

**ARKANSAS BUDGET SYSTEM  
AGENCY PROGRAM COMMENTARY  
1999 - 2001**

The Martin Luther King Jr. Commission has outlined an agenda for the 1999-2001 biennium that will impact negative behavior in Arkansas, particularly youth violence. The agenda for the new biennium is in keeping with the programs established in the previous years with emphasis on positive activities and the elimination of violence. The Commission will continue to collaborate with state agencies such as the Arkansas Department of Education, Health, and Human Services under the Common Ground legislation, to foster positive behavior among youth in local communities throughout the State of Arkansas.

The Commission has developed partnerships with private corporations and has received grants and financial support to organize various programs of the Commission. The increases reflected in the biennium request are to provide the necessary funding to assist the Commission in effectively carrying out the on going projects along with the annual statewide Youth Assembly and King Holiday "Service Days" activities.

The Commission has two (2) appropriations: General Revenue Appropriation – 125; and Cash Fund Appropriation – B34.

The requests associated with Appropriation 125 include One (1) additional position to replace a position obtained through the Governor's Emergency Supplemental Position process. With only three full time authorized positions, it has become critical to have and retain this fourth position to carry out the business of the Commission. A Career Ladder has been requested for the clerical position in the Agency. This process would allow appropriate compensation for the duties performed and the expanding responsibility of the position. Additional requests include increases in daily operating expenses and capital outlay which includes computer equipment.

The Commission has requested no changes in the Cash Fund Appropriation.

<p><b>AGENCY</b></p> <p>Martin Luther King Jr. Commission</p>	<p><b>DIRECTOR</b></p> <p>Tracy Steele </p>	<p><b>AGENCY PROGRAM COMMENTARY</b></p> <p>BR21</p>	<p><b>PAGE</b></p> <p>155</p>
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MARTIN LUTHER KING, JR. COMMISSION  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1996

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total			
\$ 33,283	\$ 56,320	\$ 12,795	\$ 102,398	\$ 3,882	\$ 11,272	\$ 15,154	\$ 87,244		

  

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 160,505	\$ 26,068	\$ 24,047	\$ 123,810	\$ 334,430	\$ 155,160	\$ 4,890	\$ 19,197	\$ 150,764	\$ 330,011	\$ 80

Findings

Recommendations

A. INTERNAL CONTROL AND STATE COMPLIANCE MATTERS:

1. BANK ACCOUNTS - Review of the transactions in the various bank accounts of the Agency revealed the following:
  - a. A reconciliation of the monthly bank statements to the true cash balance of the accounts was not being prepared.
  - b. (All transactions for the Martin Luther King, Jr. Cash Fund (339) were not being recorded in the State's Accounting Federal Grants Management (AFGM) System. Audit analysis revealed that receipts totaling \$28,491.98 and disbursements totaling \$19,788.02 had not been recorded in AFGM. Additionally, the AFGM Fund Analysis Reports were not being reconciled monthly to the true cash balances as required by Part II, Chapter 24 of the State Accounting Procedures Manual.)
  - c. Supporting documentation was not always retained for disbursements from the donations cash fund, an unappropriated cash fund. Of 233 disbursements totaling \$107,792.91, forty-nine (49) transactions totaling \$20,149.28 did not have supporting documentation available for audit.
2. CASH RECEIPTS - Review of the procedures used to record the receipt of cash indicated that the Agency was not using a method of recording income prescribed in Part II, Chapter 16 of the State Accounting Procedures Manual and that checks were not being restrictively endorsed by the person opening the mail or otherwise receiving cash.

1.
  - a. Prepare monthly bank reconciliations.
  - b. Review and comply with Part II, Chapter 24 of the State Accounting Procedures Manual.
  - c. Strengthen controls to assure all documentation is retained for audit.
2. Review and comply with Part II, Chapter 16 of the State Accounting Procedures Manual.

( ) Noted in previous year's audit report.

MARTIN LUTHER KING, JR. COMMISSION  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1996

Findings (Continued)

A. INTERNAL CONTROL AND STATE COMPLIANCE MATTERS: (Continued)

3. PERSONAL SERVICES - PAYROLL - Review of payroll records revealed the following:
  - a. One extra help employee was paid for 1,120 hours during the year ended June 30, 1996. Ark. Code Ann. 19-4-521 specifies that extra help is to be used for part-time or temporary workers who are employed 1,000 hours or less per year.
  - b. Time sheets for extra help employees were not always retained as support for payments of wages. Also, some time sheets had no indication of being approved by supervisory personnel.
  - c. Personnel files did not always contain applications or resumes of the employees or written authorizations for withholding of payroll taxes.
4. EMPLOYEE BENEFITS - MATCHING - Review of disbursements revealed that not all of the required employer matching contributions to the Arkansas Public Employees Retirement System had been made. Six (6) extra help employees worked more than 80 hours in a month, which qualified the employees for retirement coverage. Audit calculations revealed that the retirement matching contributions had been underpaid by \$1,913.04.
5. COMMISSION MEMBERS ATTENDANCE - (Review of the minutes of the Martin Luther King, Jr. Commission revealed that five (5) members had been absent for three (3) or more consecutive commission meetings.) According to Ark. Code Ann. 25-17-211, as amended by Act 219 of 1997, a commission member shall be subject to removal from the commission in the event the member failed to present to the Governor a satisfactory excuse for his absence. Unexcused absences from three (3) successive regular meetings, without attending any intermediary called special meeting, shall constitute sufficient cause for removal.

Recommendations (Continued)

3. More closely monitor the hours worked by extra help personnel to ensure compliance with the law, and strengthen procedures to assure all require documentation relating to personnel matters is properly provided for an retained.
4. Contact the Arkansas Public Employees Retirement System for guidance in reporting the proper amount of wages and making the proper amount of matching contributions.
5. Notify the commission members of the attendance requirements of Ark. Code Ann 25-17-211, as amended by Act 219 of 1997.

MARTIN LUTHER KING, JR. COMMISSION  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1996

Findings (Continued)

B. FEDERAL GRANT COMPLIANCE MATTERS:

U. S. DEPARTMENT OF EDUCATION

SAFE AND DRUG-FREE SCHOOLS - STATE GRANTS (CFDA 84.186)

(Subgranted through Arkansas Department of Education)

(Subgranted through Arkansas Department of Health)

U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

COMMUNITY SERVICES BLOCK GRANT (CFDA 93.569)

(Subgranted through Arkansas Department of Human Services)

1. FINANCIAL REPORTS - Supporting documentation was not provided for the expenditures, totaling \$26,068.00, reported to the above grantors for the year ended June 30, 1996. The Agency used the Martin Luther King, Jr. Cash Fund (339) for the three (3) federal grant awards detailed in Schedule 4 and for a non-federal grant award. No accounting records were provided to identify the specific items of cost reported to the respective grantor agencies.

U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

COMMUNITY SERVICES BLOCK GRANT (CFDA 93.569)

(Subgranted through Arkansas Department of Human Services)

2. DRUG-FREE WORKPLACE ACT - Review of personnel files revealed that there was no documentation that the Agency had provided its employees a copy of the Agency's drug-free policy statement.

Recommendations (Continued)

1. Utilize the State's Accounting Federal Grants Management (AFGM) System to segregate all transactions by grant award.
2. Review and comply with the requirements of the Drug-free Workplace Act.

ARKANSAS BUDGET SYSTEM  
 EMPLOYMENT SUMMARY  
 AS REQUIRED BY ACT 358 OF 1993  
 (A.C.A 19-4-307)

AGENCY TITLE      318 - MARTIN LUTHER KING, JR. COMMISSION

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
BLACK EMPLOYEES	<u>2</u>	<u>3</u>	<u>5</u>	<u>100%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF			<u>5</u>	<u>100%</u>
			TOTAL MINORITIES	<u>100%</u>
			<u>5</u>	<u>100%</u>
			TOTAL EMPLOYEES	<u>100%</u>

08/08/98  
DATE

  
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 AGENCY DIRECTOR

## CASH FUND BALANCE DESCRIPTION

AS OF JUNE 30, 1998

**AGENCY: Martin Luther King, Jr. Commission (318)**

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
Cash (339)	\$4,874.00	Checking	Nations Bank, L. R.	A.C.A. 25-24-102(5) authorizes the Commission to receive donations and contributions from individuals and public and private organizations in order to carry out its responsibilities.
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b> None
				<b>REVENUE RECEIPTS CYCLE:</b> Funds are received throughout the fiscal year.
				<b>FUND BALANCE UTILIZATION:</b> Grants and donations are awarded and received on an irregular basis throughout the year. The funds are expensed for programs in which the Commission supports for the prevention of youth violence.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				<b>STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:</b>
				<b>REVENUE RECEIPTS CYCLE:</b>
				<b>FUND BALANCE UTILIZATION:</b>

## ARKANSAS BUDGET SYSTEM DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE Martin Luther King, Jr. Commission (318)		1997-99 Expenditures			1999-01 Biennium Request				1999-01 Executive Recommendation				
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1997-98	Pos.	1998-99	Pos.	1999-00	Pos.	2000-01	Pos.	1999-00	Pos.	2000-01	Pos.
B34	Cash Operations	\$79,445		\$103,087		\$62,379		\$62,379		\$62,379		\$62,379	
125	General Operations	131,535	3	142,970	3	204,550	4	209,134	4	151,033	3	154,386	3
<b>TOTALS</b>		<b>\$210,980</b>	<b>3</b>	<b>\$246,057</b>	<b>3</b>	<b>\$266,929</b>	<b>4</b>	<b>\$271,513</b>	<b>4</b>	<b>\$213,412</b>	<b>3</b>	<b>\$216,765</b>	<b>3</b>
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances		42,065	16.2%	48,161	17.4%	\$30,074	9.4%	\$52,695	15.2%	\$30,074	11.3%	\$52,695	18.1%
General Revenues		131,535	50.8%	142,970	51.8%	204,550	64.0%	209,134	59.2%	150,733	56.7%	154,086	51.8%
Special Revenues													
Federal Funds													
Const. & Fiscal Agency Fund													
State Central Services Fund													
Non-Revenue Receipts													
Grants/Donations		85,541	33.0%	85,000	30.8%	85,000	26.6%	85,000	24.6%	85,000	32.0%	85,000	30.1%
Other													
Total Funding		259,141	100.0%	276,131	100.0%	319,624	100.0%	346,829	100.0%	265,807	100.0%	291,781	100.0%
Excess Appro./ (Funding)		(48,161)		(30,074)		(52,695)		(75,316)		(52,395)		(75,016)	
<b>TOTAL</b>		<b>\$210,980</b>		<b>\$246,057</b>		<b>\$266,929</b>		<b>\$271,513</b>		<b>\$213,412</b>		<b>\$216,765</b>	
DEPARTMENT Martin Luther King, Jr. Commission (318)				DIRECTOR Tracy L. Steele					DEPARTMENT APPROPRIATION SUMMARY BR 40				

**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
1999 - 2001**

Since its inception, the Martin Luther King, Jr. Commission has been participating in an active campaign to heighten the awareness in Arkansas of the need to develop and maintain positive behavior among youth. The activities of the Commission include establishing partnerships with other state agencies as well as private corporations to involve local communities in the planning and implementation of prevention initiatives to eliminate youth violence and crime. In response to the Commission's goal of promoting nonviolence and appropriate activities through awareness, the Commission sponsors the annual "I HAVE A DREAM" Youth Assembly. The most recent assembly was held July 10-12, 1998 in Pine Bluff, AR and attended by 1,500 participants representing several states. The activities of the Youth Assembly include encouraging youth to strive for excellence, respect various ethnic, racial, economic and religious background of others, appreciate diversity and promote community involvement.

The enabling legislation denotes one of the responsibilities of the Commission is to receive donations and contributions in order to carry out its duties of promoting racial harmony, understanding, respect and good will, with these revenues deposited into a cash fund account pursuant to Arkansas Code Annotated § 25-24-102. The Commission continues to apply for grants that support community-based programs and services for the prevention of youth crime and violence. All grant funds secured are for the express purpose of fostering positive behavior among today's youth.

The Agency has requested a Base Level for both years of the biennium of \$62,379. Four (4) extra help positions are authorized for this appropriation. A Program Coordinator position was authorized and utilized through this appropriation, as a Governor's Emergency Supplemental position for the 1997-99 Biennium. There are no Change Level Requests for this appropriation.

The Executive Recommendation provides for the Agency Request.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF	PAGE
Name: <b>Martin Luther King, Jr. Commission</b>  Code: 318	Name: <b>Martin Luther King, Jr. Commission</b>  Code: B34	Name: <b>Martin Luther King-Cash</b>  Code: 339	<b>BUDGET REQUEST</b>  BR20	<b>162</b>

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----		98-99	-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	AUTHORIZED	BASE	CHANGE	TOTAL	BASE	CHANGE	TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO							99-00	00-01	99-00	00-01
EXTRA HELP	15,012	17,000	17,000	17,000	0	17,000	17,000	0	17,000	17,000	17,000		
NUMBER OF POSITIONS	4	4	4	4	0	4	4	0	4	4	4		
PERSONAL SERV MATCHING	9,728	10,092	1,301	1,301	0	1,301	1,301	0	1,301	1,301	1,301		
SUPPLEMENTAL EMERG SALARIES	30,696	31,917	0	0	0	0	0	0	0	0	0		
OPERATING EXPENSES	23,745	42,078	47,750	42,078	0	42,078	42,078	0	42,078	42,078	42,078		
CONF FEES & TRAVEL	264	2,000	5,000	2,000	0	2,000	2,000	0	2,000	2,000	2,000		
<b>TOTAL</b>	<b>79,445</b>	<b>103,087</b>	<b>71,051</b>	<b>62,379</b>	<b>0</b>	<b>62,379</b>	<b>62,379</b>	<b>0</b>	<b>62,379</b>	<b>62,379</b>	<b>62,379</b>		
<b>PROPOSED FUNDING SOURCES</b>			*****										
FUND BALANCES	42,065	48,161	*****	30,074		30,074	52,695		52,695	30,074	52,695		
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
GRANTS/DONATIONS	85,541	85,000	*****	85,000		85,000	85,000		85,000	85,000	85,000		
OTHER			*****										
<b>TOTAL FUNDING</b>	<b>127,606</b>	<b>133,161</b>	<b>*****</b>	<b>115,074</b>		<b>115,074</b>	<b>137,695</b>		<b>137,695</b>	<b>115,074</b>	<b>137,695</b>		
EXCESS APPRO/ (FUNDING)	( 48,161)	( 30,074)	*****	( 52,695)		( 52,695)	( 75,316)		( 75,316)	( 52,695)	( 75,316)		
<b>TOTAL</b>	<b>79,445</b>	<b>103,087</b>	<b>*****</b>	<b>62,379</b>		<b>62,379</b>	<b>62,379</b>		<b>62,379</b>	<b>62,379</b>	<b>62,379</b>		

DEPT 009 OTHER BOARDS AND COMMISSIONS  
 AGY 318 MARTIN LUTHER KING, JR. COMMISSION  
 APPRO B34 CASH OPERATIONS  
 FUND 339 MARTIN LUTHER KING CASH-(318)

The FY99 Budgeted amounts in Supplemental Emerg Salaries and Personal Services Matching exceeds Authorized amounts due to the implementation of the Supplemental Emergency Provisions

APPROPRIATION SUMMARY  
 BR 215

**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
1999 - 2001**

The Martin Luther King, Jr. Commission was established by Act 1216 of 1993. The Commission consists of twenty-six (26) members with the following composition: Four (4) members between the ages of sixteen (16) and nineteen (19) from the general public; thirteen (13) members from the general public who represent various geographical areas of the State, various civic, social, religious, educational, labor, business and artistic organizations, committed to resolving conflict and upholding the humanitarian philosophy of Dr. King; four (4) members of the Senate; four (4) members of the House of Representatives; and a representative of the Governor's Office. Act 968 of 1997 amended the composition of the Commission by adding one additional member from the general public representing Labor. The Act revised the appointment of Commission co-chairs by authorizing the Governor designate one from the general public membership and authorizing the Speaker of the House of Representatives and the President Pro Tempore of the Senate jointly designate one from the General Assembly membership.

The responsibility of the Commission is to promote racial harmony, understanding, respect and good will among all citizens; promote principles of nonviolence; promote awareness and appreciation of the civil rights movement and advocacy of the principles and legacy of Dr. King; develop, coordinate, and advise the Governor and the General Assembly of appropriate ceremonies and activities related to Dr. King's birthday; and to receive donations and contributions from individuals and public and private organizations to carry out its responsibilities. Funding to support the activities of the Commission are derived from General Revenue and currently provide the support for a staff of three (3) positions.

Base Level includes a cost of living increase of 2.8% each year over the FY99 salary levels, and related Personal Services Matching costs. Change Level requests include Salary and Personal Services Matching for one additional Program Coordinator position to replace a position currently authorized as a Governor's Emergency Supplemental position utilized through Appropriation B34; a request for utilization of the Career Ladder Incentive Program; Operating Expenses for postage, electricity and office supplies; and Capital Outlay for computer equipment.

The Executive Recommendation provides for the Base Level request as well as \$300 in appropriation only for Capital Outlay. The Career Ladder Incentive Program (CLIP) requests reflected in agency budgets are intended to provide appropriate job classifications which may be utilized to promote classified employees who complete competency-based criteria during the biennium. The Executive Recommendation may reflect an adjustment in the requested CLIP levels for certain positions. These changes are to indicate the maximum job classification to which an employee would be expected to progress within the new biennium, based on the experience and other competency-based criteria required under the Program.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
<b>Name:</b> <b>Martin Luther King, Jr. Commission</b>  <b>Code: 318</b>	<b>Name:</b> <b>Martin Luther King, Jr. Commission</b>  <b>Code: 125</b>	<b>Name:</b> <b>State General Services Fund</b>  <b>Code: HUA</b>	<b>BR20</b>	<b>164</b>

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14	
CHARACTER TITLE	-----EXPENDITURES-----			98-99			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----	
	97-98 ACTUAL	98-99 BUDGETED	AUTHORIZED APPRO	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE		
										99-00	00-01	99-00	00-01	
REGULAR SALARIES	88,598	94,536	109,173	99,128	33,468	132,596	101,904	34,405	136,309	99,128	101,904			
NUMBER OF POSITIONS	3	3	3	3	1	4	3	1	4	3	3			
PERSONAL SERVICES MATCHIN	21,859	25,810	28,371	30,181	10,149	40,330	30,758	10,343	41,101	30,181	30,758			
OPERATING EXPENSES	20,522	20,552	20,552	20,552	9,000	29,552	20,552	9,100	29,652	20,552	20,552			
CONF FEES & TRAVEL	309	872	872	872	0	872	872	0	872	872	872			
CAPITAL OUTLAY	247	1,200	1,200	0	1,200	1,200	0	1,200	1,200	300	300			
<b>TOTAL</b>	<b>131,535</b>	<b>142,970</b>	<b>160,168</b>	<b>150,733</b>	<b>53,817</b>	<b>204,550</b>	<b>154,086</b>	<b>55,048</b>	<b>209,134</b>	<b>151,033</b>	<b>154,386</b>			
PROPOSED FUNDING SOURCES			*****											
FUND BALANCES			*****											
GENERAL REVENUES	131,535	142,970	*****	150,733	53,817	204,550	154,086	55,048	209,134	150,733	154,086			
SPECIAL REVENUES			*****											
FEDERAL FUNDS			*****											
STATE CENTRAL SERVICES FUND			*****											
NON-REVENUE RECEIPTS			*****											
CASH FUNDS			*****											
OTHER			*****											
<b>TOTAL FUNDING</b>	<b>131,535</b>	<b>142,970</b>	<b>*****</b>	<b>150,733</b>	<b>53,817</b>	<b>204,550</b>	<b>154,086</b>	<b>55,048</b>	<b>209,134</b>	<b>150,733</b>	<b>154,086</b>			
EXCESS APPRO/ (FUNDING)			*****							300	300			
<b>TOTAL</b>	<b>131,535</b>	<b>142,970</b>	<b>*****</b>	<b>150,733</b>	<b>53,817</b>	<b>204,550</b>	<b>154,086</b>	<b>55,048</b>	<b>209,134</b>	<b>151,033</b>	<b>154,386</b>			

DEPT 009 OTHER BOARDS AND COMMISSIONS  
 AGY 318 MARTIN LUTHER KING, JR. COMMISSION  
 APPRO 125 STATE OPERATIONS  
 FUND HUA STATE GENERAL SERVICES(000)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	EXPENDITURES		1999 - 01 BIENNIIUM REQUESTS				R E C O M M E N D A T I O N S								
					ACTUAL	BUDGETED	FY 1999 - 00		FY 2000 - 01		EXECUTIVE		LEGISLATIVE						
					97-98	98-99	REQUEST	REQUEST	1999-00	2000-01	1999-00	2000-01							
000		HUA	318 125	B	131,535 3	142,970 3	150,733 3				154,086 3			150,733 3	154,086 3				
001		HUA	318 125	C02			43,617 1				44,748 1								
<p>This request is for one (1) additional staff person. The Program Coordinator is requested for conversion from a Governor's Emergency Supplemental Position. This position is vital to the success of the multiple activities in which the Commission is involved and participates throughout the year.</p>																			
002		HUA	318 125	C01			9,000 0				9,100 0								
<p>This request is for anticipated increases in operating costs for the agency which includes postage, utility costs and office supplies. These increases will also support the operating costs for the additional staff requested.</p>																			

DEPT 009 OTHER BOARDS AND COMMISSIONS  
 AGY 318 MARTIN LUTHER KING, JR. COMMISSION  
 APPRO 125 STATE OPERATIONS

RANK BY APPROPRIATION

BR 264

FUND HUA STATE GENERAL SERVICES(000)

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----				-----1999 - 01 BIENNIIUM REQUESTS-----				-----RECOMMENDATIONS-----					
					---ACTUAL---	---BUDGETED---	-----FY 1999 - 00-----		-----FY 2000 - 01-----		-----EXECUTIVE-----		-----LEGISLATIVE-----					
					97-98	98-99	REQUEST	REQUEST	1999-00	2000-01	1999-00	2000-01	1999-00	2000-01				
003		HUA	318 125	C08			1,200 0	1,200 0	300	300								
<p>This request is for purchase of computers for replacement of outdated equipment. The current equipment was donated to the Commission when it was established in September, 1993 and is not sufficient to meet the needs of the agency's work load.</p>																		
004		HUA	318 125	C09			0 0	0 0										
<p>This request is for Career Ladder for the Secretary II. Participation in the Career Ladder program will enable the Commission to retain support staff for the Agency who is vital to the success of the programs. Computer skills and knowledge of the office operations have been contributing factors to the Martin Luther King Jr. Commission's continued successful programs and endeavors across the State.</p>																		

DEPT 009 OTHER BOARDS AND COMMISSIONS  
 AGY 318 MARTIN LUTHER KING, JR. COMMISSION  
 APPRO 125 STATE OPERATIONS  
 FUND HUA STATE GENERAL SERVICES(000)

RANK BY APPROPRIATION  
 BR 264