

SOCIAL WORK LICENSING BOARD

Enabling Laws

Act 55 of 2016
A.C.A. §17-103-201

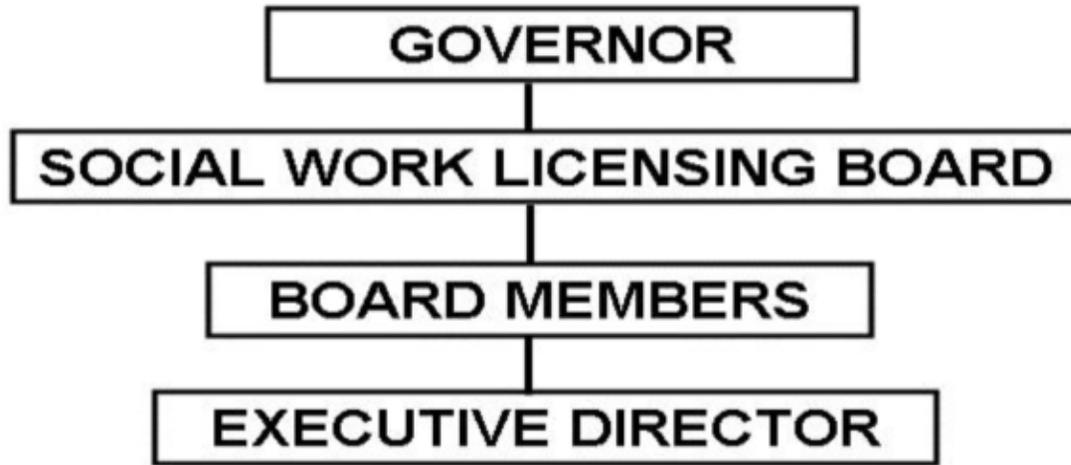
History and Organization

Act 791 of 1981 created the Social Work Licensing Board and dissolved the Board of Social Work Registration. All records and equipment were transferred from the Board of Social Work Registration to the Social Work Licensing Board. The Social Work Licensing Board, which became fully operational in 1982, is funded solely by the collection of fees.

Act 760 of 1987 made state employees with job classifications of Family Service Worker and Social Service Worker exempt from licensure. Act 40 of 1989 increased fees for the operation of the Social Work Licensing Board. Act 1317 of 1997 mandated state and national criminal background checks for all new applicants for social work licensure and all currently licensed social workers. Act 1481 of 2001 increased fees for the Social Work Licensing Board, Act 1274 of 2003 requires Licensed Certified Social Workers in the private/independent practice of social work to display their licenses, and Act 281 of 2005 extended the provisional license for social workers to one year. Act 297 of 2009 made state employees with job classification of Adult Protective Services Worker exempt from licensure. Act 1170 of 2015 updated the scope of licensure for social workers and changed the renewal period from six (6) months to three (3) months.

In February 2000, the Board's web site became operational as a means of communication to the public and to the 3,100 currently licensed social workers. The Board has nine members and one full-time employee.

The mission of the Social Work Licensing Board is to protect the public by setting standards of qualification, training and experience for those who seek to represent themselves to the public as social workers and by promoting high standards of professional performance for those engaged in the practice of social work.



Agency Commentary

The Social Work Licensing Board is responsible for issuing licenses and regulating the practice of social work. Funding for this appropriation is from special revenues derived by the collection of application and license renewal fees.

The Social Work Licensing Board is not seeking any changes to the Base Level. The Board believes it is currently operating on a minimal budget and expects to be able to maintain expenses for the next Biennial period even with the continual increase in the number of social workers licensed in the state. The Social Work Licensing Board has work diligently to stay within the given budget.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS SOCIAL WORK LICENSING BOARD
 FOR THE YEAR ENDED JUNE 30, 2015

Findings

Recommendations

None

None

State Contracts Over \$50,000 Awarded To Minority Owned Businesses Fiscal Year 2016

None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	50 %
Black Employees	1	0	1	50 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			1	50 %
Total Employees			2	100 %

Publications

A.C.A. 25-1-201 et seq.

Name	Statutory Authorization	Required for		# of Copies	Reason(s) for Continued Publication and Distribution	Unbound Black & White Copies Produced During the Last Two Years	Cost of Unbound Copies Produced During the Last Two Years
		Governor	General Assembly				
Annual Report	ACA 17-103-203(6)	N	N	4	Required by Law for Public Use	0	0.00
Board Meeting Minutes	ACA 25-1-204	N	N	4	Required by Regulations for Public Use	0	0.00
Financial Report	ACA 17-103-203(8)	N	N	4	Required by Law for Public Use.	0	0.00

Agency Position Usage Report

FY2014 - 2015						FY2015 - 2016					FY2016 - 2017						
Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused	Authorized in Act	Budgeted			Unbudgeted	% of Authorized Unused
	Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total			Filled	Unfilled	Total	Total	
1	1	0	1	0	0.00 %	2	1	1	2	0	50.00 %	2	1	1	2	0	50.00 %

Analysis of Budget Request

Appropriation: 2KZ - Social Work Licensing

Funding Sources: SSW - Social Work Licensing

The Social Work Licensing Board is responsible for administration of the Social Work Licensing Act (A.C.A. §17-103-201 et seq.), which requires individuals who practice social work or represent themselves to the public as social workers to be licensed. The operations of the Social Work Licensing Board are funded from special revenues derived by the collection of application and license renewal fees authorized by A.C.A. §17-103-205.

Base Level Regular Salaries and Personal Services Matching include the continuation of the previously authorized 2017 Salaries and Career Service Payments for eligible employees. Personal Services Matching includes the monthly contribution for State employee's health insurance for a total State match per budgeted employee of \$420 per month. Base Level salaries and matching do not include appropriation for a Cost of Living Adjustment or Merit Pay Increases. The Base Level request for Regular Salaries includes board member stipend payments.

The Board is requesting a total of \$209,441 for each year of the 2017-2019 Biennium. This request includes reallocations in Operating Expenses line items, increasing appropriation in Board Member Expenses and Board Member Travel Other by a total of \$6,325, and reducing appropriation in Board Member Travel - Mileage Reimburse and Food Purchases by \$6,325. The request also includes a reallocation of \$10,000 in Professional Fees & Services line items, reducing the appropriation in Legal Fees and increasing the appropriation in Professional & Administrative Fees.

The Executive Recommendation provides for the Agency Request.

Appropriation Summary

Appropriation: 2KZ - Social Work Licensing

Funding Sources: SSW - Social Work Licensing

Historical Data

Agency Request and Executive Recommendation

Commitment Item		Historical Data			Agency Request and Executive Recommendation			Agency Request and Executive Recommendation		
		2015-2016 Actual	2016-2017 Budget	2016-2017 Authorized	2017-2018			2018-2019		
					Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries	5010000	55,505	80,967	80,506	81,567	81,567	81,567	81,567	81,567	81,567
#Positions		2	2	2	2	2	2	2	2	2
Extra Help	5010001	2,629	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
#Extra Help		1	1	1	1	1	1	1	1	1
Personal Services Matching	5010003	22,159	27,677	24,170	28,224	28,224	28,224	28,224	28,224	28,224
Operating Expenses	5020002	34,429	50,150	50,150	50,150	50,150	50,150	50,150	50,150	50,150
Conference & Travel Expenses	5050009	3,513	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Professional Fees	5060010	1,309	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Data Processing	5090012	0	0	0	0	0	0	0	0	0
Refunds/Reimbursements	5110014	0	500	500	500	500	500	500	500	500
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0
Total		119,544	208,294	204,326	209,441	209,441	209,441	209,441	209,441	209,441

Funding Sources										
Fund Balance	4000005	604,124	636,208		572,914	572,914	572,914	508,473	508,473	508,473
Special Revenue	4000030	151,628	145,000		145,000	145,000	145,000	145,000	145,000	145,000
Total Funding		755,752	781,208		717,914	717,914	717,914	653,473	653,473	653,473
Excess Appropriation/(Funding)		(636,208)	(572,914)		(508,473)	(508,473)	(508,473)	(444,032)	(444,032)	(444,032)
Grand Total		119,544	208,294		209,441	209,441	209,441	209,441	209,441	209,441

FY17 Budget amount in Regular Salaries and Personal Services Matching exceeds the authorized amount due to salary and matching rate adjustments during the 2015-2017 Biennium.

Change Level by Appropriation

Appropriation: 2KZ - Social Work Licensing
Funding Sources: SSW - Social Work Licensing

Agency Request

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	209,441	2	209,441	100.0	209,441	2	209,441	100.0
C04	Reallocation	0	0	209,441	100.0	0	0	209,441	100.0

Executive Recommendation

Change Level		2017-2018	Pos	Cumulative	% of BL	2018-2019	Pos	Cumulative	% of BL
BL	Base Level	209,441	2	209,441	100.0	209,441	2	209,441	100.0
C04	Reallocation	0	0	209,441	100.0	0	0	209,441	100.0

Justification

C04	The Board is requesting reallocations in Operating Expenses line items, increasing appropriation in Board Member Expenses and Board Member Travel Other by a total of \$6,325, and reducing appropriation in Board Member Travel - Mileage Reimburse and Food Purchases by \$6,325. The request also includes a reallocation of \$10,000 in Professional Fees & Services line items, reducing the appropriation in Legal Fees and increasing the appropriation in Professional & Administrative Fees.
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