

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1999 - 2001**

Granting and maintaining licenses and registrations for speech-language pathologists, speech pathology assistants, and audiologists is an ongoing function of this Board according to Act 277, Act 121 and Act 826. Each licensee and registrant must complete continuing education each year which the Board must review and approve/disapprove. Numerous state and privately sponsored workshops and courses are offered throughout the state to provide licensees with the increased knowledge required. Sponsors of such workshops are approved and supervised by the Board. Each year, a directory of all licensed speech-language pathologists and audiologists is printed and disseminated to all licensees and continuing education sponsors. The Board also prints an informational brochure for consumers.

The total number of speech-language pathology and audiology licensees continues to grow each year. This necessitates an increase in character code 02 to cover the increased cost of printing, postage, and office supplies. More frequent board meetings to handle the increase in the number of applicants and increase in complaints is resulting in more travel and other reimbursable expenses for board members. Upgrades and additional software may also be purchased to increase the efficiency of the office and attempt to avoid adding personnel. Temporary help will be utilized as long as feasible to keep up with the growing workload.

Funds are requested in character code 09, conference fees and travel, to allow the office manager to attend the annual National Convention of State Boards.

A computer consultant will be utilized to install new software and train office manager, therefore, the need for additional funds in character code 10, professional fees and services.

The needed money will come from the increased number of licensees and registrants. Our checking account and savings have adequate funds to cover all costs when combined with the continued income from new applicants and renewal licenses.

AGENCY Board of Examiners in Speech-Language Pathology and Audiology	DIRECTOR  Kathy McDaniel	AGENCY PROGRAM COMMENTARY BR21	PAGE 361
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STATE BOARD OF EXAMINERS IN SPEECH PATHOLOGY AND AUDIOLOGY
 SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
 FOR THE YEAR ENDED JUNE 30, 1996

Assets										Liabilities			Total Equity		
Cash and Investments		Fixed		Other		Total		Current	Long-Term		Total	Total Equity			
\$	87,481	\$	10,425	\$	1,513	\$	99,419	\$	257	\$	739	\$	996	\$	98,423

Revenues					Expenditures					Other Sources (Uses)											
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)											
\$	0	\$	0	\$	65,210	\$	3,694	\$	68,904	\$	32,144	\$	0	\$	1,846	\$	23,606	\$	57,596	\$	0

Findings

None.

Recommendations

None.

ARKANSAS BUDGET SYSTEM
 EMPLOYMENT SUMMARY
 AS REQUIRED BY ACT 358 OF 1993
 (A.C.A 19-4-307)

AGENCY TITLE 292 - SPEECH THERAPY & AUDIOLOGY

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>0</u>	<u>1</u>	<u>1</u>	<u>100%</u>
BLACK EMPLOYEES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF 08/08/98			<u>0</u>	<u>0%</u>
DATE			TOTAL MINORITIES	
			<u>1</u>	<u>100%</u>
			TOTAL EMPLOYEES	



 AGENCY DIRECTOR

CASH FUND BALANCE DESCRIPTION AS OF JUNE 30, 1998

AGENCY: Board of Examiners in Speech-Language Pathology and Audiology

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Speech Path & Audio. 329	\$36,543.	Checking	Nations Bank Little Rock, AR	A.C.A. 17-100-206 states that the agency can use funds collected for payment of reasonable and necessary salaries, maintenance, and operating expenses.
	\$31,838.	Savings	First Commercial Bank, Little Rock	STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES: A.C.A. 17-100-206 authorizes the board to establish and change fees for application, examination, renewal and delinquency purposes. Fee amounts are set out in rules & regs.
				REVENUE RECEIPTS CYCLE: Revenue is collected throughout the year; however, most of the fees are collected during renewal time in the month of June.
				FUND BALANCE UTILIZATION: Since the largest proportion of fees are collected at the end of the fiscal year, funds are carried over for use in carrying out the business of the office. With the increase in numbers of licensees and expenses of doing business, we expect the fund balance to decrease in the next few years.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

The Arkansas Board of Examiners in Speech-Language Pathology and Audiology was created by Act 277 of 1975 to safeguard the public health, safety, and welfare by providing regulatory authority over persons offering Speech-Language Pathology and Audiology services to the citizens of Arkansas. The Board is a cash agency funded from application, examination and license renewal fees charged pursuant to Arkansas Code Annotated §17-100-206. The FY99 budgeted amount of \$78,781 consists of Regular Salaries and Personal Services Matching for one position (Office Manager), one Extra Help position, Operating Expenses, Conference Fees & Travel and Professional Fees & Services. Base Level is \$79,751 for FY00 and \$80,884 for FY01 and includes a cost of living increase of 2.8% each year over the FY99 salary levels, and related Personal Services Matching.

Listed below are the change level requests of the Board totaling \$8,626 for FY00 and \$10,276 for FY01:

Extra Help Salaries - \$1,603 each year to restore appropriation to FY99 authorized levels.

Personal Services Matching - \$123 each year of the biennium

Operating Expenses - \$5,400 in FY00 and \$7,050 in FY01 for increasing costs of postage, software, office supplies, mileage, and other related expenses.

Conference Fees & Travel - \$1,000 each year for the Office Manager to attend the annual convention of State Boards.

Professional Fees & Services - \$500 each year for software installation and programming changes.

The Executive Recommendation provides for Agency Request with the exception of Operating Expenses which was restored to the FY99 authorized level of \$36,016 for an increase of \$900.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF	PAGE
Name: Arkansas Board of Examiners in Speech-Language and and Audiology	Name: Cash Operations	Name: Speech Pathology and Audiology - Cash	BUDGET REQUEST	
Code: 292	Code: A12	Code: 329	BR20	365

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99	BASE	CHANGE	TOTAL	BASE	CHANGE	TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED							99-00	00-01	99-00	00-01
REGULAR SALARIES	26,945	32,814	32,691	34,390	0	34,390	35,352	0	35,352	34,390	35,352		
NUMBER OF POSITIONS	1	1	1	1	0	1	1	0	1	1	1		
XTRA HELP	0	397	2,000	397	1,603	2,000	397	1,603	2,000	2,000	2,000		
NUMBER OF POSITIONS	0	1	1	1	0	1	1	0	1	1	1		
PERSONAL SERV MATCHING	7,886	9,054	8,955	9,348	123	9,471	9,519	123	9,642	9,471	9,642		
OPERATING EXPENSES	26,292	35,116	36,016	35,116	5,400	40,516	35,116	7,050	42,166	36,016	36,016		
CONF FEES & TRAVEL	0	900	0	0	1,000	1,000	0	1,000	1,000	1,000	1,000		
PROF FEES & SERVICES	482	500	500	500	500	1,000	500	500	1,000	1,000	1,000		
EQUIPMENT OUTLAY	2,680	0	0	0	0	0	0	0	0	0	0		
TOTAL	64,285	78,781	89,162	79,751	8,626	88,377	80,884	10,276	91,160	83,877	85,010		
PROPOSED FUNDING SOURCES			*****										
UNDEVELOPED BALANCES	87,476	82,471	*****	66,535		66,535	44,596		44,596	66,535	49,096		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS	59,280	62,945	*****	57,812	8,626	66,438	58,134	10,276	68,410	66,438	68,410		
OTHER			*****										
TOTAL FUNDING	146,756	145,316	*****	124,347	8,626	132,973	102,730	10,276	113,006	132,973	117,506		
EXCESS APPRO/ (FUNDING)	(82,471)	(66,535)	*****	(44,596)		(44,596)	(21,846)		(21,846)	(49,096)	(32,496)		
TOTAL	64,285	78,781	*****	79,751	8,626	88,377	80,884	10,276	91,160	83,877	85,010		

DEPT 008 BOARDS AND COMMISSIONS - MEDICALLY RELATED
 AGENCY 292 BOARD OF EXAMINERS IN SPEECH PATHOLOGY & AUDIOLOGY
 PROGRAM A12 CASH OPERATIONS
 FUND 329 SPEECH PATHOLOGY & AUDIOLOGY(292)

APPROPRIATION SUMMARY

Various Maintenance and General Operation line items may be greater than the authorized appropriation amounts due to reclassification transfers processed in FY99.

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The FY99 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1997-99 biennium.

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1999 - 01 BIENNIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					---ACTUAL---	---BUDGETED---	-----FY 1999 - 00-----			-----FY 2000 - 01-----			-----EXECUTIVE-----		-----LEGISLATIVE-----			
					97-98	98-99	REQUEST	REQUEST	REQUEST	REQUEST	1999-00	2000-01	1999-00	2000-01				
000		329	292 A12	B	64,285 1	78,781 1	79,751 1				80,884 1				79,751 1	80,884 1		
001		329	292 A12	C01			7,126 0				8,776 0				2,726	2,726		
<p>Character 01/03 – Appropriation is requested to restore the extra help line and appropriate matching back to FY97-99 authorized levels.</p> <p>Character 02 – An increase of \$4,400 is requested in FY00 and \$6,050 in FY01 due to the continued increase in number of licensees and increasing cost of office supplies and postage.</p> <p>Character 09 – Additional \$1,000 is requested in both years of the biennium for expenses associated with sending the Office Manager to the annual convention of state boards.</p>																		
001		329	292 A12	C08			1,500 0				1,500 0				1,400	1,400		
<p>Character 02 – An increase of \$1,000 is requested in both years of the biennium to purchase additional computer software to increase the efficiency of the office and avoid adding staff.</p> <p>Character 10 – An increase of \$500 is requested in both years of the biennium for installation and programming changes as well as training for staff.</p>																		

DEPT 008 BOARDS AND COMMISSIONS - MEDICALLY RELATED
 AGY 292 BOARD OF EXAMINERS IN SPEECH PATHOLOGY & AUDIOLOGY
 APPRO A12 CASH OPERATIONS

RANK BY APPROPRIATION

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FUND 329 SPEECH PATHOLOGY & AUDIOLOGY(292)