

**REQUEST FOR
VETERANS OF FOREIGN WARS MOTORCYCLE
SPECIAL LICENSE PLATE**

Instructions for obtaining this special plate are listed on the back of this form. If requesting the plate by mail, please enclose this completed form along with other documents required. If you are requesting the plate in person at a State Revenue Office, this form is not required.

Name of Motorcycle Owner

Address

City, State, Zip

Motorcycle Year	Motorcycle Make	Motorcycle Model	License Number

Apply by mail at the following address:

Department of Finance and Administration
P.O. Box 1272
Special License Unit, Room 1040
Little Rock, AR 72203

The plates are available in person only at the State Revenue Offices listed at the following link:

http://www.accessarkansas.org/dfa/motor_vehicle/mv_revenue_special.php

Signature

Date

INSTRUCTIONS FOR OBTAINING THE SPECIAL LICENSE PLATE

See the front of this form for the Revenue Offices where this plate is available. If a special plate is lost, it may be replaced with another special plate only in the offices listed. The special plate may be renewed by Internet, phone, by mail, or in any Revenue Office. It may be transferred to a newly acquired Motorcycle in any Revenue Office.

In addition to normal annual registration fees, there is an additional fee in the amount of ten dollars (\$10.00) for Veterans of Foreign Wars. **This fee is due annually.**

OBTAINING A SPECIAL LICENSE PLATE FOR A MOTORCYCLE ALREADY TITLED AND REGISTERED TO THE APPLICANT

REQUIREMENTS – Two options are available when obtaining a special plate when the Motorcycle is already titled and registered in the applicant's name.

Option 1 – If the applicant's existing plate is current, it may be replaced with a special plate. With this option, the special plate will keep the same expiration date as the plate being replaced.

Fees for obtaining the plate using option 1 are as follows:

Special design use fee for the special plate is.....\$10.00.
Fee for replacement of the regular plate..... \$1.00
Postage fee (if the transaction is done by mail)..... \$5.00 or if in person .50 cents.
Total Fees (if the transaction is done by mail)..... \$16.00 or if in person \$11.50.

Other requirements are:

- Completed Veterans of Foreign Wars Motorcycle Special License Plate form.
- For initial issuance copy of membership card for Veterans of Foreign Wars
- Veterans should provide their DD214, or other document evidencing their service in a theatre of operations of a war/conflict.

Option 2 – The applicant may request to pay the normal full year registration fee for the Motorcycle and begin the special license plate with a full year's registration. However, no credit will be given for the time remaining on the plate being replaced.

Fees for obtaining the plate using option 2 are as follows:

For Veterans the registration fee is \$1.00. For Auxiliary members the registration fee will either be \$3.00 or \$7.00 depending on the displacement of the motorcycle.

Special design use fee \$10.00
Validation decal fee is \$2.50.
Postage fee if the transaction is done by mail is \$5.00.

Total fees depend on the registration fee for the motorcycle and postage fees.

Other requirements are:

- Completed Request for Veterans of Foreign Wars Motorcycle Special License Plate form.
- Proof of current liability insurance.
- If the applicant's existing license plate is expired, or will expire in the **current calendar year**, the following personal property tax information is required.
 - Proof of personal property assessment for the current year
 - Proof of personal property tax payment of taxes due by October 10 of the previous year.

If the applicant's existing license plate will expire the **next calendar year**, proof of personal property assessment and tax payment are not required.

OBTAINING A SPECIAL PLATE FOR A NEWLY PURCHASED MOTORCYCLE

If obtaining a special plate is for a newly purchased motorcycle, all normal documentation for title and registration is required. Applicants should contact their local Revenue Office for assistance.