Board has had five extra meetings in FY04 at a cost of \$2,000 per meeting. The Board is also experiencing increased costs for the purchase and grading of the national examination. The exam is given twice a year, and the costs are estimated at \$21,000 above the base level budget for FY06 and FY07. The Board's annual dues to the National Council of Examiners for Engineers and Surveyors has increased \$1,000 per year. The Board is also anticipating an increase in rent of at least \$7,500 per year. The Data Processing line item request of \$750 each year is based upon published rates from DIS and estimated cost by the website contractor.

The Executive Recommendation provides for the Agency Request.

Appropriation / Program Summary

Appropriation / Program: 857 Lnd Surveyors-Cash in Treasury
Funding Sources: NES - Cash in Treasury

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	146,487	154,139	154,139	158,498	158,498	158,498	162,966	162,966	162,966
#Positions	4	4	4	4	4	4	4	4	4
Extra Help 5010001	5,545	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
#Extra Help	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	42,803	46,636	41,509	49,518	49,518	49,518	50,453	50,453	50,453
Operating Expenses 5020002	141,229	115,951	115,951	115,951	156,451	156,451	115,951	162,451	162,451
Travel-Conference Fees 5050009	5,061	7,927	7,927	7,927	7,927	7,927	7,927	7,927	7,927
Professional Fees and Services 5060010	4,527	8,744	8,744	8,744	8,744	8,744	8,744	8,744	8,744
Data Processing 5090012	6,850	6,850	6,850	6,850	7,600	7,600	6,850	7,600	7,600
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Total	352,502	350,247	345,120	357,488	398,738	398,738	362,891	410,141	410,141
Funding Sources									
Fund Balance 4000005	525,975	545,636		525,517	525,517	525,517	456,907	456,907	456,907
Cash Fund 4000045	372,163	330,128		288,878	330,128	330,128	282,878	330,128	330,128
Total Funding	898,138	875,764		814,395	855,645	855,645	739,785	787,035	787,035
Excess Appropriation/(Funding)	(545,636)	(525,517)		(456,907)	(456,907)	(456,907)	(376,894)	(376,894)	(376,894)
Grand Total	352,502	350,247		357,488	398,738	398,738	362,891	410,141	410,141

The FY05 Budgeted amount in Personal Services Matching exceeds the authorized amount due to matching rate adjustments during the 2003-05 biennium.

Actual exceeds Authorized Appropriation in Operating Expenses due to a transfer from the Cash Fund Holding Account.

Change Level by Appropriation

Appropriation / Program: 857-Lnd Surveyors-Cash in Treasury
Funding Sources: NES - Cash in Treasury

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	357,488	4	357,488	100.0	362,891	4	362,891	100.0
C01	Existing Program	40,500	0	397,988	111.3	40,500	0	403,391	111.1
C08	Technology	750	0	398,738	111.5	6,750	0	410,141	113.0

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	357,488	4	357,488	100.0	362,891	4	362,891	100.0
C01	Existing Program	40,500	0	397,988	111.3	40,500	0	403,391	111.1
C08	Technology	750	0	398,738	111.5	6,750	0	410,141	113.0

Justification

C01	The increases are for Board Member expenses, examinations, dues, and rent. This Board is experiencing increased cost for the purchase and grading of the national examinations of \$16,000 per year in FY04 and FY05 and are estimated to be \$21,000 above the base in FY06 and FY07. The Board is also anticipating an increase in rent of \$7,500 per year and the annual dues for the National Council of Examiners for Engineers and Surveyors has increased \$1,000 per year.
C08	The increases are for life cycle replacement of 5 workstations with updated software and rate increases by DIS and website by INA.