



ARKANSAS DEPARTMENT OF FINANCE AND ADMINISTRATION
Merchandise Vending Device - Additional Request

SECTION A: OWNERSHIP INFORMATION

Legal Name (Enter full legal name of business): _____

Merchandise Vending Account ID: _____ -VEN

SECTION B: OPTION AND DECAL SELECTION

Options:	Additional Decals Requested
☐ Option 1	
☐ Option 2	
☐ Option 3 (Request decal type(s) below)	

Option 3 (If purchasing before January 1, 2027)	Additional Decals Requested	Rate	Amount Due
Type A: \$0.25 or more (electronically operated)		\$93.00	
Type B: Less than \$0.25 (electronically operated)		\$15.00	
Type C: Bulk, greater than \$0.25 (manually or electronically operated)		\$7.50	
Type D: Bulk, \$0.25 or less (manually or electronically operated)		\$2.50	
Type E: \$0.25 or more (manually operated)		\$30.00	

Option 3 (If purchasing on or after January 1, 2027)	Additional Decals Requested	Rate	Amount Due
Type A: \$0.25 or more (electronically operated)		\$46.50	
Type B: Less than \$0.25 (electronically operated)		\$7.50	
Type C: Bulk, greater than \$0.25 (manually or electronically operated)		\$3.75	
Type D: Bulk, \$0.25 or less (manually or electronically operated)		\$1.25	
Type E: \$0.25 or more (manually operated)		\$15.00	

Option 3 (Special Event)	30 Day Periods*	Additional Decals Requested	Rate	Amount Due
Type A: \$0.25 or more (electronically operated)			\$18.60	
Type B: Less than \$0.25 (electronically operated)			\$3.00	
Type C: Bulk, greater than \$0.25 (manually or electronically operated)			\$1.50	
Type D: Bulk, \$0.25 or less (manually or electronically operated)			\$0.50	
Type E: \$0.25 or more (manually operated)			\$6.00	

Total Amount Due:	
*Special Event permits are issued in 30 day increments.	

I declare this form (including any accompanying schedules) has been examined by me, and to the best of my knowledge, and belief is true, correct, and complete.

(Signature of Owner, Partner or Corporate Officer)

Date

(Print Name)

Phone Number

VENDING OPTIONS

A taxpayer is given 3 options to manage their vending operations in Arkansas. All vending machines must display an annually issued vending device decal, no matter which option is chosen.

Option 1 involves the payment of sales tax directly to the supplier of all merchandise that will be sold through the taxpayer's vending machines. Food sold through a vending machine may qualify for taxation at the Reduced Food Tax rate. **No Sales/Use Tax permit is required if Option 1 is chosen.** After the opening of a Vending account, fiscal year decals are issued and placed on vending machines by the taxpayer. Prior to the beginning of each new fiscal year, a decal order form is mailed out to all Vending accounts. There are no fees for the annual Option 1 decals.

Option 2 involves reporting/paying the 7% Wholesale Vending Tax (see Rule 1995-2) each month on the merchandise to be sold through the taxpayer's vending machines. Merchandise is purchased tax free under the sale for resale exemption. **A Sales/Use Tax Permit is required.** The taxpayer is required to file a monthly ET-1 Excise Tax Report and pay the appropriate tax. After the opening of a Vending account, fiscal year decals are requested, issued, and placed on vending machines by the taxpayer. Prior to the beginning of each fiscal year, a decal order form is mailed out to all Vending accounts. There are no fees for the annual Option 2 decals.

Option 3 involves exempting vending merchandise purchases from tax under the sale for resale exemption. **A Sales/Use Tax Permit is required.** The taxpayer is required to file a monthly ET-1 Excise Tax Report. After opening of a Vending account, fiscal year decals are purchased, issued, and placed on vending machines by the taxpayer. The vending machine operator purchases Option 3 decals based on various factors - manual verses electric vending equipment, value of the vended goods, and bulk verses individually vended goods. Prior to the beginning of each new fiscal year, a decal order form is mailed out to all Vending accounts.

VENDING DEVICE DEFINITIONS

- A. **Coin-Operated Vending Devices** - any and all machines or devices which upon the payment or insertion of a coin, token or similar object, dispenses tangible personal property, including but not limited to candies, gum, cold drinks, hot drinks, sandwiches, chips, ballpoint pens, cigarette lighters, soaps or detergents, or other edible or inedible items. Coin-operated vending devices do not include:
- 1) Amusement and game machines
 - 2) Devices used exclusively for the purpose of selling cigarettes, newspapers, magazines or postage stamps
 - 3) Devices used for the purpose of selling services such as pay telephone booths, parking meters, gas and electric meters
 - 4) Automatic teller machine, compressed air, or other devices used in the distribution of such needed services
- B. **Coin-Operated Bulk Vending Devices** - machines or devices containing unsorted merchandise which, upon insertion of a coin or coins, dispenses the merchandise, either manually or electronically, in approximately equal portions, at random and without selection by the customer. Such vending machines are a simple mechanical device capable of accepting a coin of only one denomination with one coin slot. Sorted or unsorted merchandise dispensed by such vending machines include gum, candy, toys, novelties, or other similar merchandise.
- C. **Coin-Operated Manually-Powered Vending Devices** - any and all machines or devices which use manual power, rather than electromotive power, for dispensing products and which upon payment or insertion of coins, tokens, or similar objects, dispense the type of tangible personal property described in A.
- D. **Operator** - the person who (as owner, lessee, bailee or otherwise) is responsible for removing money from the vending device and is otherwise responsible for reporting and paying the applicable general or special sales taxes on purchases of tangible personal property subject to sale through the vending device.

VENDING DEVICE INFORMATION

- A. An operator cannot choose to have part of his or her vending devices covered by the decal fee, while other vending devices during the decal registration year would be subject to the general or special sales taxes that would be applicable to the purchase of tangible personal property subject to sale through the vending devices.
- B. Requirements to obtain vending device decal:
- 1) Must not be a convicted felon or a corporation whose president or principal shareholders are convicted felons.
 - 2) If selecting Option 2 or 3, must have obtained from the Director of the Department of Finance and Administration an Arkansas Gross Receipts (Sales) Tax permit.

MAIL-TO AND PHYSICAL ADDRESS INFORMATION

If the VEN-AR form is mailed, please mail to: Miscellaneous Tax Section, PO Box 8042, Little Rock, AR 72203-8042

If the VEN-AR form is delivered in person, our offices are located at: Joel Y. Ledbetter Building, 1816 W. 7th Street, Room 2340, Little Rock AR 72201