

SOCIAL WORK LICENSING BOARD

Enabling Laws

Act 2 of 2003, First Extraordinary Session
A.C.A. §17-103-201

History and Organization

Act 791 of 1981 created the Social Work Licensing Board and dissolved the Board of Social Work Registration. All records and equipment were transferred from the Board of Social Work Registration to the Social Work Licensing Board. The Social Work Licensing Board, which became fully operational in 1982, is funded solely by the collection of fees.

Act 760 of 1987 exempt state employees with job classifications of Family Service Worker and Social Service Worker from licensure. Act 40 of 1989 increased fees for the operation of the Social Work Licensing Board. Act 1317 of 1997 mandated state and national criminal background checks for all new applicants for social work licensure and all currently licensed social workers. Act 1481 of 2001 increased fees for the Social Work Licensing Board. In February 2000, the Board's web site became operational as a means of communication to the public and to the 2,289 currently licensed social workers. The Board has nine members and one full-time employee.

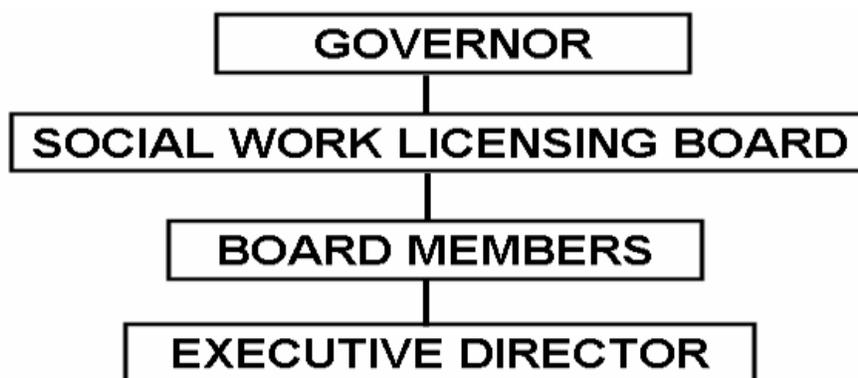
The Mission of the Social Work Licensing Board is to protect the public by setting standards of qualification, training and experience for those who seek to represent themselves to the public as social workers and by promoting high standards of professional performance for those engaged in the practice of social work.

The goals and objectives for attaining the mission are:

To provide information to the public by: (1) Publishing a quarterly newsletter, (2) Maintaining an up-to-date website.

To maintain high standards of qualifications for new applicants by: (1) Verifying credentials through primary source, (2) Requiring criminal history checks for all first time applicants, (3) Providing a credible and legally defensible social work licensure examination.

To ensure the continuing competency of licensed social workers by: (1) Requiring social workers to complete 48 hours of continuing education each biennial licensure period, (2) Investigating complaints against social workers that allege violations of the Social Work Licensing Law & Regulations, (3) Requiring social workers to report disciplinary action taken against them by other professional licensing organizations and/or any violations of Act 1317 of 1997, the Act that requires criminal background checks for social workers.



Agency Commentary

The Social Work Licensing Board is responsible for issuing licenses and regulating the practice of social work. Funding for this appropriation is from special revenues derived by the collection of application and license renewal fees.

The Board is requesting Base Level for the 2005-2007 biennium plus a requests of \$5,500 for Capital Outlay in FY06 and \$2000 for FY07. This is needed to replace computer equipment that is becoming obsolete and too expensive to maintain, and office furniture that is worn and beyond repair.

Audit Findings

DIVISION OF LEGISLATIVE AUDIT
 AUDIT OF :
 ARKANSAS SOCIAL WORK LICENSING BOARD
 FOR THE YEAR ENDED JUNE 30, 2003

Findings	Recommendations
None	None

Employment Summary

	Male	Female	Total	%
White Employees	0	1	1	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			1	100 %

Publications

A.C.A 25-1-204

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
Annual Report	ACA 17-103-203(6)	N	N	50	Required by Law for Public Use
Board Meeting Minutes	ACA 25-1-204	N	N	20	Required by Regulations for Public Use
Code of Ethics / Standards for practice	ACA 17-103-203(4)	N	N	2,500	An updated Social Work Licensing Law and Regulations booklet is published when there is a change in the law or regulations for Public Use.
Financial Report	ACA 17-103-203(8)	N	N	50	Required by Law for Public Use.
Newsletter	ACA 25-1-204	N	N	2,500	A newsletter is published several times a year as a means for communicating with licensed social workers for members.

Analysis of Budget Request

Appropriation / Program: 2KZ - Social Work Licensing

Funding Sources: SSW-Social Work Licensing Fund

The operations of the Social Work Licensing Board are funded by fee collections, authorized by Arkansas Code §17-46-205.

Base Level for this appropriation includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching costs for one (1) Base Level positions. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

The Base Level request of the Board for the 2005-2007 biennium is \$102,551 in FY06 and \$103,941 in FY07.

Change Level requests of the Board total \$5,500 in FY06 and \$2,000 in FY07. The request is to replace office furniture that is worn and beyond repair, and replace computer equipment that is becoming obsolete and too expensive to maintain.

The Executive Recommendation provides for Agency Request.

Appropriation / Program Summary

Appropriation / Program: 2KZ Social Work Licensing
Funding Sources: SSW-Social Work Licensing Fund

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	36,869	37,888	37,888	39,024	39,024	39,024	40,194	40,194	40,194
#Positions	1	1	1	1	1	1	1	1	1
Personal Services Matching 5010003	9,882	10,460	10,070	11,177	11,177	11,177	11,397	11,397	11,397
Operating Expenses 5020002	19,485	37,050	37,050	37,050	37,050	37,050	37,050	37,050	37,050
Travel-Conference Fees 5050009	768	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300
Professional Fees and Services 5060010	2,582	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Refund/Reimbursements 5110014	710	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Capital Outlay 5120011	0	0	0	0	5,500	5,500	0	2,000	2,000
Total	70,296	100,698	100,308	102,551	108,051	108,051	103,941	105,941	105,941
Funding Sources									
Fund Balance 4000005	114,398	143,531		142,833	142,833	142,833	134,782	134,782	134,782
Special Revenue 4000030	99,429	100,000		94,500	100,000	100,000	98,000	100,000	100,000
Total Funding	213,827	243,531		237,333	242,833	242,833	232,782	234,782	234,782
Excess Appropriation/(Funding)	(143,531)	(142,833)		(134,782)	(134,782)	(134,782)	(128,841)	(128,841)	(128,841)
Grand Total	70,296	100,698		102,551	108,051	108,051	103,941	105,941	105,941

The FY05 Budgeted amount in Personal Service Matching exceeds the authorized amount due to matching rate adjustments during the 2003-05 biennium.

Change Level by Appropriation

Appropriation / Program: 2KZ-Social Work Licensing
Funding Sources: SSW-Social Work Licensing Fund

Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	102,551	1	102,551	100.0	103,941	1	103,941	100.0
C01	Existing Program	2,000	0	104,551	101.9	2,000	0	105,941	101.9
C08	Technology	3,500	0	108,051	105.3	0	0	105,941	101.9

Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
BL	Base Level	102,551	1	102,551	100.0	103,941	1	103,941	100.0
C01	Existing Program	2,000	0	104,551	101.9	2,000	0	105,941	101.9
C08	Technology	3,500	0	108,051	105.3	0	0	105,941	101.9

Justification

C01	Increase of 2,000 in FY06 & FY07 in Capital Outlay to replace office furniture that is worn and beyond repair.
C08	Increase of 3,500 in Capital Outlay in FY06 to replace computer equipment that is becoming obsolete and too expensive to maintain.