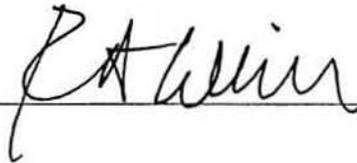


ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
AGENCY PROGRAM COMMENTARY
2003 - 2005

The Alcoholic Beverage Control Administration Division of the Department of Finance and Administration supervises, regulates and controls the manufacture, transportation, dispensing, sale, and consumption of alcoholic beverages in the State of Arkansas.

The Alcoholic Beverage Control Division is funded from State General Services. The Division is requesting very few changes for the 2003 – 2005 biennium. In the category of Maintenance and Operation - Operating Expenses, a total of \$5,000 each year of the biennium is requested for normal replacement of aging office equipment and furnishings.

In summary, the agency is requesting an overall change level increase in appropriation and State General Services funding in the amount of \$5,000 for FY04 and \$5,000 for FY05.

AGENCY	DIRECTOR	AGENCY PROGRAM COMMENTARY	PAGE
Department of Finance and Administration Alcoholic Beverage Control Administrative Division			2

DIVISION OF LEGISLATIVE AUDIT
AUDIT OF:
DEPARTMENT OF FINANCE AND ADMINISTRATION
ALCOHOLIC BEVERAGE CONTROL – ADMINISTRATIVE DIVISION
FOR THE YEARS ENDED JUNE 30, 2001 AND 2000

Findings	Recommendations
None	None

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
 EMPLOYMENT SUMMARY
 Required by: A.C.A. 19-4-307

AGENCY TITLE: 0611 DFA - ALCOH BEV CONTROL DIV

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	3	6	9	90%
BLACK EMPLOYEES	0	1	1	10%
EMPLOYEES OF OTHER RACIAL MINORITIES	0	0	0	0%
TOTAL EMPLOYED AS OF			1	10%
			1	10%
			10	100%
			10	100%

08/05/2002

DATE



 AGENCY DIRECTOR

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM

STATE AGENCY PUBLICATIONS

Fiscal Year 2002-2003

Required by: A.C.A. 25-1-204

AGENCY: 611 - DFA - Alcoholic Beverage Control Administration Division

NAME OF PUBLICATION	STATUTORY AUTHORIZATION	PUBLICATION REQUIRED FOR GOVERNOR AND/OR GENERAL ASSEMBLY ONLY	NUMBER OF COPIES PUBLISHED	REASON(S) FOR CONTINUED PUBLICATION AND DISTRIBUTION
NONE				

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Department Appropriation Summary

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 Agency Code 611

Code	Appropriation Name	2001-02		2002-03		Agency Request				Executive Recommendation			
		Actual		Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
261	ABC Administration-Operations	563,120		577,233	10	598,496	10	611,243	10	598,496	10	611,243	10
911	ABC Administration-Treasury	2,217		10,964	0	10,964	0	10,964	0	10,964	0	10,964	0
Grand Total		565,337		588,197	10	609,460	10	622,207	10	609,460	10	622,207	10

Funding Sources			% of Total										
Name	Code												
Fund Balance	4000005	9,248	1.6	8,795	1.5	5,331	0.9	1,867	0.3	5,331	0.9	1,867	0.3
General Revenue	4000010	563,120	98.1	577,233	97.2	598,496	97.9	611,243	98.1	598,496	97.9	611,243	98.1
Cash Funds	4000045	1,764	0.3	7,500	1.3	7,500	1.2	10,000	1.6	7,500	1.2	10,000	1.6
Total Funding		574,132	100.0	593,528	100.0	611,327	100.0	623,110	100.0	611,327	100.0	623,110	100.0
Excess Appro/(Funding)		(8,795)		(5,331)		(1,867)		(903)		(1,867)		(903)	
Grand Total		565,337		588,197		609,460		622,207		609,460		622,207	

ARKANSAS PERFORMANCE BUDGETING AND ACCOUNTABILITY SYSTEM
ANALYSIS OF BUDGET REQUEST
2003 – 2005

Operations of the Alcoholic Beverage Control (ABC) Administration Division are provided for in this General Revenue funded appropriation. ABC administers laws governing the sale and consumption of alcoholic beverages in Arkansas.

The FY03 budgeted amount of \$577,233 consists of Regular Salaries and Personal Services Matching for ten positions, Extra Help, Operating Expenses and Conference Fees and Travel.

Base Level request of \$593,496 for FY04 and \$606,243 for FY05 includes a 2.7% salary increase each year over the FY03 salary levels for all incumbents plus associated increases in Personal Services Matching. Included in Personal Services Matching is a \$33 per month increase in the monthly contribution for State employee's health insurance for a total state contribution of \$280 per month per budgeted employee.

The Agency is requesting a change over base level for Operating Expenses in the amount of \$5,000 each year of the biennium to allow for the replacement of aging office equipment and furnishings.

The Executive Recommendation provides for the Agency Request for appropriation and additional General Revenue Funding.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: DFA-Alcoholic Beverage Control Administration Division Code: 611	Name: Alcoholic Beverage Control Administration Code: 261	Name: State General Services Code: HUA		7

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
Agency Code 611
Appropriation Name ABC Administration - Operations
Appropriation Code 261
Fund Name State General Services
Fund Code HUA

Character Name	Expenditures					Agency Request										Recommendations					
	2001-02		2002-03		2002-03	2003-04					2004-05					Executive					
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	379,866	390,534	10	392,266	10	401,078	10	0	0	401,078	10	411,908	10	0	0	411,908	10	401,078	10	411,908	10
Extra Help	2,138	2,600	1	2,600	1	2,600	1	0	0	2,600	1	2,600	1	0	0	2,600	1	2,600	1	2,600	1
Personal Services Matching	95,703	99,113	0	99,859	0	104,832	0	0	0	104,832	0	106,749	0	0	0	106,749	0	104,832	0	106,749	0
Operating Expenses	82,388	80,000	0	110,462	0	80,000	0	5,000	0	85,000	0	80,000	0	5,000	0	85,000	0	85,000	0	85,000	0
Travel-Conferences	3,029	4,988	0	4,988	0	4,988	0	0	0	4,988	0	4,988	0	0	0	4,988	0	4,988	0	4,988	0
Capital Outlay	0	0	0	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total	563,120	577,233	11	612,173	11	593,496	11	5,000	0	598,496	11	606,243	11	5,000	0	611,243	11	598,496	11	611,243	11

Funding Sources Name	2001-02	2002-03	2002-03	2003-04	2004-05	2003-04	2004-05	2003-04	2004-05
General Revenue	563,120	577,233	*****	593,496	*****	598,496	*****	606,243	*****
Total Funding	563,120	577,233	*****	593,496	*****	598,496	*****	606,243	*****
Excess Approl(Funding)	0	0	*****	0	*****	0	*****	0	*****
Grand Total	563,120	577,233	*****	593,496	*****	598,496	*****	606,243	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 Agency Code 611
 Appropriation Name ABC Administration - Operations
 Appropriation Code 261
 Fund Name State General Services
 Fund Code HUA

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Regular Salaries	5010000	379,866	390,534	10	392,266	10
Extra Help	5010001	2,136	2,600	1	2,600	1
Personal Services Matching	5010003	95,703	99,113	0	99,859	0
Operating Expenses	5020002	82,386	80,000	0	110,462	0
Travel-Conferences	5050009	3,029	4,986	0	4,986	0
Capital Outlay	5120011	0	0	0	2,000	0
Grand Total		563,120	577,233	11	612,173	11

Funding Sources						
Name	Code					
General Revenue	4000010	563,120	577,233	*****	*****	*****
Total Funding		563,120	577,233	*****	*****	*****
Excess Appro/(Funding)		0	0	*****	*****	*****
Grand Total		563,120	577,233	*****	*****	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 Agency Code 611
 Appropriation Name ABC Administration - Operations
 Appropriation Code 261
 Fund Name State General Services
 Fund Code HUA

Character		Agency Request											
		2003-04						2004-05					
		Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Regular Salaries	5010000	401,078	10	0	0	401,078	10	411,908	10	0	0	411,908	10
Extra Help	5010001	2,600	1	0	0	2,600	1	2,600	1	0	0	2,600	1
Personal Services Matching	5010003	104,832	0	0	0	104,832	0	106,749	0	0	0	106,749	0
Operating Expenses	5020002	80,000	0	5,000	0	85,000	0	80,000	0	5,000	0	85,000	0
Travel-Conferences	5050009	4,986	0	0	0	4,986	0	4,986	0	0	0	4,986	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0	0	0	0	0
Grand Total		593,496	11	5,000	0	598,496	11	606,243	11	5,000	0	611,243	11

Funding Sources													
Name	Code												
General Revenue	4000010	593,496	*****	5,000	*****	598,496	*****	606,243	*****	5,000	*****	611,243	*****
Total Funding		593,496	*****	5,000	*****	598,496	*****	606,243	*****	5,000	*****	611,243	*****
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****	0	*****	0	*****
Grand Total		593,496	*****	5,000	*****	598,496	*****	606,243	*****	5,000	*****	611,243	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 Agency Code 611
 Appropriation Name ABC Administration - Operations
 Appropriation Code 261
 Fund Name State General Services
 Fund Code HUA

Character		Recommendations							
		Executive				Legislative			
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Regular Salaries	5010000	401,078	10	411,908	10	0	0	0	0
Extra Help	5010001	2,600	1	2,600	1	0	0	0	0
Personal Services Matching	5010003	104,832	0	106,749	0	0	0	0	0
Operating Expenses	5020002	85,000	0	85,000	0	0	0	0	0
Travel-Conferences	5050009	4,986	0	4,986	0	0	0	0	0
Capital Outlay	5120011	0	0	0	0	0	0	0	0
Grand Total		598,496	11	611,243	11	0	0	0	0

Funding Sources									
Name	Code								
General Revenue	4000010	598,496	*****	611,243	*****	0	*****	0	*****
Total Funding		598,496	*****	611,243	*****	0	*****	0	*****
Excess Appro/(Funding)		0	*****	0	*****	0	*****	0	*****
Grand Total		598,496	*****	611,243	*****	0	*****	0	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Rank by Appropriation

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 Agency Code 611
 Appropriation Name ABC Administration - Operations
 Appropriation Code 261
 Fund Name State General Services
 Fund Code HUA

Rank	Justification	Designation	Cost Center	2001-02	2002-03		Agency Request				Executive Recommendation				Legislative Recommendation			
				Actual	Budget	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
		BL Base Level	Total	563,120	577,233	10	593,496	10	606,243	10	593,496	10	606,243	10	0	0	0	0
1	This request is for additional Maintenance and Operation for replacement of aging office furniture and equipment.	C01	388301 State Operations	0	0	0	5,000	0	5,000	0	5,000	0	5,000	0	0	0	0	0
		C01	Total	0	0	0	5,000	0	5,000	0	5,000	0	5,000	0	0	0	0	0
			Grand Total	Total	563,120	577,233	10	598,496	10	611,243	10	598,496	10	611,243	10	0	0	0

ARKANSAS PERFORMANCE BUDGETING AND ACCOUNTABILITY SYSTEM
ANALYSIS OF BUDGET REQUEST
2003 - 2005

This appropriation is used by the Alcoholic Beverage Control (ABC) Administration Division for Operating Expenses associated with publishing the ABC "Rules, Regulations and Decisions" handbook. Cash funds received from the sale of ABC handbooks provide funding for the appropriation.

Base Level for this appropriation is \$10,964 each year and represents the Agency Request.

The Executive Recommendation provides for the Agency Request. Expenditure of appropriation is contingent upon available funding.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: DFA – Alcoholic Beverage Control Administration Division Code: 611	Name: Alcoholic Beverage Control Administration – Treasury Code: 911	Name: Alcoholic Beverage Control – Administration Code: NAB		13

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
Agency Code 611
Appropriation Name ABC Administration-Treasury
Appropriation Code 911
Fund Name Alcoholic Beverage Control - Administration
Fund Code NAB

Character Name	Expenditures					Agency Request										Recommendations					
	2001-02		2002-03		2002-03		2003-04				2004-05						Executive				
	Actual	Budget	Pos.	Authorized	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.	2003-04	Pos.	2004-05	Pos.
Operating Expenses	2,217	10,964	0	10,964	0	10,964	0	0	0	10,964	0	10,964	0	0	0	10,964	0	10,964	0	10,964	0
Grand Total	2,217	10,964	0	10,964	0	10,964	0	0	0	10,964	0	10,964	0	0	0	10,964	0	10,964	0	10,964	0

Funding Sources Name	2001-02 Actual	2002-03 Budget	2002-03 Pos.	2002-03 Authorized	2002-03 Pos.	2003-04 Base Level	2003-04 Pos.	2003-04 Change Level	2003-04 Pos.	2003-04 Total	2003-04 Pos.	2004-05 Base Level	2004-05 Pos.	2004-05 Change Level	2004-05 Pos.	2004-05 Total	2004-05 Pos.	2003-04	2004-05		
Fund Balance	9,284	8,795	*****	*****	*****	5,331	*****	0	*****	5,331	*****	1,867	*****	0	*****	1,867	*****	5,331	*****	1,867	*****
Cash Funds	1,764	7,500	*****	*****	*****	7,500	*****	0	*****	7,500	*****	10,000	*****	0	*****	10,000	*****	7,500	*****	10,000	*****
Total Funding	11,048	16,295	*****	*****	*****	12,831	*****	0	*****	12,831	*****	11,867	*****	0	*****	11,867	*****	12,831	*****	11,867	*****
Excess Appro/(Funding)	(8,795)	(5,331)	*****	*****	*****	(1,867)	*****	0	*****	(1,867)	*****	(903)	*****	0	*****	(903)	*****	(1,867)	*****	(903)	*****
Grand Total	2,217	10,964	*****	*****	*****	10,964	*****	0	*****	10,964	*****	10,964	*****	0	*****	10,964	*****	10,964	*****	10,964	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 Agency Code 611
 Appropriation Name ABC Administration-Treasury
 Appropriation Code 911
 Fund Name Alcoholic Beverage Control - Administration
 Fund Code NAB

Character		Expenditures				
		2001-02	2002-03		2002-03	
Name	Code	Actual	Budget	Pos.	Authorized	Pos.
Operating Expenses	5020002	2,217	10,964	0	10,964	0
Grand Total		2,217	10,964	0	10,964	0

Funding Sources						
Name	Code					
Fund Balance	4000005	9,248	8,795	*****	*****	*****
Cash Funds	4000045	1,764	7,500	*****	*****	*****
Total Funding		11,012	16,295	*****	*****	*****
Excess Appro/(Funding)		(8,795)	(5,331)	*****	*****	*****
Grand Total		2,217	10,964	*****	*****	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 Agency Code 611
 Appropriation Name ABC Administration-Treasury
 Appropriation Code 911
 Fund Name Alcoholic Beverage Control - Administration
 Fund Code NAB

Character		Agency Request											
		2003-04						2004-05					
		Base Level	Pos.	Change Level	Pos.	Total	Pos.	Base Level	Pos.	Change Level	Pos.	Total	Pos.
Operating Expenses	5020002	10,964	0	0	0	10,964	0	10,964	0	0	0	10,964	0
Grand Total		10,964	0	0	0	10,964	0	10,964	0	0	0	10,964	0

Funding Sources													
Name	Code												
Fund Balance	4000005	5,331	*****	0	*****	5,331	*****	1,867	*****	0	*****	1,867	*****
Cash Funds	4000045	7,500	*****	0	*****	7,500	*****	10,000	*****	0	*****	10,000	*****
Total Funding		12,831	*****	0	*****	12,831	*****	11,867	*****	0	*****	11,867	*****
Excess Appr/(Funding)		(1,867)	*****	0	*****	(1,867)	*****	(903)	*****	0	*****	(903)	*****
Grand Total		10,964	*****	0	*****	10,964	*****	10,964	*****	0	*****	10,964	*****

ARKANSAS PERFORMANCE BUDGETING & ACCOUNTABILITY SYSTEM
Biennial Appropriation Summary

Agency Name DFA - ALCOHOLIC BEVERAGE CONTROL DIVISION
 Agency Code 611
 Appropriation Name ABC Administration-Treasury
 Appropriation Code 911
 Fund Name Alcoholic Beverage Control - Administration
 Fund Code NAB

Character		Recommendations							
		Executive				Legislative			
Name	Code	2003-04	Pos.	2004-05	Pos.	2003-04	Pos.	2004-05	Pos.
Operating Expenses	5020002	10,964	0	10,964	0	0	0	0	0
Grand Total		10,964	0	10,964	0	0	0	0	0

Funding Sources									
Name	Code								
Fund Balance	4000005	5,331	*****	1,867	*****	0	*****	0	*****
Cash Funds	4000045	7,500	*****	10,000	*****	0	*****	0	*****
Total Funding		12,831	*****	11,867	*****	0	*****	0	*****
Excess Appro/(Funding)		(1,867)	*****	(903)	*****	0	*****	0	*****
Grand Total		10,964	*****	10,964	*****	0	*****	0	*****