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*ARKANSAS BUDGET SYSTEM  
AGENCY PROGRAM COMMENTARY  
1997 - 1999*

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At the present time, the Liquefied Petroleum Gas Board staff consists of seven (7) positions which are charged with the responsibility of regulating the L. P. Gas industry in the State, according to mandates in the L. P. Gas Code.

In order that this agency may continue in the efficient performance of its duties, this budget is predicated on each year's base level plus Capital Outlay for replacement of two (2) vehicles and routine replacement of office equipment each year. Also requested are increases in Extra Help to pay new L. P. Gas Inspectors while they receive initial training, increases in Conference Fees and Travel to provide secondary training for new inspectors, and additions in Professional Fees and Services to provide for basic safety training of new class 1 employees of L. P. Gas dealers, as mandated by Act 477 of 1995.

AGENCY	DIRECTOR	AGENCY PROGRAM COMMENTARY	PAGE
LIQUEFIED PETROLEUM GAS BOARD	Sharon E. Coates	BR21	198

LIQUEFIED PETROLEUM GAS BOARD  
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED JUNE 30, 1995

Assets				Liabilities			Total Equity
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	
\$ 954,651	\$ 192,849	\$ 40,932	\$ 1,188,432	\$ 0	\$ 16,123	\$ 16,123	\$ 1,172,309

Revenues					Expenditures					Other Source (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 498,153	\$ 7,647	\$ 505,800	\$ 206,363	\$ 0	\$ 23,710	\$ 78,646	\$ 308,719	\$

Findings

None.

Recommendations

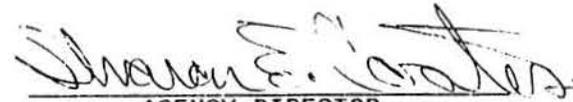
None.

ARKANSAS BUDGET SYSTEM  
 EMPLOYMENT SUMMARY  
 AS REQUIRED BY ACT 358 OF 1993  
 (A.C.A 19-4-307)

AGENCY TITLE      430 - L. P. GAS BOARD

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	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>3</u>	<u>3</u>	<u>6</u>	<u>100%</u>
BLACK EMPLOYEES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
TOTAL EMPLOYED AS OF      08/10/96			0	0%
DATE			<u>TOTAL MINORITIES</u>	<u>0%</u>
			6	100%
			<u>TOTAL EMPLOYEES</u>	<u>100%</u>

  
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 AGENCY DIRECTOR

**SUMMARY**

**STATUS OF NEW PROGRAMS/EXPANSIONS AUTHORIZED BY THE 80TH GENERAL ASSEMBLY**

AGENCY: LIQUEFIED PETROLEUM GAS BOARD

PROGRAM AUTHORIZED	# POS. AUTH.	ADDITIONAL AUTHORIZED APPROPRIATION		STATUS
		FY 95-96	FY 96-97	

APPROPRIATION: 050 - Liquefied Petroleum Gas Board

Capital Outlay was provided to replace office equipment and 2 vehicles each year.	0	\$30,000	\$32,000	\$25,283 was expended in the first year replacing one vehicle, office equipment, and data processing equipment. \$24,628 of the second year amount is budgeted for replacement of vehicles and office machines.
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**ARKANSAS BUDGET SYSTEM  
ANALYSIS OF BUDGET REQUEST  
1997 - 1999**

The L. P. Gas Board is funded entirely by special revenues. Base levels for the Agency consist of \$374,176 for FY98 and \$384,703 for FY99, with 7 positions authorized and budgeted.

Included in Base Level is appropriation for a 2.8% Cost of Living Allowance for positions on July 1 of each year of the biennium along with accompanying employee matching requirements. Also included in Base Level is additional salary and matching appropriation of \$10,920 for FY98 and \$3,947 for FY99 to provide for the L. P. Gas Board Director an extraordinary pay increase above the 2.8% Cost of Living Allowance.

Priority requests by the Agency are \$40,000 for FY98 and \$45,000 for FY99 in Professional Fees and Services to provide initial safety training for new industry employees as mandated by Act 477 of 1995; Capital Outlay of \$38,000 for FY98 and \$41,000 for FY99 for replacement of two vehicles and office equipment in each year; additional salary and matching appropriation of \$1,830 each year in Extra Help; and \$1,500 in the first year and \$2,500 in the second year in Conference Fees and Travel for additional training of field personnel.

The Executive Recommendation does not reflect the extraordinary increases for the non-classified director's position at this time. It does recommend approval of the balance of Base Level, plus the priority request in Professional Fees & Services and Capital Outlay of \$32,000 each year.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: Liquefied Petroleum Gas Board  Code: 430	Name: Liquefied Petroleum Gas Board  Code: 050	Name: L. P. Gas Board Fund  Code: SIL	BR20	202

ARKANSAS BUDGET SYSTEM

CHARACTER TITLE	-----EXPENDITURES-----			-----97-98 FISCAL YEAR-----			-----98-99 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	95-96	96-97	96-97	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	BASE	PRIORITY PROGRAMS	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO							97-98	98-99	97-98	98-99
REGULAR SALARIES	156,949	185,131	169,899	202,633	0	202,633	211,485	0	211,485	193,448	198,722		
NUMBER OF POSITIONS	6	7	7	7	0	7	7	0	7	7	7		
EXTRA HELP	0	8,300	8,300	8,300	1,700	10,000	8,300	1,700	10,000	8,300	8,300		
NUMBER OF POSITIONS	0	1	1	1	0	1	1	0	1	1	1		
PERSONAL SERV MATCHING	45,344	57,151	55,206	60,059	130	60,189	61,734	130	61,864	58,321	59,319		
OPERATING EXPENSES	60,884	94,684	94,684	94,684	0	94,684	94,684	0	94,684	94,684	94,684		
CONF FEES & TRAVEL	4,554	6,000	6,000	6,000	1,500	7,500	6,000	2,500	8,500	6,000	6,000		
PROF FEES & SERVICES	6,075	2,500	2,500	2,500	40,000	42,500	2,500	45,000	47,500	42,500	47,500		
CAPITAL OUTLAY	25,283	24,628	32,000	0	38,000	38,000	0	41,000	41,000	32,000	32,000		
<b>TOTAL</b>	<b>299,089</b>	<b>378,394</b>	<b>368,589</b>	<b>374,176</b>	<b>81,330</b>	<b>455,506</b>	<b>384,703</b>	<b>90,330</b>	<b>475,033</b>	<b>435,253</b>	<b>446,525</b>		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES	954,626	1,123,625	*****	1,210,231		1,210,231	1,219,725		1,219,725	1,210,231	1,239,978		
GENERAL REVENUES			*****										
SPECIAL REVENUES	468,088	465,000	*****	383,670	81,330	465,000	374,670	90,330	465,000	465,000	465,000		
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	1,422,714	1,588,625	*****	1,593,901	81,330	1,675,231	1,594,395	90,330	1,684,725	1,675,231	1,704,978		
EXCESS APPRO/ (FUNDING)	( 1,123,625)	( 1,210,231)	*****	( 1,219,725)		( 1,219,725)	( 1,209,692)		( 1,209,692)	( 1,239,978)	( 1,258,453)		
<b>TOTAL</b>	<b>299,089</b>	<b>378,394</b>	<b>*****</b>	<b>374,176</b>	<b>81,330</b>	<b>455,506</b>	<b>384,703</b>	<b>90,330</b>	<b>475,033</b>	<b>435,253</b>	<b>446,525</b>		

DEPT 010 SEPARATE AGENCIES  
 AGY 430 LIQUEFIED PETROLEUM GAS BOARD  
 APPRO 050 LIQUEFIED PETROLEUM GAS BOARD  
 FUND SIL LP GAS BOARD FUND (430)

The FY97 Budgeted amounts in Regular Salaries and/or Personal Services Matching may exceed the Authorized amounts due to the implementation of the pay plan during the 1995-97 biennium.

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

1	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
NK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1997 - 99 BIENNIUM REQUESTS-----					-----RECOMMENDATIONS-----						
					ACTUAL 95-96	BUDGETED 96-97	-----FY 1997 - 98-----		-----FY 1998 - 99-----			-----EXECUTIVE-----		-----LEGISLATIVE-----				
							REQUEST	REQUEST	REQUEST	REQUEST	REQUEST	1997-98	1998-99	1997-98	1998-99			
0		SIL	430 050	B	299,089 6	378,394 7	374,176 7			384,703 7		363,253 7	369,525 7					
11		SIL	430 050	P01			40,000 0			45,000 0		40,000	45,000					
					<p>Additions are requested in Professional Fees &amp; Services for the purpose of providing safety training programs and seminars as mandated in Act 477 of 1995.</p>													
11		SIL	430 050	P02			35,000 0			38,000 0		32,000	32,000					
					<p>Capital Outlay is requested for replacement of two (2) vehicles each year.</p>													

EPT 010 SEPARATE AGENCIES  
 BY 430 LIQUEFIED PETROLEUM GAS BOARD  
 PPRO 050 LIQUEFIED PETROLEUM GAS BOARD  
 UND SIL LP GAS BOARD FUND (430)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1997 - 99 BIENNIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					ACTUAL 95-96	BUDGETED 96-97	-----FY 1997 - 98-----		-----FY 1998 - 99-----				-----EXECUTIVE-----		-----LEGISLATIVE-----			
							REQUEST	REQUEST	1997-98	1998-99	1997-98	1998-99						
001		SIL	430 050	P03		0	3,000	0		3,000	0							
<p>Capital Outlay is requested for replacement of office equipment each year.</p>																		
001		SIL	430 050	P04		0	1,830	0		1,830	0							
<p>Increases in the Extra Help account are requested for the 1997-99 Biennium. New field inspectors are employed as Extra Help until initial training is completed. Plans are to fill one vacant position at the beginning of FY98 and replace a retiring employee early in FY99.</p>																		
001		SIL	430 050	P05		0	1,500	0		2,500	0							
<p>Increases are requested in Conference Fees &amp; Travel to provide secondary training for the anticipated new inspectors in the coming biennium.</p>																		

DEPT 010 SEPARATE AGENCIES  
 AGY 430 LIQUEFIED PETROLEUM GAS BOARD  
 APPRO 050 LIQUEFIED PETROLEUM GAS BOARD  
 FUND SIL LP GAS BOARD FUND (430)

RANK BY APPROPRIATION

BR 264