

**ARKANSAS BUDGET SYSTEM
AGENCY PROGRAM COMMENTARY
1999 - 2001**

The Revenue Division budget request is for resources necessary to continue to provide the same level of service to our customers and to make improvements in that service. The request falls into five areas: restoration of some CAP positions and restoration of reductions made as a result of Act 494 of 1993; resources to provide for workload changes; replacement of existing equipment; additional equipment; and technology requests.

The Revenue Division requests restoration of a part of the budget authority and positions reduced as a result of Act 494 of 1993 and employment cap. Change request 01 is for restoration of 39 of 65 positions reduced due to employment cap. The remainder of the change request 01 is for \$1,913,732 each year to restore Act 494 of 1993 reductions. These restorations are necessary to continue to purchase license plates, print tax forms, file tax liens and to have the resources necessary to perform our mission.

Many of the work units within the Revenue Division have experienced workload increases. Change level 02 is for \$1,164,356 for year 1 and \$1,211,939 for year 2. This request is for resources for increased auditor travel \$280,000, motor vehicle decal purchases \$200,000, postage rate increases, new building costs \$247,390 and central supply stock \$258,000. Out of state audit efforts have been curtailed by the lack of resources available to pay the cost of travel. Out of state audits usually produce more audit assessments for the time spent than audits performed in state. The increase in motor vehicle decal costs is to provide a system that produces decals on demand. This system will be used for mail in renewals and renewals by telephone and the Internet. The new building under construction will require more resources for building and grounds maintenance, utilities and janitorial service.

A total of 27 additional personnel are requested in change level 03. One is to provide another hearing officer in northwest Arkansas to reduce the wait time for a licensee to receive a hearing for a moving violation. Another position is to reorganize income tax processing into an area responsible for paper forms processing and an area for paperless forms processing. The remaining 25 positions are to implement the recommendations of two different studies regarding Sales Tax. These personnel will increase the capability to answer taxpayer questions about local option sales tax levies. They will reduce error correction time and speed refunds. Local option sales taxes are the largest workload in this office. We collect 350 individual local sales tax levies. This area has not added positions in over six years due to a lack of space. The positions are requested for year two only. The 3% collection fee for local sales tax for FY 98 was \$14,339,580. The cost of operating the Sales Tax Section exclusive of computer system cost was \$1,977,538. Approval of this request and restoration of positions requested in change level 01 will result in a net gain of one position over those appropriated for the current biennium.

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Equipment replacement is requested for equipment that is no longer cost effective to maintain, not working, obsolete or scheduled for replacement. The major part of this request is to replace automobiles. We request resources to replace 53 automobiles the first year and 27 automobiles the second year. This amounts to \$809,621 in year 1 and \$461,931 in year 2. Some additional equipment is requested in change level 6 for a new copier and for microfiche equipment \$340,865. The microfilm equipment supports the microfilming of all tax and driver services documents.

Another enhancement for Motor Vehicle registration renewals is the ability to place kiosks in large shopping malls for vehicle registration renewal transactions. We estimate the lease cost on this equipment to be \$250,000 per year.

Our color photo driver license system will be replaced in 1999. Responses to our RFP indicate a cost increase of \$420,814 each year. These systems are leased and payment is made per license issued. The current cost is \$1.2789 per license and the new cost will be \$1.79 per license. Our cost per license is higher than some states because of the large number of systems required due to our 146 revenue offices. The new equipment and software will be year 2000 compliant.

We anticipate completion of our new building before the legislative session. We will then begin to renovate the Ledbetter Building. A part of this renovation is the removal of a significant amount of asbestos from the original part of the building. The safest and least costly way to remove the asbestos is to vacate the original part of the building. We will need to move some organizations into rental space for up to 18 months. Change level 07 requests \$250,000 and \$125,000 to make the necessary rental payment. The resources available for the building renovation are not sufficient to pay rental cost.

Technology requests make up our largest budget request. Technology is an area where savings can be realized through cost avoidance or better practices and increased efficiency. Our technology request for all appropriations is \$10,900,064 year 1 and \$10,586,456 year 2. Last year we implemented a new Revenue Office system. The system uses new technology and eliminates the manual work previously performed in these offices and in support offices in Little Rock. The system allows better customer service, it reduces the amount of time for a customer transaction and it has reduced personnel. The new technology has resulted in a significant increase in the amount charged to us for this system by the Department of Information Systems and other vendors. This cost increase is \$6,250,000. We request resources to allow us to appoint new car dealers as agents to perform registration and licensing transactions. The estimate for development of this ability is estimated at \$300,000. We are requesting that amount each year to ensure that we have the authority in the year needed. Conversion for year 2000 creates the need to purchase a laser printer,

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\$500,000, and to contract for some code conversion, \$500,000. The final major technology request is for appropriation only to develop a central business tax registration system and consolidated accounts receivable system. Funding for this \$2,400,000 request is available from a fund balance from the previous \$2.00 surcharges to vehicle registrations. This system will complement the existing business tax systems and provide a single business tax identifier. It will allow someone starting a new business to register once for all tax liability. The consolidated accounts receivable system will enable us to contact a taxpayer once for all outstanding obligations for the Revenue Division. The remaining request is to replace equipment to enable us to be year 2000 compliant and to provide more flexibility in the way we process paper.

Additional appropriation of \$4,000,000 is requested to make distribution of taxes based on the International Fuel Agreement. This agreement requires us to distribute motor fuel taxes for Arkansas registered interstate truckers to other states based on the number of miles driven in each state. This request provides additional appropriation needed to make this distribution.

AGENCY
DFA – REVENUE SERVICES DIVISION

DIRECTOR

TIM LEATHERS, ACTING DIRECTOR

**AGENCY
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COMMENTARY
BR21**

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DEPARTMENT OF FINANCE AND ADMINISTRATION
REVENUE DIVISION - EXPENDITURES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Assets					Liabilities				Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total				
\$ 4,101,509	\$ 6,491,056	\$ 2,799,863	\$ 13,392,428	\$ 835,351	\$ 2,298,817	\$ 3,134,168			\$ 10,258,260	

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 248,016,376	\$ 85,335	\$ 1,479,645	\$ 9,945,491	\$ 259,526,847	\$ 37,994,915	\$ 0	\$ 1,141,124	\$ 224,351,103	\$ 263,487,142	\$ 2,953,39

Findings					Recommendations				
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TRAVEL - Review of 82 travel vouchers revealed 17 vouchers in which mileage claimed exceeded the shortest major highway route, as required in Part II, Chapter 11 of the State Accounting Procedures Manual. Agency management reviewed the questioned transactions and determined that vicinity mileage was not being reflected separately on the Travel Expense Reimbursement Form (TR-1), as also required in Part II, Chapter 11 of the State Accounting Procedures Manual.

The Agency comply with the employee travel reimbursement provisions of the State Accounting Procedures Manual.

DEPARTMENT OF FINANCE AND ADMINISTRATION
REVENUE DIVISION - CORPORATION INCOME TAX SECTION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total		Current	Long-Term	Total		
\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0	

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 0	\$ 261,696,350	\$ 261,696,350	\$ 0	\$ 0	\$ 0	\$ 31,753,463	\$ 31,753,463	\$ 0

Findings	Recommendations
None	None

DEPARTMENT OF FINANCE AND ADMINISTRATION
REVENUE DIVISION - OFFICE OF DRIVER SERVICES
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities				Total Equity	
Cash and Investments	Fixed	Other	Total		Current	Long-Term	Total			
\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0		\$ 0	

Revenues				Expenditures					Other Sources (Uses)	
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 7,915,170	\$ 0	\$ 7,915,170	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1

Findings	Recommendations
None	None

DEPARTMENT OF FINANCE AND ADMINISTRATION - REVENUE DIVISION
OFFICE OF FIELD AUDIT - COLLECTION SECTION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities				Total Equity	
Cash and Investments	Fixed	Other	Total		Current	Long-Term	Total			
\$ 0	\$ 0	\$ 461,931	\$ 461,931		\$ 0	\$ 0	\$ 0		\$ 461,931	

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 0	\$ 2,850,653	\$ 2,850,653	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Findings	Recommendations
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None

None

DEPARTMENT OF FINANCE AND ADMINISTRATION - REVENUE DIVISION
OFFICE OF FINANCIAL AND MANAGEMENT SERVICES - CASHIER SECTION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total		Current	Long-Term	Total		
\$ 18,749,204	\$ 0	\$ 234	\$ 18,749,438		\$ 18,726,880	\$ 0	\$ 18,726,880	\$ 22,558	

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 4,310,491,170	\$ 8,237,271	\$ 4,318,728,441	\$ 0	\$ 3,026	\$ 0	\$ 4,316,124,070	\$ 4,316,127,096	\$ 0

Findings					Recommendations				
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1. UNACCOUNTED FOR FUNDS - On April 7, 1997, the Agency notified our office that an internal audit of the Harrisburg Revenue Office for the period November 6, 1996 through February 19, 1997 revealed unaccounted for funds amounting to \$3,032.20 as detailed at Schedule 7 and summarized as follows:

a. New motor vehicle licenses, registration titles, and liens (Sold and not reported)	\$ 12.25
b. Motor vehicle sales and use taxes, state and local (Collected and not reported)	1,528.75
c. Real estate transfer tax (Collected and not reported)	1,485.00
d. Change fund shortage.	6.20
Total Amount Unaccounted For	<u>\$ 3,032.20</u>

An investigation by the Arkansas State Police was inconclusive as to the identity of the responsible party.

Also, during our review of the incident reported above, we noted that a subsequent internal audit of the Harrisburg Revenue Office for the period February 19, 1997 through October 7, 1997 revealed unaccounted for funds amounting to \$18,442.16 as detailed at Schedule 7 and summarized as follows:

a. Transfers, lost, and duplicate registrations (Sold and not reported)	\$ 31.75
b. New motor vehicle licenses, registrations, titles and liens (Sold and not reported)	717.50
c. Renewal motor vehicle licenses, registrations, titles and liens (Sold and not reported)	1,637.75
d. Miscellaneous motor vehicle license and registration (Sold and not reported)	7.25
e. Truck and trailer registrations, titles and liens (Sold and not reported)	7,904.00

1. Our findings are being reported in accordance with Ark. Code Ann. 10-4-111 and 21-2-708.

DEPARTMENT OF FINANCE AND ADMINISTRATION - REVENUE DIVISION
OFFICE OF FINANCIAL AND MANAGEMENT SERVICES - CASHIER SECTION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Findings (Continued)

1. UNACCOUNTED FOR FUNDS (Continued)

f. Trailer licenses, registrations, titles and liens (Sold and not reported)	\$ 120.00
g. Motor vehicle sales and use taxes, state and local (Collected and not reported)	7,392.97
h. Drivers licenses and testing (Sold and not reported)	205.25
i. Real estate transfer tax (Collected and not reported)	379.50
j. Boat registrations (Sold and not reported)	30.00
k. Change fund shortage	16.19
Total Amount Unaccounted For	<u>\$ 18,442.16</u>

This incident was not reported to the Chief Officer of the State and the Legislative Auditor in accordance with Part II Chapter 19 of the State Accounting Procedures Manual and a police investigation has not been conducted.

In both of these incidents, the custodian of the funds was Nancy Kemp, former Revenue Agent.

Blanket surety bond coverage was provided by the Arkansas Fidelity Bond Trust Fund in the amount of \$250,000.00 per incident with a \$1,000.00 deductible.

2. UNCOLLATERALIZED DEPOSITS - During the audit, we noted uninsured, uncollateralized deposits for the State Revenue Office (County Collector) bank accounts in the amount of \$22,768.88. Collateralization of deposits is prescribed by Part II Chapter 28 of the State Accounting Procedures Manual.

Recommendations (Continued)

2. Review and comply with Part II Chapter 28 of the State Accounting Procedures Manual regarding collateralization of deposits.

DEPARTMENT OF FINANCE AND ADMINISTRATION
REVENUE DIVISION - INDIVIDUAL INCOME TAX SECTION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total	Current	Long-Term	Total	Total	Equity	
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Revenues					Expenditures				Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total
\$ 0	\$ 0	\$ 0	\$ 1,432,676,549	\$ 1,432,676,549	\$ 0	\$ 0	\$ 0	\$ 171,565,208	\$ 171,565,208

Findings

Recommendations

None

None

DEPARTMENT OF FINANCE AND ADMINISTRATION
REVENUE DIVISION
OFFICE OF REVENUE LEGAL COUNSEL
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Assets					Liabilities				Total Equity	
Cash and Investments	Fixed	Other	Total		Current	Long-Term	Total			
\$ 0	\$ 0	\$ 61,196,614	\$ 61,196,614		\$ 0	\$ 0	\$ 0		\$ 61,196,614	
Revenues					Expenditures					Other Sources (Uses)
Inter- governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 0	\$ 5,414,577	\$ 5,414,577	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Findings					Recommendations					
None					None					

DEPARTMENT OF FINANCE AND ADMINISTRATION
REVENUE DIVISION - MISCELLANEOUS TAX SECTION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total		Current	Long-Term	Total		
\$ 0	\$ 0	\$ 3,595,952	\$ 3,595,952		\$ 0	\$ 0	\$ 0	\$ 3,595,952	

Revenues				Expenditures					Other Source (Uses)	
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 0	\$ 202,946,876	\$ 202,946,876	\$ 0	\$ 0	\$ 0	\$ 2,622,996	\$ 2,622,996	\$

Findings	Recommendations
None	None

DEPARTMENT OF FINANCE AND ADMINISTRATION
REVENUE DIVISION - OFFICE OF MOTOR VEHICLE
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1996

Assets					Liabilities			Total Equity	
Cash and Investments	Fixed	Other	Total		Current	Long-Term	Total		
\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0	\$ 0	\$ 0	
Revenues					Expenditures				
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total
\$ 0	\$ 0	\$ 39,936,948	\$ 0	\$ 39,936,948	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Findings					Recommendations				
None.					None.				

DEPARTMENT OF FINANCE AND ADMINISTRATION -
REVENUE DIVISION - SALES AND USE TAX SECTION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets					Liabilities				Total Equity	
Cash and Investments	Fixed	Other	Total		Current	Long-Term	Total		Total Equity	
\$ 29,556,055	\$ 0	\$ 0	\$ 29,556,055		\$ 0	\$ 0	\$ 0		\$ 29,556,055	

Revenues					Expenditures					Other Sources (Uses)
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	
\$ 0	\$ 0	\$ 0	\$ 1,917,546,426	\$ 1,917,546,426	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Findings	Recommendations
None	None

ARKANSAS REVENUE DEPARTMENT BUILDING COMMISSION
SUMMARY OF AUDIT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 1997

Assets												
Cash and Investments		Fixed		Other	Total	Current	Liabilities Long-Term		Total	Total Equity		
\$ 16,725,210		\$ 10,750,851		\$ 14,911,449	\$ 42,387,510	\$ 55,433	\$ 14,840,000		\$ 14,895,433	\$ 27,492,077		
Revenues					Expenditures							
Inter-governmental	Federal	Licenses and Fees	Other	Total	Salaries and Matching	Grants and Aid	Capital	Other Operating	Total	Other Sources (Uses)		
\$ 1,439,584	\$ 0	\$ 0	\$ 112,601	\$ 1,552,185	\$ 0	\$ 0	\$ 779,428	\$ 156,158	\$ 935,586	\$ 14,660,895		
Findings					Recommendations							
None					None							

ARKANSAS BUDGET SYSTEM
EMPLOYMENT SUMMARY
AS REQUIRED BY ACT 358 OF 1993
(A.C.A 19-4-307)

AGENCY TITLE 630 - DFA-REVENUE SERVICES

	MALE	FEMALE	TOTAL	PERCENTAGE OF TOTAL
WHITE EMPLOYEES	<u>187</u>	<u>800</u>	<u>987</u>	<u>72%</u>
BLACK EMPLOYEES	<u>48</u>	<u>315</u>	<u>363</u>	<u>27%</u>
EMPLOYEES OF OTHER RACIAL MINORITIES	<u>2</u>	<u>12</u>	<u>14</u>	<u>1%</u>
TOTAL EMPLOYED AS OF 08/08/98			<u>377</u>	<u>28%</u>
DATE			TOTAL MINORITIES	
			<u>1,364</u>	<u>100%</u>
			TOTAL EMPLOYEES	



AGENCY DIRECTOR

CASH FUND BALANCE DESCRIPTION

AS OF JUNE 30, 1998

AGENCY: DFA - Revenue Services Division

ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	Fees remitted to State for Alcoholic Beverage Sales Permits are held until Permit is granted or denied.
A54	\$69,915.00	Investment Acct.	Nations Bank	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES: Arkansas Code 3-4-101 et Seq.
				REVENUE RECEIPTS CYCLE: Funds are deposited monthly into Bank Account.
				FUND BALANCE UTILIZATION: When ABC permit is granted, the fees are remitted to the State Treasury. When permits are denied, half of the fee is remitted to the treasury and half is returned to the applicant by warrant.
ACCOUNT INFORMATION				STATUTORY/OTHER RESTRICTIONS ON USE:
FUND ACCT.	BALANCE	TYPE	LOCATION	
				STATUTORY PROVISIONS FOR FEES, FINES, PENALTIES:
				REVENUE RECEIPTS CYCLE:
				FUND BALANCE UTILIZATION:

ARKANSAS BUDGET SYSTEM

DEPARTMENT APPROPRIATION SUMMARY

AGENCY TITLE		1997-99 Expenditures				1999-01 Biennium Request				1999-01 Executive Recommendation			
Appropriations		Actual	No. of	Budgeted	No. of	Year 1	No. of	Year 2	No. of	Year 1	No. of	Year 2	No. of
Code	Name	1997-98	Pos.	1998-99	Pos.	1999-00	Pos.	2000-01	Pos.	1999-00	Pos.	2000-01	Pos.
A54	ABC Permits/Driver Search Fees	\$185,750		\$1,737,000		\$1,737,000		\$1,737,000		\$1,737,000		\$1,737,000	
1JN	Commercial Drivers License Program	1,416,909	11	1,454,887	11	1,542,554	11	1,549,648	11	1,539,363	11	1,546,367	11
281	Revenue Services Division	53,109,437	1,431	55,677,258	1,422	65,907,702	1,463	67,333,234	1,488	65,160,477	1,463	66,458,888	1,484
282	Data Processing Services	6,176,706		6,866,110		16,377,484		16,077,484		16,377,484		16,077,484	
283	Postage Expenses	3,495,515		3,178,231		3,785,506		3,785,506		3,785,506		3,785,506	
284	Safety Responsibility	350,465	15	385,645	14	437,222	14	447,491	14	430,081	14	439,843	14
236	Individual Tax Refunds	180,881,788		580,000,000		580,000,000		580,000,000		580,000,000		580,000,000	
237	Corporate Tax Refunds	36,266,494		40,000,000		40,000,000		40,000,000		40,000,000		40,000,000	
238	Property Tax Relief Refunds	2,825,670		5,000,000		5,000,000		5,000,000		5,000,000		5,000,000	
239	Gasoline Tax Refunds - Buses & Agriculture	35,732		1,500,000		1,500,000		1,500,000		1,500,000		1,500,000	
240	Interstate Motor Fuel Tax Refunds	9,324,532		8,000,000		12,000,000		12,000,000		12,000,000		12,000,000	
241	Misc. Tax & Athletic Event Gross Receipts	19,850,716		40,000,000		40,000,000		40,000,000		40,000,000		40,000,000	
850	Motorcoach Incentive Payments	60		100,000		100,000		100,000		100,000		100,000	
TOTALS		\$313,919,774	1,457	\$743,899,131	1,447	\$768,387,468	1,488	\$769,530,363	1,513	\$767,629,911	1,488	\$768,645,088	1,509
Funding Sources			% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances		\$836,692	0.3%	\$938,491	0.1%	\$853,463	0.1%	\$781,905	0.1%	\$853,463	0.1%	\$714,100	0.1%
General Revenues													
Special Revenues		1,527,408	0.5%	1,400,000	0.2%	1,470,996	0.2%	1,471,109	0.2%	1,400,000	0.2%	1,400,000	0.2%
Federal Funds													
Tax Refunds		249,184,992	79.1%	674,600,000	90.6%	678,600,000	88.5%	678,600,000	88.4%	678,600,000	88.4%	678,600,000	88.5%
State Central Services Fund		63,132,123	20.1%	66,107,244	8.9%	84,108,214	11.0%	85,243,715	11.1%	85,353,548	11.1%	84,361,721	11.0%
Non-Revenue Receipts													
Cash Funds		177,050	0.1%	1,706,859	0.2%	1,737,000	0.2%	1,737,000	0.2%	1,737,000	0.2%	1,737,000	0.2%
Other													
Total Funding		314,858,265	100.0%	744,752,594	100.0%	766,769,673	100.0%	767,833,729	100.0%	767,944,011	100.0%	766,812,821	100.0%
Excess Appro./ (Funding)		(938,491)		(853,463)		1,617,795		1,696,634		(314,100)		1,832,267	
TOTAL		\$313,919,774		\$743,899,131		\$768,387,468		\$769,530,363		\$767,629,911		\$768,645,088	
DEPARTMENT				DIRECTOR						DEPARTMENT APPROPRIATION SUMMARY			
DFA - Revenue Services Division				Tim Leathers, Acting Director						BR 40			

ARKANSAS BUDGET SYSTEM

DEPARTMENT PROGRAM SUMMARY

AGENCY TITLE	1997-99 Expenditures				1999-01 Biennium Request				1999-01 Executive Recommendations			
	Actual 1997-98	No. of Pos.	Budgeted 1998-99	No. of Pos.	Year 1 1999-00	No. of Pos.	Year 2 2000-01	No. of Pos.	Year 1 1999-00	No. of Pos.	Year 2 2000-01	No. of Pos.
DFA - REVENUE SERVICES (630)												
Assistant Commissioner - Policy and Legal	\$662,265	9	\$582,831	9	\$604,840	9	\$619,483	9	604,840	9	619,483	9
Income Tax Administration	5,488,929	194	5,929,842	194	6,776,277	197	6,917,639	197	6,796,445	197	6,938,856	197
Office of Field Audit	9,218,003	184	9,592,504	183	11,270,679	187	11,416,371	187	10,966,485	187	11,300,891	187
Office of Motor Vehicle	6,012,879	172	5,557,002	170	12,021,847	182	12,171,059	182	11,890,492	182	11,971,624	182
Excise Tax Administration	4,770,383	139	5,140,749	138	6,073,488	143	6,868,440	168	6,062,469	143	6,687,483	164
Office of Driver Services	5,122,629	144	5,732,739	144	6,968,472	152	7,048,974	152	6,900,323	152	6,914,896	152
Assistant Commissioner - Operations & Adm.	14,021,278	128	15,579,468	124	22,972,247	125	22,449,213	125	22,812,447	125	22,289,131	125
Revenue Legal Counsel	1,044,546	23	1,135,797	24	1,268,790	26	1,299,290	26	1,268,790	26	1,299,290	26
Revenue Offices	14,022,554	464	14,540,915	461	15,458,269	467	15,767,335	467	15,355,061	467	15,650,875	467
Clearing Accounts	4,185,566		3,770,284		4,635,559		4,635,559		4,635,559		4,635,559	
ABC and Driver Search Fees	185,750		1,737,000		1,737,000		1,737,000		1,737,000		1,737,000	
Tax Refunds	249,184,992		674,600,000		678,600,000		678,600,000		678,600,000		678,600,000	
TOTALS	\$313,919,774	1,457	\$743,899,131	1,447	\$768,387,468	1,488	\$769,530,363	1,513	767,629,911	1,488	768,645,088	1,509
Funding Sources		% of Total		% of Total		% of Total		% of Total		% of Total		% of Total
Fund Balances	\$836,692	0.3%	\$938,491	0.1%	\$853,463	0.1%	\$781,875	0.1%	\$853,463	0.1%	\$781,875	0.1%
General Revenues												
Special Revenues	1,527,408	0.5%	1,400,000	0.2%	1,470,966	0.2%	1,471,109	0.2%	1,470,966	0.2%	1,471,109	0.2%
Tax Refunds	249,184,992	79.1%	674,600,000	90.6%	678,600,000	88.5%	678,600,000	88.4%	678,600,000	88.5%	678,600,000	88.4%
Constitutional Officers Fund												
State Central Services Fund	63,132,123	20.1%	66,107,244	8.9%	84,108,214	11.0%	85,243,715	11.1%	83,449,407	10.9%	84,470,321	11.0%
Non-Revenue Receipts												
Cash Funds	177,050	0.1%	1,706,859	0.2%	1,737,000	0.2%	1,737,000	0.2%	1,737,000	0.2%	1,737,000	0.2%
Other												
Total Funding	314,858,265	100%	744,752,594	100%	766,769,643	100%	767,833,699	100%	766,110,836	100%	767,060,305	100%
Excess Appro./ (Funding)	(938,491)		(853,463)		1,617,825		1,696,664		1,519,075		1,584,783	
TOTAL	\$313,919,774		\$743,899,131		\$768,387,468		\$769,530,363		\$767,629,911		\$768,645,088	
DEPARTMENT DFA - Revenue Services (630)	DIRECTOR Tim Leathers, Acting Director				DEPARTMENT PROGRAM SUMMARY BR 22							

Actual ending Fund Balance totals \$781,875 in FY00 and \$703,336 in FY01. A total of \$2,400,000 each year was requested as Unfunded Appropriation.

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

This appropriation provides the Revenue Division a mechanism to remit collections to the State Treasurer and refund fees collected as may be necessary for Alcoholic Beverage Control Permits and for Driver Search Fees. The fee for an Alcoholic Beverage Control Permit is collected by the Revenue Division and deposited in a bank account until action is taken to issue or deny the permit. Approved applications result in a transfer to the State Treasurer of fees due the State. Applicants who are denied permits are issued a refund. Driver Search Fees are also collected in advance from insurance companies, trucking firms and others requesting traffic violation reports.

The agency is requesting the Base Level appropriation of \$1,737,000 each year.

The Executive Recommendation provides for the Agency Request.

AGENCY	APPROPRIATION	CASH FUND	ANALYSIS OF	PAGE
Name: DFA - Revenue	Name: ABC Permits - Driver Search Fees	Name: Revenue ABC Permits/ Refund Fees	BUDGET REQUEST	
Code: 630	Code: A54	Code: 130	BR20	395

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----		98-99 AUTHORIZED APPRO	-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98 ACTUAL	98-99 BUDGETED		BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
										99-00	00-01	99-00	00-01
REFUNDS/REIMBURSEMENTS	185,750	1,737,000	1,737,000	1,737,000	0	1,737,000	1,737,000	0	1,737,000	1,737,000	1,737,000		
TOTAL	185,750	1,737,000	1,737,000	1,737,000	0	1,737,000	1,737,000	0	1,737,000	1,737,000	1,737,000		
PROPOSED FUNDING SOURCES			XXXXXXXXXX										
FUND BALANCES	38,041	30,141	XXXXXXXXXX										
GENERAL REVENUES			XXXXXXXXXX										
SPECIAL REVENUES			XXXXXXXXXX										
FEDERAL FUNDS			XXXXXXXXXX										
STATE CENTRAL SERVICES FUND			XXXXXXXXXX										
NON-REVENUE RECEIPTS			XXXXXXXXXX										
CASH FUNDS	177,050	1,706,859	XXXXXXXXXX	1,737,000		1,737,000	1,737,000		1,737,000	1,737,000	1,737,000		
OTHER			XXXXXXXXXX										
TOTAL FUNDING	215,891	1,737,000	XXXXXXXXXX	1,737,000		1,737,000	1,737,000		1,737,000	1,737,000	1,737,000		
EXCESS APPRO/ (FUNDING)	(30,141)		XXXXXXXXXX										
TOTAL	185,750	1,737,000	XXXXXXXXXX	1,737,000		1,737,000	1,737,000		1,737,000	1,737,000	1,737,000		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO A54 ABC PERMITS/DRIVER SEARCH FEES -- CASH

APPROPRIATION SUMMARY

BR 215

FUND 130 REV ABC PERMITS REFUNDS FEES-(630)

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

This appropriation provides for operating expenses of the Commercial Drivers License Program. Fees collected for licenses issued are dedicated as Special Revenue to support operating expenses of the program. Base Level includes appropriation of 2.8% each year over FY99 Budgeted Levels, along with accompanying employee matching requirements.

The agency is requesting \$3,924 in FY00 and \$4,037 in FY01 for implementation of the Career Ladder Incentive Program, and Data Processing of \$67,072 each year to restore the appropriation to the currently authorized level.

The Career Ladder Incentive Program (CLIP) requests reflected in agency budgets are intended to provide appropriate job classifications which may be utilized to promote classified employees who complete competency-based criteria during the biennium. The Executive Recommendation may reflect an adjustment in the requested CLIP levels for certain positions. These changes are to indicate the maximum job classification to which an employee would be expected to progress within the new biennium, based on the experience and other competency-based criteria required under the Program.

The Executive Recommendation authorizes the Agency Request.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: DFA - Revenue	Name: Commercial Drivers License	Name: Commercial Drivers License Program		
Code: 630	Code: 1JN	Code: SDL	BR20	397

01	02	03	04	05	06	07	08	09	10	11	12	13	14	
CHARACTER TITLE	-----EXPENDITURES-----			98-99			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----	
	97-98	98-99	AUTHORIZED	CHANGE		TOTAL	CHANGE		TOTAL	EXECUTIVE		LEGISLATIVE		
	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	99-00	00-01	99-00	00-01	
REGULAR SALARIES	187,913	199,848	209,136	211,050	3,323	214,373	216,958	3,416	220,374	211,672	217,598			
NUMBER OF POSITIONS	11	11	11	11	0	11	11	0	11	11	11			
PERSONAL SERV MATCHING	63,917	68,259	71,092	73,728	601	74,329	74,801	621	75,422	73,839	74,917			
OPERATING EXPENSES	215,983	304,736	304,736	304,736	0	304,736	304,736	0	304,736	304,736	304,736			
DATA PROCESSING	949,096	882,044	949,116	882,044	67,072	949,116	882,044	67,072	949,116	949,116	949,116			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
APPRO 1JN COMMERCIAL DRIVERS LICENSE PROGRAM

APPROPRIATION SUMMARY

BR 215

FUND SDL COMMERCIAL DRIVERS LICENSE PROG-(630)

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES----- ---ACTUAL--- --BUDGETED--- 97-98 98-99		-----1999 - 01 BIENNIIUM REQUESTS----- -----FY 1999 - 00-----FY 2000 - 01----- -----REQUEST-----REQUEST-----		-----R E C O M M E N D A T I O N S----- -----EXECUTIVE-----LEGISLATIVE----- 1999-00 2000-01 1999-00 2000-01									
000		SDL	630 1JN	B	1,416,909 11	1,454,887 11	1,471,558 11	1,478,539 11							1,472,291 11	1,479,295 11		
001		SDL	630 1JN 120 01 COMMISSIONER OF REVENUE	C01			67,072 0	67,072 0							67,072	67,072		
This request is to restore data processing resources needed for commercial driver license processing. This reduction was made to comply with provisions of Act 494 of 1993.																		
002		SDL	630 1JN 120 01 COMMISSIONER OF REVENUE	C09			3,924 0	4,037 0										
This request is for the Career Ladder Incentive Program																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C004
 APPRO 1JN COMMERCIAL DRIVERS LICENSE PROGRAM
 FUND SDL COMMERCIAL DRIVERS LICENSE PROG-(630)

RANK BY APPROPRIATION

BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

The Department of Finance and Administration, Revenue Division processes refunds for taxes paid from various sources. Appropriations to the agency for Refunds/Reimbursements provide the mechanism necessary to refund collections of the various taxes as may be necessary.

For the biennium, the appropriations requested for continuation at Base Level include:

◆ Appropriation 236	Individual Income Tax & Ad Valorem	\$580,000,000
◆ Appropriation 237	Corporate Income Tax	\$ 40,000,000
◆ Appropriation 238	Property Tax Relief	\$ 5,000,000
◆ Appropriation 239	Gasoline Tax	\$ 1,500,000
◆ Appropriation 241	Miscellaneous Tax & Athletic Event Gross Receipts	\$ 40,000,000

In Addition to the Base Level of \$8,000,000 each year, an additional \$4,000,000 is requested each year for Appropriation 240, Interstate Motor Fuel Tax, to cover anticipated increases that resulted from changes in international agreements.

The Executive Recommendation provides for the Agency Request.

AGENCY Name: DFA - Revenue	APPROPRIATION Name: Various Refunds	TREASURY FUND Name: Various Funds	ANALYSIS OF BUDGET REQUEST	PAGE
Code: 630	Code: 236, 237, 238, 239, 240, 241	Code: TGI, TGC, MOA, TBC, TRB, MTA	EP20	400

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14	
CHARACTER TITLE	-----EXPENDITURES-----			98-99			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----	
	97-98	98-99	98-99	AUTHORIZED			CHANGE			CHANGE			EXECUTIVE	
	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	TOTAL	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	99-00	00-01
REFUNDS/REIMBURSEMENTS	180,881,788	580,000,000	580,000,000	580,000,000	0	580,000,000	580,000,000	0	580,000,000	580,000,000	580,000,000			
TOTAL	180,881,788	580,000,000	580,000,000	580,000,000	0	580,000,000	580,000,000	0	580,000,000	580,000,000	580,000,000			
PROPOSED FUNDING SOURCES			*****											
FUND BALANCES			*****											
GENERAL REVENUES			*****											
SPECIAL REVENUES			*****											
FEDERAL FUNDS			*****											
STATE CENTRAL SERVICES FUND			*****											
NON-REVENUE RECEIPTS			*****											
CASH FUNDS			*****											
TAX REFUNDS	180,881,788	580,000,000	*****	580,000,000		580,000,000	580,000,000		580,000,000	580,000,000	580,000,000			
TOTAL FUNDING	180,881,788	580,000,000	*****	580,000,000		580,000,000	580,000,000		580,000,000	580,000,000	580,000,000			
EXCESS APPRO/ (FUNDING)			*****											
TOTAL	180,881,788	580,000,000	*****	580,000,000		580,000,000	580,000,000		580,000,000	580,000,000	580,000,000			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 236 INDIVIDUAL INCOME TAX & AD VALOREM PROPERTY TAX REBATES
 FUND TGI INDIVIDUAL INC TAX WITHHOLD-(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14	
CHARACTER TITLE	-----EXPENDITURES-----			98-99			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----	
	97-98	98-99	98-99							EXECUTIVE		LEGISLATIVE		
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	99-00	00-01	99-00	00-01	
REFUNDS/REIMBURSEMENTS	36,266,494	40,000,000	40,000,000	40,000,000	0	40,000,000	40,000,000	0	40,000,000	40,000,000	40,000,000			
TOTAL	36,266,494	40,000,000	40,000,000	40,000,000	0	40,000,000	40,000,000	0	40,000,000	40,000,000	40,000,000			
PROPOSED FUNDING SOURCES			*****											
FUND BALANCES			*****											
GENERAL REVENUES			*****											
SPECIAL REVENUES			*****											
FEDERAL FUNDS			*****											
STATE CENTRAL SERVICES FUND			*****											
NON-REVENUE RECEIPTS			*****											
CASH FUNDS			*****											
TAX REFUNDS	36,266,494	40,000,000	*****	40,000,000		40,000,000	40,000,000		40,000,000	40,000,000	40,000,000			
TOTAL FUNDING	36,266,494	40,000,000	*****	40,000,000		40,000,000	40,000,000		40,000,000	40,000,000	40,000,000			
EXCESS APPRO/ (FUNDING)			*****											
TOTAL	36,266,494	40,000,000	*****	40,000,000		40,000,000	40,000,000		40,000,000	40,000,000	40,000,000			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 237 CORPORATE INCOME TAX
 FUND TGC CORPORATION INC TAX WITHHOLD-(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14	
CHARACTER TITLE	-----EXPENDITURES-----			98-99			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----	
	97-98	98-99	98-99											
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	EXECUTIVE 99-00	00-01	LEGISLATIVE 99-00	00-01	
REFUNDS/REIMBURSEMENTS	2,825,670	5,000,000	5,000,000	5,000,000	0	5,000,000	5,000,000	0	5,000,000	5,000,000	5,000,000			
TOTAL	2,825,670	5,000,000	5,000,000	5,000,000	0	5,000,000	5,000,000	0	5,000,000	5,000,000	5,000,000			
PROPOSED FUNDING SOURCES			*****											
FUND BALANCES			*****											
GENERAL REVENUES			*****											
SPECIAL REVENUES			*****											
FEDERAL FUNDS			*****											
STATE CENTRAL SERVICES FUND			*****											
NON-REVENUE RECEIPTS			*****											
CASH FUNDS			*****											
TAX REFUNDS	2,825,670	5,000,000	*****	5,000,000		5,000,000	5,000,000		5,000,000	5,000,000	5,000,000			
TOTAL FUNDING	2,825,670	5,000,000	*****	5,000,000		5,000,000	5,000,000		5,000,000	5,000,000	5,000,000			
EXCESS APPRO/ (FUNDING)			*****											
TOTAL	2,825,670	5,000,000	*****	5,000,000		5,000,000	5,000,000		5,000,000	5,000,000	5,000,000			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 238 PROPERTY TAX RELIEF FUNDS
 FUND MOA PROPERTY TAX RELIEF-(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----		98-99	-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	AUTHORIZED	CHANGE		TOTAL	CHANGE		TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	99-00	00-01	99-00	00-01
CLAIMS	35,732	1,500,000	1,500,000	1,500,000	0	1,500,000	1,500,000	0	1,500,000	1,500,000	1,500,000		
TOTAL	35,732	1,500,000	1,500,000	1,500,000	0	1,500,000	1,500,000	0	1,500,000	1,500,000	1,500,000		
PROPOSED FUNDING SOURCES			XXXXXXXXXX										
FUND BALANCES			XXXXXXXXXX										
GENERAL REVENUES			XXXXXXXXXX										
SPECIAL REVENUES			XXXXXXXXXX										
FEDERAL FUNDS			XXXXXXXXXX										
STATE CENTRAL SERVICES FUND			XXXXXXXXXX										
NON-REVENUE RECEIPTS			XXXXXXXXXX										
CASH FUNDS			XXXXXXXXXX										
TAX REFUNDS	35,732	1,500,000	XXXXXXXXXX	1,500,000		1,500,000	1,500,000		1,500,000	1,500,000	1,500,000		
TOTAL FUNDING	35,732	1,500,000	XXXXXXXXXX	1,500,000		1,500,000	1,500,000		1,500,000	1,500,000	1,500,000		
EXCESS APPRO/ (FUNDING)			XXXXXXXXXX										
TOTAL	35,732	1,500,000	XXXXXXXXXX	1,500,000		1,500,000	1,500,000		1,500,000	1,500,000	1,500,000		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 239 GASOLINE TAX REFUNDS -- BUSES AND AGRICULTURE
 FUND TBC GASOLINE TAX REFUND(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99		CHANGE	TOTAL		CHANGE	TOTAL	EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	99-00	00-01	99-00	00-01
REFUNDS/REIMBURSEMENTS	9,324,532	8,000,000	8,000,000	8,000,000	4,000,000	12,000,000	8,000,000	4,000,000	12,000,000	12,000,000	12,000,000		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 240 INTERSTATE MOTOR FUEL TAX REFUNDS
 FUND TBB INTERST MOTOR FUEL TAX REF-(630)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98 ACTUAL	98-99 BUDGETED	98-99 AUTHORIZED APPRO	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	EXECUTIVE 99-00 00-01		LEGISLATIVE 99-00 00-01	
REFUNDS/REIMBURSEMENTS	19,850,716	40,000,000	40,000,000	40,000,000	0	40,000,000	40,000,000	0	40,000,000	40,000,000	40,000,000		
TOTAL	19,850,716	40,000,000	40,000,000	40,000,000	0	40,000,000	40,000,000	0	40,000,000	40,000,000	40,000,000		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
TAX REFUNDS	19,850,716	40,000,000	*****	40,000,000		40,000,000	40,000,000		40,000,000	40,000,000	40,000,000		
TOTAL FUNDING	19,850,716	40,000,000	*****	40,000,000		40,000,000	40,000,000		40,000,000	40,000,000	40,000,000		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	19,850,716	40,000,000	*****	40,000,000		40,000,000	40,000,000		40,000,000	40,000,000	40,000,000		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 241 MISCELLANEOUS TAX & ATHLETIC EVENT GROSS RECEIPTS
 FUND HTA MISCELLANEOUS REVOLVING-(000)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001

The Revenue Services Division of the Department of Finance and Administration collects taxes, assures taxpayer compliance with the revenue laws of the state, maintains driver history records and titles, licenses motor vehicles, and enforces child support laws. Sections of the Revenue Services Division include the Office of Tax Administration, Office of Field Audit, Office of Driver Services, Office of Motor Vehicles, Office of Revenue Legal Counsel, Office of Financial and Management Services, Office of State Revenue Office Administration, and the Office of Child Support Enforcement. This appropriation provides for operation of the Revenue Services Division and includes a Base Level appropriation of \$57,801,988 in FY00 and \$58,930,614 in FY01. Base Level includes a 2.8% increase in Regular Salaries over the currently budgeted amount, and a corresponding increase in Matching.

Priority requests for the Revenue Division total \$8,105,714 in FY00 and \$8,402,620 in FY01 and include:

- ◆ Restoration of 39 currently unbudgeted positions with Regular Salaries and Personal Services Matching of \$956,846 in FY00 and \$979,020 in FY01.
- ◆ Two new positions – A Grade 19 Fair Hearing Referee and a Grade 25 Tax Division Manager - are requested for both years of the biennium, and 25 additional positions are requested in FY01 only for the Sales and Use Tax Section. Regular Salaries and Matching for these positions totals \$72,628 in FY00 and \$776,015 in FY01.
- ◆ Career Ladder Incentive Program and Reclassifications totaling \$607,623 in FY00 and \$620,964 in FY01.
- ◆ Extra Help of \$150,000 each year to restore the appropriation to its currently authorized level.
- ◆ Overtime of \$50,000 each year.
- ◆ Maintenance and Operations of \$2,397,851 in FY00 and \$2,274,801 in FY01 are requested to cover cost increases associated with increased workloads, occupying the new Revenue building, and relocation and rent while the Ledbetter Building is being renovated.
- ◆ Conference Fees and Travel of \$7,254 each year.
- ◆ Professional Fees and Services of \$269,302 each year to restore the appropriation to its current level, and an additional \$2,400 each year, to cover increased service contract costs.
- ◆ Capital Outlay of \$1,434,493 in FY00 and \$1,103,587 in FY01 for computers and related technology purchases, and replacement of automobiles and office equipment.
- ◆ Data Processing of \$1,300,000 each year for the establishment of an area network for the Field Audit Section, and to pay a vendor to provide the capability to renew vehicle licenses with a credit card, by telephone or through the internet.
- ◆ Multi-State Tax of \$210,023 in FY00 and \$219,264 in FY01 to restore the appropriation to its current level and to cover anticipated increases.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: DFA - Revenue	Name: Revenue Services Division	Name: State Central Services	BUDGET REQUEST	
Code: 630	Code: 281	Code: HSC	BR20	407

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

- ◆ Camera Equipment of \$420,814 each year for replacement of the driver license system, which is currently leased.

The Executive Recommendation provides for Base Level plus the following:

- ◆ Authorization for 41 additional positions in FY00 and 62 additional positions in FY01.
- ◆ Additional Maintenance and Operations of \$2,247,851 in FY00 and \$2,124,801 in FY01.
- ◆ Capital Outlay of \$1,145,359 in FY00 and \$791,065 in FY01.
- ◆ Agency Request for all other line items.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: DFA - Revenue	Name: Revenue Services Division	Name: State Central Services	BUDGET REQUEST	
Code: 530	Code: 281	Code: HSC	BR20	408

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----			98-99 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98 ACTUAL	98-99 BUDGETED	98-99 AUTHORIZED APPRO	99-00 BASE	99-00 CHANGE LEVEL	99-00 TOTAL REQUEST	00-01 BASE	00-01 CHANGE LEVEL	00-01 TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
										99-00	00-01	99-00	00-01
REGULAR SALARIES	30,108,968	32,490,140	34,193,676	34,121,636	1,232,851	35,354,487	35,077,041	1,789,854	36,866,895	35,180,801	36,628,828		
NUMBER OF POSITIONS	1,453	1,422	1,486	1,422	41	1,463	1,422	66	1,488	1,463	1,484		
EXTRA HELP	874,122	743,731	893,731	743,731	150,000	893,731	743,731	150,000	893,731	893,731	893,731		
NUMBER OF POSITIONS	174	225	225	225	0	225	225	0	225	225	225		
PERSONAL SERV MATCHING	9,127,047	9,841,112	10,656,548	10,835,996	376,117	11,212,113	11,009,217	557,735	11,566,952	11,173,567	11,501,795		
OVERTIME	98,606	75,000	75,000	75,000	50,000	125,000	75,000	50,000	125,000	125,000	125,000		
OPERATING EXPENSES	9,307,148	9,105,019	9,821,735	9,105,019	2,397,851	11,502,870	9,105,019	2,274,801	11,379,820	11,352,870	11,229,820		
CONF FEES & TRAVEL	76,722	87,925	89,279	87,925	7,254	95,179	87,925	7,254	95,179	95,179	95,179		
PROF FEES & SERVICES	833,631	730,698	1,000,000	730,698	271,702	1,002,400	730,698	271,702	1,002,400	1,002,400	1,002,400		
CAPITAL OUTLAY	519,310	501,650	510,000	0	1,434,493	1,434,493	0	1,103,587	1,103,587	1,145,359	791,065		
DATA PROCESSING	409,990	325,000	325,000	325,000	1,300,000	1,625,000	325,000	1,300,000	1,625,000	1,625,000	1,625,000		
REFUNDS/REIMBURSEMENTS	14,654	250,000	250,000	250,000	0	250,000	250,000	0	250,000	250,000	250,000		
PRINTING	364,357	426,108	463,717	426,108	254,609	680,717	426,108	257,609	683,717	680,717	683,717		
MULTI-STATE TAX	196,324	1,000	205,512	1,000	210,023	211,023	1,000	219,264	220,264	211,023	220,264		
SYSTEMS DEVELOPMENT	684,870	684,882	684,882	684,882	0	684,882	684,882	0	684,882	684,882	684,882		
CAHARA EQUIPMENT	493,688	414,993	500,000	414,993	420,814	835,807	414,993	420,814	835,807	835,807	835,807		
TOTAL	53,109,437	55,677,258	59,669,080	57,801,988	8,105,714	65,907,702	58,930,614	8,402,620	67,333,234	65,256,336	66,567,488		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND	53,109,437	55,677,258	*****	57,801,988	8,105,714	65,907,702	58,930,614	8,402,620	67,333,234	65,256,336	66,567,488		
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	53,109,437	55,677,258	*****	57,801,988	8,105,714	65,907,702	58,930,614	8,402,620	67,333,234	65,256,336	66,567,488		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	53,109,437	55,677,258	*****	57,801,988	8,105,714	65,907,702	58,930,614	8,402,620	67,333,234	65,256,336	66,567,488		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 281 DFA -- REVENUE SERVICES DIVISION

APPROPRIATION SUMMARY

BR 215

FUND HSC STATE CENTRAL SERV-(000)

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1999 - 01 BIENNIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					-----ACTUAL-----	-----BUDGETED-----	-----FY 1999 - 00-----			-----FY 2000 - 01-----			-----EXECUTIVE-----		-----LEGISLATIVE-----			
					97-98	98-99	REQUEST			REQUEST			1999-00	2000-01	1999-00	2000-01		
000		HSC	630 281	B	53,109,437 1,453	55,677,258 1,422	57,801,988 1,422	58,930,614 1,422						58,171,329 1,422	59,310,362 1,422			
001		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C01			2,870,578 39	2,892,752 39						2,888,157 39	2,921,032 39			
This request is to restore 39 of the 65 positions reduced due to the employment cap. These positions are necessary to continue to perform the current level of customer service and revenue processing. The remainder of this request, \$1,913,732, is to restore reductions made as a result of Act 494 of 1993. The restorations are in the areas of license plate purchases, printing tax forms, filing tax liens and other necessary functions.																		
002		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C02			1,126,166 0	1,173,749 0						974,616	1,021,999			
This request is for workload or cost increases. It includes increased auditor travel, motor vehicle decal purchases, increased costs of occupying the new Revenue building, an increase in the funds for central supply inventory, and resources to advertise the new motor vehicle streamline process.																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C004
 APPRO 281 DFA -- REVENUE SERVICES DIVISION

RANK BY APPROPRIATION

BR 264

FUND HSC STATE CENTRAL SERV-(000)

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	ACTUAL 97-98	BUDGETED 98-99	1999 - 01 BIENNIAL REQUESTS		FY 1999 - 00		FY 2000 - 01		RECOMMENDATIONS		EXECUTIVE		LEGISLATIVE	
							REQUEST		REQUEST				1999-00	2000-01	1999-00	2000-01		
002		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C08			1,750,064 0		1,736,456 0				1,750,064	1,736,456				
Our goal is to replace terminals used to access DIS hosted system with personal computers. This request will accomplish that goal for Motor Vehicle, Legal and Driver Services. The request will provide equipment to expand the imaging system in use in Driver Services, \$241,000. It will provide resources to pay the vendor who will provide the ability to renew vehicle licenses with a credit card using a telephone or the Internet, \$1,050,000. It will allow the establishment of a wide area network for Field Audit to link all of the district offices and provide the ability to share information \$116,000 and \$281,600.																		
003		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C03			72,628 2		776,015 27				72,628 2	677,175 23				
This request is for 27 additional personnel. If this request is approved, the agency will have a net gain of one position over that appropriated for the current biennium. One driver license hearing officer is needed in northwest Arkansas to improve service. One position is needed to reorganize income tax return processing. The remaining 25 positions are requested in year 2 only and are for sales tax. This area has not had an increase in personnel in six years. These positions will implement the recommendations of two different studies regarding staffing needs and service improvements.																		
004		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C04			809,621 0		461,931 0				520,487	149,409				
Resources are necessary to make regular scheduled equipment replacement. They include replacement of 53 automobiles, \$787,301 year 1 and 27 automobiles, \$438,883 year 2. The remaining equipment consists of typewriters, calculators, microfilm equipment, postage equipment and fax machines.																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C004
 APPRO 281 DFA -- REVENUE SERVICES DIVISION
 FUND HSC STATE CENTRAL SERV-(000)

RANK BY APPROPRIATION

BR 264

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1999 - 01 BIENNIIUM REQUESTS-----							-----R E C O M M E N D A T I O N S-----					
					-----ACTUAL-----		-----BUDGETED-----		-----FY 1999 - 00-----			-----FY 2000 - 01-----				-----EXECUTIVE-----		-----LEGISLATIVE-----	
					97-98	98-99	REQUEST			REQUEST				1999-00	2000-01	1999-00	2000-01		
005		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C05			288,190 0			288,190 0				288,190	288,190				
Additional equipment is needed to purchase additional mail processing equipment and to lease specialty printers to print vehicle registration decals for mail in and STAR renewals \$250,000.																			
006		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C06			340,865 0			337,865 0				340,865	337,865				
The system used to make driver licenses is leased. Payment is made based on a cost per license amortized over a 5 year contract life. We are scheduled to replace the system now in use in August of 1999. We issued a RFP and based on our responses, our new cost per license will be \$1.79. This request will provide the resources to pay this increased cost.																			
007		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C07			250,000 0			125,000 0				250,000	125,000				
Renovation of the Ledbetter Building will require relocation of some of the offices into rental space. This relocation is necessary due the asbestos abatement necessary in the original circa 1964 portion of the building. In addition to the asbestos abatement, the original part of the building needs completely new mechanical and electrical. This approach will make the construction process more efficient and provide minimum disruption to the various offices in the building.																			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C004
 APPRO 281 DFA -- REVENUE SERVICES DIVISION

RANK BY APPROPRIATION

BR 264

FUND HSC STATE CENTRAL SERV-(000)

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1999 - 01 BIENNIIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----						
					---ACTUAL--- --BUDGETED--		-----FY 1999 - 00-----			-----FY 2000 - 01-----			-----EXECUTIVE-----			-----LEGISLATIVE-----			
					97-98	98-99	-----REQUEST-----			-----REQUEST-----			1999-00		2000-01		1999-00		2000-01
007		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C09			408,272 0	416,667 0											
This request is for the Career Ladder Incentive Program																			
007		HSC	630 281 120 01 COMMISSIONER OF REVENUE	C10			189,330 0	193,995 0											
This request is for reclassification of positions to properly reflect the work performed.																			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C004
 APPRO 281 DFA -- REVENUE SERVICES DIVISION
 FUND HSC STATE CENTRAL SERV-(0000)

RANK BY APPROPRIATION

BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

This appropriation provides for the data processing needs of the Revenue Division. Base Level for this appropriation is \$6,866,110.

The Agency is requesting an additional \$7,111,374 in FY00 and \$6,811,374 in FY01 to cover the cost of services provided by the Department of Information Systems for the Revenue Office Automation System, a shared database for the Streamline Project, and programming code changes. An additional \$2,400,000 in unfunded appropriation each year for the development of a business tax and consolidated client server system is also requested.

The Executive Recommendation provides for the Agency Request.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: DFA - Revenue	Name: Revenue Services Data Processing	Name: State Central Services	BUDGET REQUEST	
Code: 330	Code: 332	Code: 33C	3330	414

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99							EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	99-00	00-01	99-00	00-01
DATA PROCESSING SERVICES	6,176,706	6,866,110	7,227,484	6,866,110	9,511,374	16,377,484	6,866,110	9,211,374	16,077,484	16,377,484	16,077,484		
TOTAL	6,176,706	6,866,110	7,227,484	6,866,110	9,511,374	16,377,484	6,866,110	9,211,374	16,077,484	16,377,484	16,077,484		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND	6,176,706	6,866,110	*****	6,866,110	7,111,374	13,977,484	6,866,110	6,811,374	13,677,484	13,977,484	13,677,484		
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	6,176,706	6,866,110	*****	6,866,110	7,111,374	13,977,484	6,866,110	6,811,374	13,677,484	13,977,484	13,677,484		
EXCESS APPRO/ (FUNDING)			*****		2,400,000	2,400,000		2,400,000	2,400,000	2,400,000	2,400,000		
TOTAL	6,176,706	6,866,110	*****	6,866,110	9,511,374	16,377,484	6,866,110	9,211,374	16,077,484	16,377,484	16,077,484		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 282 DATA PROCESSING
 FUND HSC STATE CENTRAL SERV-(000)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES----- ---ACTUAL--- --BUDGETED-- 97-98 98-99		-----1999 - 01 BIENNIIUM REQUESTS----- -----FY 1999 - 00----- -----REQUEST-----		-----FY 2000 - 01----- -----REQUEST-----									
000		HSC	630 282	B	6,176,706	6,866,110	6,866,110 0		6,866,110 0					6,866,110	6,866,110			
001		HSC	630 282 120 01 COMMISSIONER OF REVENUE	C01			361,374 0		361,374 0					361,374	361,374			
	This is restoration of the reductions made as a result of Act 494 of 1993.																	
002		HSC	630 282 120 01 COMMISSIONER OF REVENUE	C08			9,150,000 0		8,850,000 0					9,150,000	8,850,000			
	This request is for \$2,900,000 to pay DIS for the increased operating cost of the Revenue Office Automation system; \$2,500,000 to pay DIS the cost of a shared data base for the Streamline project; allow new car dealers to issue car tags \$300,000; purchase a laser printer as a part of Y2K conversion \$550,000; contract for some code conversion for Y2K \$500,000; \$2,400,000 of appropriation only to use existing funds to develop a business tax and consolidated client server system.																	

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C004
 APPRO 282 DATA PROCESSING
 FUND HSC STATE CENTRAL SERV-(000)

RANK BY APPROPRIATION
 BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

This appropriation provides for Postage Expenses required by the Revenue Division for the mailing of tax refunds and other communications with customers. Base Level for this appropriation is \$3,178,231 each year.

The Agency is requesting an additional \$607,275 each year to cover the cost of postage increases.

The Executive Recommendation provides for the Agency Request.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF	PAGE
Name: DFA - Revenue	Name: Revenue Services Postage Expenses	Name: State Central Services	BUDGET REQUEST	
Code: 630	Code: 283	Code: HSC	BR20	417

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----			99-00 FISCAL YEAR-----			00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98 ACTUAL	98-99 BUDGETED	98-99 AUTHORIZED APPRO	BASE	CHANGE LEVEL	TOTAL REQUEST	BASE	CHANGE LEVEL	TOTAL REQUEST	EXECUTIVE		LEGISLATIVE	
										99-00	00-01	99-00	00-01
POSTAGE EXPENSES	3,495,515	3,178,231	3,345,506	3,178,231	607,275	3,785,506	3,178,231	607,275	3,785,506	3,785,506	3,785,506		
TOTAL	3,495,515	3,178,231	3,345,506	3,178,231	607,275	3,785,506	3,178,231	607,275	3,785,506	3,785,506	3,785,506		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND	3,495,515	3,178,231	*****	3,178,231	607,275	3,785,506	3,178,231	607,275	3,785,506	3,785,506	3,785,506		
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
OTHER			*****										
TOTAL FUNDING	3,495,515	3,178,231	*****	3,178,231	607,275	3,785,506	3,178,231	607,275	3,785,506	3,785,506	3,785,506		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	3,495,515	3,178,231	*****	3,178,231	607,275	3,785,506	3,178,231	607,275	3,785,506	3,785,506	3,785,506		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 283 POSTAGE EXPENSES
 FUND HSC STATE CENTRAL SERV-(000)

APPROPRIATION SUMMARY

BR 215

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1999 - 01 BIENNIIUM REQUESTS-----						-----R E C O M M E N D A T I O N S-----					
					---ACTUAL--- --BUDGETED---		-----FY 1999 - 00-----			-----FY 2000 - 01-----			-----EXECUTIVE-----		-----LEGISLATIVE-----			
					97-98	98-99	-----REQUEST-----			-----REQUEST-----			1999-00	2000-01	1999-00	2000-01		
000		HSC	630 283	B	3,495,515	3,178,231	3,178,231 0		3,178,231 0				5,178,231	5,178,231				
001		HSC	630 283 120 01 COMMISSIONER OF REVENUE	C01			167,275 0		167,275 0				167,275	167,275				
This is restoration of the reductions made as a result of Act 494 of 1993.																		
002		HSC	630 283 120 01 COMMISSIONER OF REVENUE	C05			440,000 0		440,000 0				440,000	440,000				
This request is for additional resources necessary to pay the increased cost of a postage rate increase.																		

DEPT	016	DEPARTMENT OF FINANCE AND ADMINISTRATION
AGY	630	DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C004
APPRO	283	POSTAGE EXPENSES

RANK BY APPROPRIATION

BR 264

FUND	HSC	STATE CENTRAL SERV-(000)
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**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

This appropriation provides for operating expenses of the Safety Responsibility Program of the Revenue Division. This program insures financial responsibility on the part of Arkansas drivers who are involved in automobile accidents. Base Level for this State Central Services Funded appropriation is \$401,434 in FY00 and \$411,122 in FY01.

The Agency is requesting \$10,021 in FY00 and \$10,302 in FY01 for implementation of the Career Ladder Incentive Program. Additional Maintenance and Operating Expenses of \$26,067 each year are requested to help defray the cost if the Vehicle Insurance Reporting Program as required by Act 991 of 1997.

The Executive Recommendation provides for the Agency Request.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: DFA - Revenue	Name: DFA - Revenue Safety Responsibility	Name: State Central Services		
Code: 630	Code: 284	Code: HSC	BR20	420

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14	
CHARACTER TITLE	-----EXPENDITURES-----			98-99			-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----	
	97-98	98-99	98-99	CHANGE		TOTAL	CHANGE		TOTAL	EXECUTIVE		LEGISLATIVE		
	ACTUAL	BUDGETED	AUTHORIZED APPRO	BASE	LEVEL	REQUEST	BASE	LEVEL	REQUEST	99-00	00-01	99-00	00-01	
REGULAR SALARIES	264,500	279,332	295,911	292,897	8,483	301,380	301,098	8,720	309,818	295,083	303,346			
NUMBER OF POSITIONS	15	14	15	14	0	14	14	0	14	14	14			
PERSONAL SERV MATCHING	85,079	96,011	96,629	98,235	1,538	99,773	99,722	1,582	101,304	98,629	100,128			
OPERATING EXPENSES	886	10,302	16,367	10,302	26,067	36,369	10,302	26,067	36,369	36,369	36,369			

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 284 SAFETY RESPONSIBILITY
 FUND HSC STATE CENTRAL SERV-(000)

APPROPRIATION SUMMARY

BR 215

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	---EXPENDITURES---	---	-----1999 - 01 BIENNIAL REQUESTS-----	---	---	---	---	---	---	---	-----R E C O M M E N D A T I O N S-----			
					---ACTUAL---	---BUDGETED---	---	---	---	---	---	---	---	---	-----EXECUTIVE-----		-----LEGISLATIVE-----	
					97-98	98-99	---	---	---	---	---	---	---	---	1999-00	2000-01	1999-00	2000-01
000		HSC	630 284	B	350,465 15	385,645 14	401,434 14					411,122 14			404,014 14	413,776 14		
001		HSC	630 284 120 01 COMMISSIONER OF REVENUE	C01			16,367 0					16,367 0			16,367	16,367		
This is restoration of the reductions made as a result of Act 494 of 1993.																		
002		HSC	630 284 120 01 COMMISSIONER OF REVENUE	C02			9,700 0					9,700 0			9,700	9,700		
This request is for maintenance and operations for Safety Responsibility to help defray the cost of the vehicle insurance reporting program under Act 991 of 1997.																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C004
 APPRO 284 SAFETY RESPONSIBILITY

RANK BY APPROPRIATION

BR 264

FUND HSC STATE CENTRAL SERV-(000)

ARKANSAS BUDGET SYSTEM

PROGRAM/SERVICE INFORMATION LIST

RANK BY APPROPRIATION

01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19
RANK	PROGRAM DESCRIPTION	FUND	ACCOUNTING INFORMATION	D E S	-----EXPENDITURES-----		-----1999 - 01 BIENNIIUM REQUESTS-----							-----R E C O M M E N D A T I O N S-----				
					---ACTUAL--- 97-98	--BUDGETED-- 98-99	-----FY 1999 - 00-----			-----FY 2000 - 01-----				-----EXECUTIVE-----		-----LEGISLATIVE-----		
							REQUEST								1999-00	2000-01	1999-00	2000-01
003		HSC	630 284 120 01 COMMISSIONER OF REVENUE	C09			8,786 0					9,032 0						
This request is for the Career Ladder Incentive Program																		
003		HSC	630 284 120 01 COMMISSIONER OF REVENUE	C10			1,235 0					1,270 0						
This request is for reclassification of positions to properly reflect the work performed.																		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION C004
 APPRO 284 SAFETY RESPONSIBILITY
 FUND HSC STATE CENTRAL SERV-(000)

RANK BY APPROPRIATION
 BR 264

**ARKANSAS BUDGET SYSTEM
ANALYSIS OF BUDGET REQUEST
1999 - 2001**

This appropriation allows incentive payments to be made to motorcoach carriers, as required by Act 1187 of 1997 (ACA 23-11-202 et seq). Carriers may apply for annual refunds based on the number of miles driven in the state and the number of passengers carried.

The agency is requesting continuation of Base level of \$100,000 each year.

The Executive Recommendation authorizes the Agency Request.

AGENCY	APPROPRIATION	TREASURY FUND	ANALYSIS OF BUDGET REQUEST	PAGE
Name: DFA - Revenue	Name: Motorcoach Incentive Payments	Name: Motor Carrier Incentive Program		424
Code: 630	Code: 850	Code: MCP	BR20	

ARKANSAS BUDGET SYSTEM

01	02	03	04	05	06	07	08	09	10	11	12	13	14
CHARACTER TITLE	-----EXPENDITURES-----		98-99	-----99-00 FISCAL YEAR-----			-----00-01 FISCAL YEAR-----			-----R E C O M M E N D A T I O N S-----			
	97-98	98-99	98-99	CHANGE			CHANGE			EXECUTIVE		LEGISLATIVE	
	ACTUAL	BUDGETED	AUTHORIZED	BASE	LEVEL	TOTAL	BASE	LEVEL	TOTAL	99-00	00-01	99-00	00-01
			APPRO			REQUEST			REQUEST				
INCENTIVE PAYMENTS	60	100,000	100,000	100,000	0	100,000	100,000	0	100,000	100,000	100,000		
TOTAL	60	100,000	100,000	100,000	0	100,000	100,000	0	100,000	100,000	100,000		
PROPOSED FUNDING SOURCES			*****										
FUND BALANCES			*****										
GENERAL REVENUES			*****										
SPECIAL REVENUES			*****										
FEDERAL FUNDS			*****										
STATE CENTRAL SERVICES FUND			*****										
NON-REVENUE RECEIPTS			*****										
CASH FUNDS			*****										
TAX REFUNDS	60	100,000		100,000		100,000	100,000		100,000	100,000	100,000		
TOTAL FUNDING	60	100,000	*****	100,000		100,000	100,000		100,000	100,000	100,000		
EXCESS APPRO/ (FUNDING)			*****										
TOTAL	60	100,000	*****	100,000		100,000	100,000		100,000	100,000	100,000		

DEPT 016 DEPARTMENT OF FINANCE AND ADMINISTRATION
 AGY 630 DEPT OF FINANCE & ADMINISTRATION - REVENUE SERVICES DIVISION
 APPRO 850 MOTORCOACH INCENTIVE PAYMENTS
 FUND MCP MOTOR CARRIER INCENTIVE PROG-(630)

APPROPRIATION SUMMARY

BR 215