

Quota Overview
PT50
Accruals, Balances

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PT50 - Quota Overview

The screenshot displays the SAP Easy Access AASIS MENU interface. The top menu bar includes 'Menu', 'Edit', 'Favorites', 'Extras', 'System', and 'Help'. The address bar contains 'PT50'. The main menu structure is as follows:

- Favorites
 - SAP standard menu
 - Office
 - Logistics
 - Accounting
 - Human Resources
 - Personnel Management
 - Time Management
 - Shift Planning
 - Administration
 - Time Data
 - PA61 - Maintain
 - PA51 - Display
 - PA71 - Fast Entry
 - PA62 - Maintain Additional Data
 - PT69 - For Multiple Persons and Int...
 - PT50 - Quota Overview**
 - Time Evaluation
 - Work Schedule
 - Information System
 - Tools
 - Settings
 - Environment

A red box with the text '1. Follow menu path or type PT50 in command field; press enter' is positioned to the right of the menu. Two black arrows point from this box: one to the 'PT50' in the command field and another to the 'PT50 - Quota Overview' menu item.

PT50 - Quota Overview

The screenshot shows the SAP PT50 - Quota Overview interface. At the top, there is a menu bar with options: Quota overview, Edit, Goto, Employees, Environment, System, Help. Below the menu bar is a toolbar with various icons. The main area is titled "Quota Overview" and contains several input fields and buttons. A red box with the text "2. Enter a personnel number; press enter" has an arrow pointing to the "Personnel No." field, which contains the value "56". Below this, there are fields for "Name" (Kirsten Matthews), "Personnel area" (FA04 DFA), "Cost Center" (383225 SCI-FI), "EE subgroup" (UE Employee), and "WS rule" (OPEN08 Open Sc...). Below these fields, there are buttons for "Selection dates" and "Absence". A red box with the text "Note: These fields will default" has arrows pointing to the "Entitlement" and "Remaining" columns in the "General Overview" table. Below the table, there are "Selection intervals" for "Deduction period", "Validity period", and "Generation period", all showing the date range "02/01/2004 - 02/29/2004". At the bottom, there are buttons for "From today", "Current Period", "Calendar year", and "All". A red box with the text "3. When you select one of these buttons the Deduction, Validity, and Generation fields will be populated with the appropriate dates." has an arrow pointing to the "From today" button.

2. Enter a personnel number; press enter

Note: These fields will default

Quota type	Entitlement	Remaining	Unit
Absence Quotas	144.00000	120.00000	Hours

3. When you select one of these buttons the Deduction, Validity, and Generation fields will be populated with the appropriate dates.

Selection intervals	
Deduction period	02/01/2004 - 02/29/2004
Validity period	02/01/2004 - 02/29/2004
Generation period	02/01/2004 - 02/29/2004

From today Current Period Calendar year All

PT50 - Quota Overview

Quota overview Edit Goto Employees Environment System Help

Quota Overview

Time evaluation Projection Time Management pool Selection

Personnel No. 36

Name

Personnel No.

EE subgroup UE Employee WS rule OPEN08 SCI-FI Open Sc...

Selection dates Absence Quotas Accrual information Attendance Quotas

Tot...	AbQuotaTyp	Quota text	Entitl.	Requested	Rem.	Compens.	Deduction from	Deduct
Σ	01	Annual Leave	48.00000	16.00000	32.00000	0.00000		
Σ	02	Sick Leave	48.00000	8.00000	40.00000	0.00000		

Selection intervals

Validity period 08/18/2003

Deduction period 08/18/2003

Expand

4. Choose the Absence Quotas tab.

Note: These fields are defaulted.

PT50 - Quota Overview

Quota overview Edit Goto Employees Environment System Help

Time evaluation Projection Time Management pool Selection

Personnel No. 66
Name Kirsten Matthews
Personnel area FA04 DFA Cost Center 383225 SCI-FI
EE subgroup UE Employee WS rule OPEN08 Open Sc...

Selection dates Absence Quotas Accrual information Attendance Quotas

Tot...	AbQuotaTyp	Quota text	Entitt.	Requested	Rem.	Compens.	Deduction from	Deduct
Σ	01	Annual Leave	48.00000	16.00000	32.00000	0.00000		
Σ	02	Sick Leave	48.00000	8.00000	40.00000	0.00000		

Selection intervals

Validity period 08/18/2003 - 12/31/9999

Deduction period 08/18/2003 - 12/31/9999

Expand

PT50 - Quota Overview

Quota overview Edit Goto Employees Environment System Help

Quota Overview

Time evaluation Projection Time Management pool Selection

Personnel No. 66
Name Kirsten Matthews
Personnel area FA04 DFA Cost Center 383225 SCI-FI
EE subgroup UE Employee WS rule OPEN08 Open Sc...

Selection dates Absence Quotas Accrual information Attendance Quotas

Tot...	AbQuotaTyp	Quota text	Entitl.	Requested	Rem.	Compens.	Deduction from	Deduct
Σ	01	Annual Leave	48.00000	16.00000	32.00000	0.00000		
Σ	02	Sick Leave	48.00000	8.00000	40.00000	0.00000		

Selection intervals

Validity period 08/18/2003 - 12/31/9999
Deduction period 08/18/2003 - 12/31/9999

Expand

5. Click the expand button

PT50 - Quota Overview

The screenshot shows the SAP PT50 - Quota Overview interface. At the top, there is a menu bar with options: Quota overview, Edit, Goto, Employees, Environment, System, Help. Below the menu bar is a toolbar with various icons. The main area is titled "Quota Overview" and contains several tabs: Time evaluation, Projection, Time Management pool, and Selection. The "Selection" tab is active, showing a list of quotas for Personnel No. 56. The list has columns: Tot..., AbQuotaTyp, Rem., Compens., Deduction from, Deduction to, Valid From, and End Date. A red box highlights the first two rows of the list, with a note: "Note: These fields are defaulted." Below the list is a scroll bar with a drag bar. A red box highlights the drag bar with the text: "6. Drag scroll bar". At the bottom, there is a "Selection intervals" section with two rows: "Validity period" and "Deduction period", both showing the date range 08/18/2003 - 12/31/9999. At the very bottom, there are buttons for Collapse, Entitlement, Deduction, and Quota record.

Personnel No. 56
Name K1
Personnel area FA
EE subgroup UE Employee WS rule OPEN08 Open Sc...

Selection dates Absence Quotas Accrual information Attendance Quotas

Tot...	AbQuotaTyp	Rem.	Compens.	Deduction from	Deduction to	Valid From	End Date	D
Σ	01	32.00000	0.00000					
		32.00000	0.00000	08/18/2003	12/31/9999	08/18/2003	12/31/9999	

Selection intervals

Validity period	08/18/2003 - 12/31/9999
Deduction period	08/18/2003 - 12/31/9999

Collapse Entitlement Deduction Quota record

PT50 - Quota Overview

7. Choose the Accrual information tab.

Date	AbQuotaTyp	Quota text	Unit	Generated	Accrued	Transferred	Correct.
08/18/2003	01	Annual Leave	Hours	16.00000	0.00000	16.00000	
08/18/2003	02	Sick Leave	Hours	16.00000	0.00000	16.00000	
09/01/2003	05	Holiday Leave	Hours	8.00000	0.00000	8.00000	
09/15/2003	01	Annual Leave	Hours	4.00000	4.00000	0.00000	
09/15/2003	02	Sick Leave	Hours	4.00000	4.00000	0.00000	
09/30/2003	01	Annual Leave	Hours	4.00000	0.00000	8.00000	
09/30/2003	02	Sick Leave	Hours	4.00000	0.00000	8.00000	

Generation period: 08/18/2003 - 12/31/2003

Note: These fields are defaulted and show what the employee has accrued.

PT50 - Quota Overview

Quota overview Edit Goto Employees Environment System Help

Quota Overview

Time evaluation Projection Time Management pool Selection

Personnel No. 56
Name Kirsten Matthews
Personnel area FA04 DFA Cost Center 383225 SCI-FI
EE subgroup UE Employee WS rule OPEN08 Open Sc...

Selection dates Absence Quotas Accrual information Attendance Quotas

Date	AbQuotaTyp	Quota text	Unit	Generated	Accrued	Transferred	Correct.
08/18/2003	01	Annual Leave	Hours	16.00000	0.00000	16.00000	
08/18/2003	02	Sick Leave	Hours	16.00000	0.00000	16.00000	
09/01/2003	05	Holiday Leave	Hours	8.00000	0.00000	8.00000	
09/15/2003	01	Annual Leave	Hours	4.00000	4.00000	0.00000	
09/15/2003	02	Sick Leave	Hours	4.00000	4.00000	0.00000	
09/30/2003	01	Annual Leave	Hours	4.00000	0.00000	8.00000	
09/30/2003	02	Sick Leave	Hours	4.00000	0.00000	8.00000	

Generation period 08/18/2003 - 12/31/9999

Correction

PT50 - Quota Overview

Quota overview Edit Goto Employees Environment System Help

Time evaluation Projection Time Management pool Selection

Personnel No. 66
Name Kirsten Matthews
Personnel area FA04 DFA Cost Center 383225
EE subgroup UE Employee WS rule OPEN08 Open Sc...

Selection dates Absence Quotas Accrual information Attendance Quotas

Date	AbQuotaTyp	Quota text	Unit	Generated	Accrued	Transferred	Correct.
10/15/2003	01	Annual Leave	Hours	4.00000	4.00000	0.00000	
10/15/2003	02	Sick Leave	Hours	4.00000	4.00000	0.00000	
10/31/2003	01	Annual Leave	Hours	4.00000	0.00000	8.00000	
10/31/2003	02	Sick Leave	Hours	4.00000	0.00000	8.00000	

Generation period 10/01/2003 - 10/31/2003

Correction

Note: This tab is not used by AASIS.

